Risk Management Strategy Action Plan May 2024 - April 2026

Action ref	Action	Brief Description	Year 1 2024-2025				Year 2 2025-2026				Expected Outcome	How we will measure our success	Lead	Update	RAG
			May - July	Aug - Oct	Nov - Jan	Feb - Apr	May - July	Aug - Oct	Nov - Jan	Feb - Apr					
NA	Meet as Risk Management Group	The 'Risk Management Group' is elected Member led and includes the Councils Senior Risk Officer (SRO), Senior Information Risk Officer (SIRO), S151 Officer, representation from senior management, Internal Audit and Health and Safety.	●	●	●	●	●	●	●	●	Comprehensive oversight of risk throughout the organisation and a conduit to and from the whole organisation in terms of risk management.	Risk management reporting to stakeholder groups across the Council, including the Audit Committee and in the production of the Annual Governance Statement.	SRO	Upcoming meetings scheduled	
NA	Attend and report to Audit Committee	A regular report to Audit Committee from the RMG throughout the strategy period highlighting progress against the RMS action plan, work of the RMG and the latest Strategic Risk Register **NB this may not always be quarterly due to meeting scheduling**	●	●	●	●	●	●	●	●	Comprehensive oversight of risk throughout the organisation and a conduit to and from the whole organisation in terms of risk management.	Timely and effective Risk management reporting to Audit Committee. Timely and effective delivery of the RMS action plan	SRO	Upcoming meetings scheduled	
RMS 1	Schedule the new Risk Management Strategy review date and process for 2026	This will include an established timeline for development, consultation and approval along with external assessment of draft before leading into consultation internally						●	●	●	Up to date and current strategy aligned to the operating environment of the day	Successful delivery of key milestones and finalised adopted strategy	SRO (MD) with support of RMG	All milestones scheduled including external assessment during Autumn 2025	

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RMS 2	Roll-out digital online training package for staff and elected members	With the aim of increased accessibility and flexibility, the Council have procured a digital online training facility that will encompass much of the mandatory training requirements along with other things such as **Risk Management.** The roll-out is incremental following initial testing and monitoring.			●						Improved and more efficient uptake of training along with back office and administrative effeiciencies with regard to training records, arranging sessions and organising refreshers etc - this will be automated. All leading to improved awareness and learning.	Careful monitoring of the roll-out, uptake, quality of learning, effectiveness of the administration and user feedback along with appropriate audit of the platform	SRO (MD) and HR with support of RMG	Stage One roll-out includes: ICT security, Equalities, Customer Services, Data Protection, Freedom of Information, Health and Safety in the Workplace, Safeguarding, Mental Health, Prevent Training - **Risk Management due during Autumn**	
RMS 3	Establish an Information Risk Management framework	This will likley be a visual or schematic image of the various components of information risk management and how we as a Council manage this particular risk area		●							Assurance in relation to information governance, protection of confidentiality where appropriate and proper use of information	Successful delivery of the finalised framework along with appropriate audit of our arrangements	SIRO (AD - Regen and Programmes)		
RMS 4	Further develop the Projects and Partnerships Risk Registers including training for these	Project risks are those integral to or arise during the lifecycle of a project. Partnership risks relate to arrangements entered into witgh other organisations. These are managed through separate risk registers		●							Risk awareness and oversight specific to that project or partnership is approached in a uniform way, ensuring these are understood by the organisation and managed throughout the life of the project or partnership	Successful delivery of the finalised Registers along with appropriate audit of our arrangements	SIRO (AD - Regen and Programmes)		

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RMS 5	Promote a positive risk awareness culture within the organisation through our collective spans of influence	This is achieved through training, fixed agenda item in team meeting agendas, breifing sessions at various regular forums including service managers forum and regular sharing of the strategy and toolbox talk / train the trainers mediums	●		●		●		●		Improved awareness and corporate 'buy-in' to the risk culture here at NEDDC	External audit, internal audit, Employee survey and feedback from team meetings to SMT	RMG		green
RMS 6	Undertake quarterly detailed strategic risk review	This includes assessment, adjustment, and update for each risk area on the strategic risk register along with risk appetite review	●	●	●	●	●	●	●	●	Regular oversight to ensure up to date and current strategic assessment of risk is undertaken and shared throughout the organisation.	Successful implementation via RMG along with appropriate audit of our arrangements	SRO (MD) with support of RMG	Upcoming and ongoing sessions scheduled	green
RMS 7	Review the format of the Strategic Risk Register including trend analysis	To explore areas for improvement		●							Improved format to assist in the process of risk management	Successful implementation via RMG along with appropriate audit of our arrangements	SRO (MD) with support of RMG		green
RMS 8	Undertake an annual risk management audit	To ensure compliance with strategy and action plan			●				●		Assurance that risk is being managed successfully aligned to our risk management strategy and action plan and that this is effective	Production of audit report, findings and action plan	Internal Audit Consortium Manager	Annual audits scheduled throughout the life of the strategy	green

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RMS 9	Monitor the implementation of the Anti-fraud and Corruption Strategy	This is a key strategy that the RMG retain oversight of. This is a standing agenda item for each RMG	●	●	●	●	●	●	●	●	Assurance that the strategy is being successfully delivered and that this is effective	Successful implementation via RMG along with appropriate audit of our arrangements	S 151 Officer and RMG	Scheduled for the lifetime of the strategy	
RMS 10	Schedule and undertake an annual review of Health and Safety Policy and Arrangements	To ensure the policy and arrangements are up to date, accessible and communicated effectively - this will include a 'show and tell' implementation at service level	●				●				Assurance that the policy and arrangements are embedded and working well across the organisation	Successful implementation via RMG along with appropriate audit of our arrangements	SRO (MD), H&S Officer and RMG		