

North East Derbyshire District Council

Standards Committee

7 May 2025

Member Training Attendance 2024/25

Report of the Governance Manager

Classification: This report is public

Report By: Amy Bryan, Governance Manager

Contact Officer: Amy Bryan, Governance Manager

PURPOSE / SUMMARY

This report summarises attendance by Councillors at recent training sessions.

RECOMMENDATIONS

1. That the information on Member training attendances be noted.

IMPLICATIONS

Finance and Risk: Yes ☐ No ☒

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☒ No ☐

Details: Essential training to cover the legal obligations and responsibilities of Members and the Council is included in the member development programme as part of induction and with regular refreshers. Subjects such as data protection, safeguarding, code of conduct will be addressed regularly, with committee specific training on an annual basis or as needed.

On Behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: NEDDC: Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Significantly Affected	None directly
Equality Impact Assessment (EIA) details:	
Stage 1 screening undertaken <ul style="list-style-type: none"> Completed EIA stage 1 to be appended if not required to do a stage 2 	Not applicable. This report is for information only.
Stage 2 full assessment undertaken <ul style="list-style-type: none"> Completed EIA stage 2 needs to be appended to the report 	No, not applicable
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/> SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Details:

Links to Council Plan priorities; <ul style="list-style-type: none"> A great place that cares for the environment A great place to live well A great place to work A great place to access good public services
Indirectly affects all the above.

REPORT DETAILS

1 **Background** (reasons for bringing the report)

- 1.1 Within the Terms of Reference of the Standards Committee is to: 'Oversee Member Training, (including the attendance of Members at courses), in relation to matters affecting their conduct and probity including relevant information provided to newly elected District Councillors.
- 1.2 The information in this report is set out for the Committee to monitor and oversee member training.

2. Details of Proposal or Information

- 2.1 The following training has been held during 2024/25:

Making Defensible Planning Decisions - delivered by the Planning Advisory Service (PAS) – Two sessions on 10 June and 16 July 2024

Personal Safety Briefing for Councillors – delivered by Derbyshire Police – 25 November 2024

Planning Appeals Training – 10 December 2024

Personal Safety Briefing for Councillors – delivered by Derbyshire Police – 8 January 2025

Planning Committee Training on New NPPF – 14 January 2025

Cyber Training for Councillors – delivered by Derbyshire Police – 24 March 2025

- 2.2 A summary of the attendances at these events is set out in the following table:

Topic	Members invited	Attendees	Percentage
Making Defensible Planning Decisions	Planning Committee Members and Subs - 21	11	52%
Personal Safety Briefing (Total of two sessions)	All Members - 53	7	13%
Planning Appeals Training	All Members - 53	12	22%
New NPPF	Planning Committee Members - 11	9	81%
Cyber Training	All Members - 53	6	11%

- 2.3 Since November 2024, Councillors have had access to Me Learning, which is the Council's online learning platform. All Councillors received an email in November 2024 which invited them to set up an account on the platform. Councillors who are signed up then have access to the following nine courses:

- Information & Cyber Security
- NEDDC Safeguarding Awareness

- Freedom of Information
- GDPR / Data Protection
- Fire Safety Awareness
- Health & Safety in the Workplace
- NEDDC Mental Health Awareness
- Equality & Diversity
- Safeguarding against Radicalisation – Prevent Duty

Councillors were asked to complete the courses by 6 May 2025.

2.4 A summary of the courses completed and started are set out in the following table.

Course	Number who have started the course but not completed	Number who have completed the course
Customer Service		3
Equality and Diversity		2
Fire Safety Awareness		3
Freedom of Information		3
GDPR	1	2
Health and Safety in the Workplace		2
Information & Cyber Security		3
NEDDC Mental Health Awareness		3
NEDDC Safeguarding Awareness		2
Safeguarding against Radicalisation – Prevent Duty		2

3 Reasons for Recommendation

3.1 To enable the Committee to carry out its role in monitoring member training.

4 Alternative Options and Reasons for Rejection

4.1 There are no alternative options as this report is for information only.

DOCUMENT INFORMATION

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
None	