

**NORTH EAST DERBYSHIRE DISTRICT COUNCIL**

**RECORD OF DECISION TAKEN BY THE  
JOINT STRATGIC DIRECTOR FOR ENVIRONMENT AND ENFORCEMENT**

<b>Authority for decision</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative options considered and rejected</b>	<b>Conflicts of interest and any dispensation</b>
<p>Part 3 Function Scheme</p> <p>General powers delegated to all Strategic Directors and Heads of Service can be delegated to other officers under Part, para 3.</p>	<p>1. To authorise the following officers to enforce the Health Protection (Coronavirus, Business Closure) (England) Regulations 2020 (“the Business Closure Regulations “). This authorisation is in relation to both North East Derbyshire and Bolsover Districts.</p> <ul style="list-style-type: none"> <li>a. Joint Head of Environmental Health Service</li> <li>b. Environmental Health Manager</li> <li>c. Licensing Team Leader</li> <li>d. Licensing and Enforcement Officer</li> <li>e. Environmental Enforcement Team Leader</li> <li>f. Environmental Enforcement Technical Officer</li> <li>g. Senior Environmental Health Officer</li> <li>h. Technical Officer (Housing and Pollution)</li> </ul>	<p>To enable the Councils to enforce the Business Closure Regulations to protect public health. A wide group of officers have been identified to enable enforcement action and on-site support as required.</p>	<p>To reserve all delegated powers to the Joint Head of Service only. This would require the Joint Head of Service to personally approve and attend every enforcement action in relation to the regulations, and given the seriousness and practicalities involved in enforcing the legislation this would be a prohibitive step.</p>	<p><b>NONE</b></p>

	<ul style="list-style-type: none"> <li>i. Environmental Protection Officer</li> <li>j. Environmental Protection Enforcement Officer</li> </ul> <p>2. To authorise the following officers to approve the bringing of proceedings for any offence under the Business Closure Regulations.</p> <p>Authorised Officers:</p> <ul style="list-style-type: none"> <li>a. Joint Head of Service</li> <li>b. Environmental Health Manager</li> </ul>		<p>Due to the potentially high profile of any legal proceedings against businesses, the authorisation of proceedings for such offences should not be granted to officers outside the service senior management team.</p>	
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

*K. Hanson*

Authorising Signature:

Job title: Joint Strategic Director for Environment and Enforcement  
 Bolsover & North East Derbyshire District Councils

Unique Reference Number: DD/016/20/KH (BDC)  
 DD/027/20/KH (NEDDC)

Date decision may be implemented following call in (if necessary): N/A

Circulation to:

Head of Paid Service  
Monitoring Officer  
Section 151 Officer  
Scrutiny Officer  
Internal Audit