

**NORTH EAST DERBYSHIRE DISTRICT COUNCIL**

**RECORD OF DECISION TAKEN BY THE  
ASSISTANT DIRECTOR – PROPERTY AND ESTATES**

12 May 2015

**THE PROPOSED LETTING OF UNIT 14 ROTHERHAM CLOSE,  
NORWOOD INDUSTRIAL ESTATE, KILLAMARSH, S21 2JU**

| Authority for decision  | Decision   | Reasons   | Alternative options considered and rejected | Conflicts of interest and any dispensation |
|---|--|---|---|--|
| <p>The Director of Operations is authorised under the transfer of functions to Directors to agree the grant and renewal of leases of land and buildings where the annual rental does not exceed £50,000.</p> <p>The Director has authorised the Assistant Director of Property and Estates to sign on his behalf.</p> | <p>To approve the letting of Unit 14, Rotherham Close, Norwood Industrial Estate, Killamarsh, S21 2JU to George Albert Sydney Knowles, on a standard council 3 year lease for industrial property.</p> | <p>The proposed letting of Unit 14 Rotherham Close, Norwood Industrial Estate, Killamarsh, S21 2JU to maintain current income stream.</p> | <p>None</p>                                 | <p>None</p>                                |

Please complete the following where relevant:

| Key Decision? | Confidential/<br>Exempt (if yes,<br>please state<br>paragraph)? | Do General<br>Exception or<br>Special Urgency<br>Rules apply to<br>this decision? | Consultation has<br>taken place with<br>the Section 151 &<br>Monitoring<br>Officer? | The Leader,<br>Deputy Leader or<br>relevant Portfolio<br>Member have<br>been consulted? |
|---------------|---|---|---|---|
| No            | No  | No  | Yes   | No  |

Authorising Signature: G Galloway.....

Job title: Assistant Director of Property and Estates

**To be completed by PA to Director of Transformation:**

Unique Reference Number: .. DD/084/15/SD.....

Date decision may be implemented following call in (if necessary): .....

Circulation to:

- Councillors
- Chief Executive
- Monitoring Officer
- Section 151 Officer
- Scrutiny Officer
- Internal Audit