

`SERVICES SCRUTINY WORK PROGRAMME 2024/25
TUESDAY/10:00HRS
CHAIR: CLLR MICK SMITH
VICE CHAIR: CLLR NEIL BAKER

AGENDA ITEM	BRIEF DESCRIPTION	LEAD OFFICER/ORGANISATION
Meeting Date: 23 July 2024		
Scrutiny – A Practical Overview	Overview of Scrutiny and remit of the Committee	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>Gained insight into the role of Scrutiny</i>	
Update on Combined Authority	An update on the Combined Authority – who’s who and NEDDC’s role	Lee Hickin, Managing Director
	Outcomes: <i>Gained a better understanding of EMCA</i>	
MTFP Financial Outturn 2023/24	To receive the financial outturn for 2023/24	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager – ACCEPTED
	Outcomes: <i>Gained an understanding of the Council’s financial outturn position for 2023/24</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	• Joint Information & Cyber Security Policy	Nicki Astle, Assistant Director of ICT
	Outcomes: <i>To have contributed on new/revised policies and strategies</i>	

Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>Agreed a Work Programme going forward for the year</i>	
Meeting Date: 17 September 2024		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
4-Day Working Week Update	Update on the 4-day working week	Sarah Sternberg, Assistant Director of Governance and Monitoring Officer - ACCEPTED
	Outcomes: <i>To understand the implications of a 4-day working week, looking at what others have done, and whether it would be considered at NEDDC</i>	
Medium Term Financial Plan Budget Monitoring Q1 2024/25	To be presented with the Budget Monitoring Plan for Q1	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - ACCEPTED
	Outcomes: <i>To understand the current position of the budget at Q1</i>	

Pre-Planning Application Fees	To be presented with the business case for implementing the fees	David Thompson, Assistant Director of Planning - ACCEPTED
	Outcomes: <i>To understand the rationale of implementing the fees</i>	
Productivity Plan	To be presented with the Council's Productivity Plan	Jayne Dethick, Director of Finance & Resources (S151 Officer) - ACCEPTED
	Outcomes: <i>To receive the Productivity Plan and understand the Council's current position and future aspiration with regards to its service delivery</i>	
People Strategy Action Plan	To receive the People Strategy Action Plan	Lee Hickin, Managing Director - ACCEPTED
	Outcomes: <i>To get an understanding of the actions in place to help towards achieving the Council's objective of "A great place to access good public services"</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	Outcomes: <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	

Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>To agree a Work Programme for the year</i>	
Meeting Date: 19 November 2024		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
Medium Term Financial Plan	To receive the revised Medium Term Financial Plan	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - ACCEPTED
	Outcomes: <i>To understand the changes made to the revised Council budget</i>	
The Relationship between NEDDC and Rykneld Homes	An overview of Rykneld Homes Management Agreement, Management Fee and Financial Reporting	Jayne Dethick, Director of Finance & Resources (S151 Officer) ACCEPTED
	Outcomes: <i>To gain a better understanding of the working relationship between NEDDC and RHL</i>	
Housing Inspectors Report	To receive and discuss the Housing Inspectors Report on Rykneld Homes	Jayne Dethick, Director of Finance & Resources (S151 Officer) - ACCEPTED
	Outcomes: <i>To be informed of the outcomes of the Inspectors Report and follow up any potential issues that may be highlighted</i>	
Annual Local Government Ombudsman Report	To receive and discuss the Annual Ombudsman Report	Rachael Pope, Customer Service Manager - ACCEPTED
	Outcomes: <i>To understand the findings of the report and raise any concerns</i>	

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Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>To agree a Work Programme for the year</i>	
Meeting Date: 25 February 2025		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
Second Green Bin Collections	To receive an overview of the data from the second green bin collections	Joy Redfern, Assistant Director of Streetscene / Darren Mitchell,

		Streetscene & Waste Services Manager - ACCEPTED
	Outcomes: <i>To get an understanding of what the charging of a second green bin has meant for the Council, including financially, any issues and increase in disposable green waste</i>	
Update on Gully/Drainage Works	To receive an update on the Council's gully and drainage works	Joy Redfern, Assistant Director of Streetscene / Darren Mitchell, Streetscene & Waste Services Manager - ACCEPTED
	Outcomes: <i>To get an update and understanding on the works being undertaken on the gullies and drains across the District</i>	
Medium Term Financial Plan Budget Monitoring Q3 2024/25	To be presented with the Budget Monitoring Plan for Q3	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - ACCEPTED
	Outcomes: <i>To understand the current position of the budget at Q3</i>	
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Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	Outcomes: <i>To agree a Work Programme for the year</i>	
Meeting Date: 13 May 2025		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
Update on Pre-Planning Application Fees	To receive an update on the pre-planning application fees	David Thompson, Assistant Director of Planning - TBC
	Outcomes: <i>To understand what has happened since the implementation of the fee i.e. amount of fees achieved, staff time, speed of approving applications etc</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
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Notes

- Access to Health Services – Doctors and Dentists
- Public transport provision
- Generative Artificial Intelligence