

## **BUSINESS SCRUTINY COMMITTEE WORK PROGRAMME 2023/23**

**MONDAY AT 3PM**

**CHAIR: CLLR S CORNWELL**

**VICE CHAIR: CLLR S CLOUGH**

<b>MEETING DATE</b>	<b>AGENDA ITEM</b>	<b>WHAT IT WILL COVER</b>	<b>WHO IT INVOLVES</b>
<b>10 JULY 2023</b>	Remit of the Committee	<ul style="list-style-type: none"><li>• Briefing on Scrutiny :<ul style="list-style-type: none"><li>- setting the scene</li><li>- the terms of reference for the Committee</li><li>- How the Committee operates, ways of working– Discussion</li><li>- The Council’s new Council Plan and scrutiny arrangements - discussion</li></ul></li></ul>	Lee Hickin – Managing Director  Jayne Dethick – Director of Finance & Resources and S151 Officer  Sarah Sternberg – Assistant Director of Governance & Monitoring Officer  Damon Stanton – Senior Scrutiny Officer
	EXAMPLE – Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer
	Draft Scrutiny Work Programme	To consider the draft Scrutiny Work Programme	Committee Members/ Damon Stanton – Senior Scrutiny Officer

<b>18 SEPTEMBER 2023</b>	Performance Management	Developing the Performance Framework to support the new Council Plan	Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
<b>20 NOVEMBER 2023</b>	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder  Relevant Service Managers/Directors  Kath Drury – Information, Engagement and Performance Manager  Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader

	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	UK Shared Prosperity Fund Update	Lead Officer
	Business Sector Analysis	To consider a business sector analysis of the District	Bryan Harrison – Senior Regeneration Officer and Urban Designer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
<b>26 FEBRUARY 2024</b>	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder  Relevant Service Managers/Directors  Kath Drury – Information, Engagement and Performance Manager  Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Scrutiny Work Programme	To consider the Committee's work programme	Senior Scrutiny Officer

	Clay Cross Regeneration Scheme	To receive an update on the Scheme	Assistant Director – Regeneration and Programmes – <b>ACCEPTED</b>
	Shared Prosperity Fund	The Committee to ask questions to Officers about the Shared Prosperity Fund	Assistant Director – Regeneration and Programmes – <b>ACCEPTED</b>
	Residents Survey	Committee to discuss the outcomes of the Residents Survey and to determine if they want to look at any areas as part of their Work Programme	Senior Scrutiny Officer
<b>13 MAY 2024</b>	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder  Relevant Service Managers/Directors  Kath Drury – Information, Engagement and Performance Manager  Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	‘Horizon Scanning’	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key	Lead Officer

		projects being undertaken by the Council, for example	
	Council Plan Tactics Performance	To review progress made against Council Plan objectives at year's end	Lee Hickin – Managing Director Leader/Deputy Leader? Portfolio Holder?
	Scrutiny Work Programme	To consider whether the Committee's Work Programme has been completed	Senior Scrutiny Officer

### NOTES

- Potential Scrutiny Review into connectivity in the District
- Update on support provided to businesses in the District
- Receive information on '5 Year Survivability of Enterprises Born in 2015 (%)' – to be broken down by sector
- Receive 'job density' information for the whole District