

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
Joint Assistant Director, Leisure
20th January 2016**

Temporary Placement of NEDDC Leisure Membership Sales Co-ordinator at BDC leisure facility

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>9.1 To exercise within approved budgets all matters of day to day administration and operational management of the services and functions for which they are responsible.</p> <p>9.11.1 The employment of all employees below Assistant Director/ Head of Service level including determining the most appropriate means of recruitment and selection;</p> <p>9.11.2 Formulation, review and revision of person specifications and job descriptions for</p>	<p>To allow the post holder to work for BDC at the new Clowne facility to support the sales/marketing drive in anticipation of the new building being opened in Dec 2016.</p> <p>The post holder will spend 1 day per week at BDC delivering this service and recharges from NEDDC to BDC will be made in respect of this service.</p>	<p>BDC have no dedicated resource in this area at present although the new structure beyond the centres completion will have a resource included in this area.</p> <p>The business case and success of this new facility development will be supported by this temporary arrangement.</p>	<p>To recruit externally – rejected due to BDC strategic Leisure Developer Partner support package being implemented post completion which includes resources/support in this area.</p>	<p>None</p>

posts within their service areas				
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature:



Job title: JAD - Leisure

To be completed by PA to Director of Transformation:

Unique Reference Number:DD/013/16/LH.....

Date decision may be implemented following call in (if necessary):

Circulation to:

Councillors
Chief Executive
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit