

**North East Derbyshire District Council**

**Annual Council**

**20 May 2024**

**PROPOSED SCHEDULE OF MEETINGS FOR THE 2024-25 MUNICIPAL YEAR**

**Report of the Assistant Director of Governance and Monitoring Officer**

Classification: This report is public

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**PURPOSE / SUMMARY**

To set out the proposed Schedule of Meetings for the 2024-25 Municipal Year.

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**RECOMMENDATIONS**

1. That Council approves the proposed Schedule of Meetings for the 2024-25 Municipal Year.

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**IMPLICATIONS**

**Finance and Risk:** Yes  No

**Details:**

Click here to enter text.

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No

**Details:**

On behalf of the Head of Paid Service

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## DECISION INFORMATION

<b>Decision Information</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>NEDDC:</b> <b>Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	All
<b>Consultation:</b> <b>Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/></b> <b>SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/></b> <b>Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>	Yes Group Leaders

### Links to Council Plan priorities, including Climate Change, Equalities, and Economics and Health implications.

All – Good Governance is a basic requirement for the successful functioning of the Council and achieving the Council Plan Objectives.

## REPORT DETAILS

### 1 Proposed Schedule of Meetings

1.1 With the agreement of Standards Committee, the Council's different political groups were consulted on the draft Schedule of Meetings for the 2024-25 Municipal Year. This consultation was intended to reduce as far as possible the need for subsequent changes to meeting dates.

1.2 The draft Schedule of Meetings has been developed on the basis of three key goals:

**One:** There should be no fundamental change to the scope and pattern of the Schedule of Meetings. Each Member body should largely meet for the same number times, on the approximately same date and the same time as they were scheduled to meet in 2023-24

**Two:** The Schedule should build in time for the necessary training and other activities to take place.

**Third:** The draft Schedule should continue to build in sufficient time between meetings for Members and officers to undertake key work throughout the year and, in particular, to ensure that the meetings of different bodies (both within and outside the Council) can take place at the right times, for the decisions required of them.

- 1.3 The proposed Schedule of Meetings is attached to the report as **Appendix 1**, which Council is now asked to approve. It can also be accessed through the Calendar on the Council’s website, along with the agendas and minutes for these meetings. Click on the following link to access these: [Calendar](#)

**2 Reasons for Recommendation**

- 2.1 To agree a Schedule of Meetings for the 2024-25 Municipal Year.

**3 Alternative Options and Reasons for Rejection**

- 3.1 None.

**DOCUMENT INFORMATION**

<b>Appendix No</b>	<b>Title</b>
Appendix 1	Proposed Schedule of Meetings for the 2024-25 Municipal Year.
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	