

**North East Derbyshire District Council**

**Cabinet**

**14 October 2021**

**Action Plan for Business Centre and Industrial Units Scrutiny Review**

**Report of Councillor C Renwick, Portfolio Holder for Economic Growth**

**Classification:** This report is public

**Report By:** Gill Callingham, Director of Growth

**Contact / Lead Officer:** Anthony Kimber, Interim Assistant Director, Property Services

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**PURPOSE / SUMMARY**

That Cabinet approve the Business Centre and Industrial Scrutiny Review Action Plan (Appendix 1) from the Lead Officer.

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**RECOMMENDATIONS**

- 1.1 The purpose of this report is to detail the response of the Lead Officer, Interim Assistant Director – Property Services, to the findings of the Scrutiny report on Business Centre and Industrial Units.
- 1.2 The Lead Officer's response to the review is contained in the Action Plan, which details proposals of how officers intend to address the recommendations made by the scrutiny panel, as set out at Appendix 1.
- 1.3 The review aimed to:
  - Review the current approach of the Council to the letting and management of business centres and Industrial units;
  - Consider how it was meeting the corporate aims of the Council;
  - Assess how the service is performing;
  - Consider whether it is meeting the needs of customers currently and whether it will be fit for purpose into the future;
  - Assess whether the Council is getting value for money from the service;
  - Identify any areas for improvement.

1.4 The recommendations following the review were that:-

- The Council consider the introduction of a mission statement setting out a clear statement of the purpose for the service.
- The Council considers undertaking a branding exercise to consider how it can effectively best market its business centres and industrial units.
- The Council ensures that it has a rolling programme of maintenance that has a sufficient level of investment to keep its business premises fit for purpose.
- The Council review the provision of security at Council owned industrial sites
- The service introduce some meaningful performance indicators to monitor delivery of the service
- A checklist for letting of premises be created
- The Council ensures that any contractors or sub-contractors it uses are adhering to all the requirements set out in the relevant Councils policies
- Additional signage be provided at Coney Green Business Centre to improve car parking at busy periods
- Consideration be given to the potential for the provision of container storage units for tenants at Coney Green Business Centre
- Tenant Surveys be undertaken at Industrial Units

1.5 A copy of the report produced by the Communities Scrutiny Committee is attached at Appendix 2.

## IMPLICATIONS

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**Finance and Risk:** Yes  No

**Details:**

[Click here to enter text.](#)

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

[Click here to enter text.](#)

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No

**Details:**

[Click here to enter text.](#)

On behalf of the Head of Paid Service

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## DECISION INFORMATION

Decision Information	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>BDC:</b> Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input checked="" type="checkbox"/> <b>NEDDC:</b> Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	None
<b>Consultation:</b> Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input checked="" type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes  Details: Ward Members

**Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.**

Improving the quality of the investment portfolio and income protection.

## REPORT DETAILS

### 1 **Background** *(reasons for bringing the report)*

1.1 The report presents the up to date Business Centre and Industrial Unit Review Action Plan for approval by Cabinet.

### 2. **Details of Proposal or Information**

2.1 Action Plan with progress and notes appended (Appendix 1)

### 3 **Reasons for Recommendation**

3.1 Cabinet is asked to confirm their support for the review recommendations.

3.2 Cabinet is asked to agree the actions identified in the action plan attached at **Appendix 1**.

### 4 **Alternative Options and Reasons for Rejection**

4.1 None considered

## DOCUMENT INFORMATION

Appendix No	Title
1	Business Centres and Industrial Units Review Action Plan
2	Business Centre and Industrial Review - Final
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
<a href="#">Click here to enter text.</a>	