

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT

DRAFT PROJECT PLAN

NAME OF COMMITTEE: Organisation Scrutiny

SCRUTINY OFFICER: Damon Stanton

SUBJECT TO BE REVIEWED

Environmental Enforcement

REASON(S) FOR THE REVIEW

- To ensure that the multi-departmental processes and multi-agency working in respect of environmental enforcement is effective.

IDENTIFY APPROPRIATE CORPORATE OBJECTIVES

- Enhancing our residents' quality of life.
- Protecting and promoting the character of our District.
- Delivering high quality cost effective services by engaging with residents, partners and Council staff.

TERMS OF REFERENCE

- To assess how the Planning and Environmental enforcement teams work both together and with outside agencies on environmental enforcement issues.

AIMS AND OBJECTIVES OF REVIEW

- To understand how the NEDDC Planning enforcement and environmental enforcement teams work together on environmental enforcement issues;
- To understand how the Council carries out multi-agency working in respect of environmental enforcement;
- To establish best practice; and
- To identify any improvements that could be made.

KEY ISSUES

- What is best practice?
- How do the Planning and Environmental enforcement teams work together on environmental enforcement cases?
- How do the Planning and Environmental enforcement teams work with outside agencies on environmental enforcement cases?
- Is the Council working with partners effectively?
- Which partners are the most difficult to contact?
- How are enforcement queries handled and what processes are in place to track them?
- How quickly are queries dealt with?

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	September 2022		
Finish	March 2023		
Report	May 2023		

METHOD(S) OF REVIEW:	<ul style="list-style-type: none"> • Analysis of NEDDC policies • Stakeholder interviews
IMPLICATIONS: (legislative, regulatory, etc)	<ul style="list-style-type: none"> • Environmental enforcement at NEDDC
DOCUMENTARY EVIDENCE: (Internal/External)	<ul style="list-style-type: none"> • Planning Enforcement Plan • Environmental Health Service Enforcement Policy • Report of the Assistant Director of Planning on Environmental Enforcement Procedures at NEDDC
WITNESSES:	<ul style="list-style-type: none"> • Richard Purcell - Assistant Director - Planning • Ken Eastwood - Assistant Director - Environmental Health • Cllr C Cupit - Deputy Leader & Portfolio Holder for Environmental Services

CONSULTATION/ RESEARCH:	
SITE VISITS	None envisaged.

PROJECT OUTCOMES

CONCLUSIONS:	TBC
RECOMMENDATIONS:	TBC
CABINET CONSIDERED:	TBC
OUTCOME:	TBC
FOLLOW UP:	TBC
REVIEW OF PROCESS/COMMENTS:	TBC
SIGNED OFF BY CHAIR:	

DATE:	