

SERVICES SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

TUESDAY AT 10AM

CHAIR: CLLR M SMITH

VICE-CHAIR: CLLR H LIGGETT

MEETING DATE	AGENDA ITEM	WHAT IT WILL COVER	WHO IT INVOLVES
11 July 2023	Remit of the Committee	<ul style="list-style-type: none">• Briefing on Scrutiny :<ul style="list-style-type: none">- Setting the scene- The terms of reference for the Committee- How the Committee operates, ways of working– Discussion- The Council’s new Council Plan and Scrutiny arrangements - discussion	Lee Hickin – Managing Director Jayne Dethick – Director of Finance & Resources and S151 Officer Sarah Sternberg – Assistant Director of Governance and Monitoring Officer Damon Stanton – Senior Scrutiny Officer
	Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer Tina Frost Morris – Chief Accountant

	Draft Scrutiny Work Programme	To consider the Committee's Draft Work Programme	Committee Members/ Damon Stanton – Senior Scrutiny Officer
19 SEPTEMBER 2023	Performance Management	Developing the Performance Framework to support the new Council Plan	Amar Bashir – Improvement Officer
	Policy Development	NEDDC Equalities Plan 2023-2027	Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	'Horizon Scanning'	Four day working week – trial by South Cambridgeshire District Council and Government response	Sarah Sternberg – Assistant Director of Governance & Monitoring Officer
	'Horizon Scanning'	Annual Ombudsman Report 2022/23	Sarah Sternberg – Assistant Director of Governance & Monitoring Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
21 NOVEMBER 2023	Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer Tina Frost Morris – Chief Accountant
	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder

			<p>Relevant Service Managers/Directors</p> <p>Kath Drury – Information, Engagement and Performance Manager</p> <p>Amar Bashir – Improvement Officer</p>
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
27 FEBRUARY 2024	Performance Management	Council Plan Targets Performance Update	<p>Q&A with the Portfolio Holder</p> <p>Relevant Service Managers/Directors</p>

			Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Scrutiny Work Programme	To consider the Committees’ work programme	Senior Scrutiny Officer
	Residents Survey	Committee to discuss the outcomes of the Residents Survey and to determine if they want to look at any areas as part of their Work Programme	Senior Scrutiny Officer
	Q3 Budget Monitoring Report	To receive a report on current budget position	Jayne Dethick – Director of Finance & Resources and S151 Officer – ACCEPTED
07 MAY 2024	Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer Tina Frost Morris – Chief Accountant
	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors

			Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Council Plan Tactics Performance	To review progress made against Council Plan objectives at year's end	
	Scrutiny Work Programme	To consider whether the Committees' work programme has been completed at year end	Senior Scrutiny Officer