

## **CLAY CROSS TOWN DEAL BOARD**

### **MINUTES OF MEETING HELD ON FRIDAY, 25 NOVEMBER 2022**

#### **Present:**

Councillor Charlotte Cupit (Vice-Chair) (in the Chair)

Councillor Alex Dale	- Leader NEDDC
Councillor Nigel Barker	- NEDDC
Councillor Jeremy Kenyon	- NEDDC
Councillor Carolyn Renwick	- NEDDC
Matt Broughton	- Director of Growth and Assets (NEDDC)
Joe Batty	- Director for Economy & Regeneration – DCC
Simon Thompson	- Urban Design & Developments Limited
Andrew King	- Treasurer – Clay Cross Town Centre Group
Will Morlidge	- D2N2
Angela Stansfield	- ND DWP, Employer & Partnership Manager

#### **Also Present:**

J Dethick	Director of Finance & Resources & Section 151 Officer
R O'Donoghue	Town Centre Regeneration Manager
S Lee	Assistant Director Regeneration, Programmes & SIRO
P Alford	Amion Consulting
T Burdett	Partnership Development Officer
S Stevenson	Partnership Strategy & Support Officer
A Bond	Governance Officer

#### **CXT Apologies for Absence**

**B/35/**

**22-** Apologies for absence were received from Henry Taylor-Toone, Jane Weston,  
**23** Adam Doyle and Lee Rowley MP.

#### **CXT Declarations of Interest**

**B/36/**

**22-** There were no interests declared at this meeting.  
**23**

#### **CXT Minutes of Last Meeting**

**B/37/**

**22-** RESOLVED – That the Minutes of the Clay Cross Town Deal Board held on 14  
**23** October 2022 be noted.

#### **CXT Board Appointments**

**B/38/**

**22-** Town Board reviewed the membership of the Board to ensure that it remained  
**23** fit for purpose as the projects entered the delivery phase.

Board heard that Joe Batty would attend the meetings in an advisory

capacity but did not sit on the Board as a Member.

RESOLVED – That:

1. In line 3.1 of the Terms of Reference, the Board formally appoints the Chair, on the recommendation of the appointments panel.
2. The Board review the current membership to ensure it is fit for purpose as the project enters the delivery phase.
3. In the context of recommendation 2, the Board considers an expression of interest to join the Board that has been received and also extend an invitation to join the Board to candidates considered for the role of Chair.

**CXT Any Other Business**

**B/39/**

**22-  
23**

There was no other business.

**CXT Exclusion of Public**

**B/40/**

**22-  
23**

RESOLVED – That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Paragraph 3, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**CXT Outline Business Case (OBC) - Town Centre Regeneration**

**B/41/**

**22-  
23**

Town Board were provided with the Clay Cross Towns Fund Town Centre Regeneration Business Case and informed that this had been submitted to the accountable body for consideration and approval by Cabinet.

Members of the Town Board gave thanks to the Board, employees in the economic development department, Cllr Kenyon and colleagues at DCC for their work on this.

RESOLVED – That Clay Cross Town Board agreed:

1. The outline business case for the Town Centre Regeneration project.
2. The Towns Fund business case for Town Centre Regeneration presented provided the assurance that the project represented good value for money for the public.
3. To delegate authority to S151 Officer, in consultation with Portfolio Holder for Economy, Transformation and Climate and upon receipt of the business case assurance to finalise the documents to a 'Ready to Proceed' position as required.
4. That the project is formally submitted to Department of Levelling Up, Housing and Communities.

**CXT** **Outline Business Case - Low Carbon Challenge Fund**  
**B/42/**

**22-** Town Board were provided with the Clay Cross Towns Fund Low Carbon  
**23** Challenge Fund Business Case. They heard that this Business Case had been submitted for consideration and approval by Cabinet.

**RESOLVED** – That the Clay Cross Town Board agreed:

1. The outline business case which seeks to procure a delivery partner for the Low Carbon Challenge Fund.
2. The Town Fund business case for Low Carbon Challenge Fund presented provided the assurance that the project represented good value for money for the public.
3. To delegate authority to S151 Officer, in consultation with Portfolio Holder for Economy, Transformation and Climate and upon receipt of the business case assurance to finalise the business case documents to a 'Ready to Proceed' position as required.
4. That the project is formally submitted to the Department of Levelling Up, Housing and Communities.

**CXT** **Stakeholder/Communications**  
**B/43/**

**22-** Members received an outline approach and timetable for refreshing the  
**23** stakeholder and communications plan for the Clay Cross Town Deal Programme.

**RESOLVED** – That the Clay Cross Town Deal Board noted the contents of the report and agreed to utilise the accountable body's Editorial Group to provide day to day co-ordination of communications, identifying clear linkages between each element of the Programme and enabling the use of the accountable body resources and engagement mechanisms.

**CXT** **Date, Time and Venue for Next Meeting**  
**B/44/**

**22-** The next meeting of the Clay Cross Town Deal Board will be held on Friday  
**23** 27 January 2022.