

## GROWTH SCRUTINY WORK PROGRAMME 2021/22

MONDAY AT 1:00 PM

Chair Councillor A Hutchinson

Vice Chair Councillor M Emmens

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
28 <sup>th</sup> June, 2020	Remit of the Committee		<ul style="list-style-type: none"><li>• Briefing on Scrutiny:<ul style="list-style-type: none"><li>- Scene setting</li><li>- The terms of reference for the Committee</li><li>- How the Committee operates, ways of working – Discussion</li></ul></li></ul>	Committee Members / Sue Veerman -Overview and Scrutiny Manager
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"><li>• To consider items for the draft work programme for the year and any suggested items for inclusion</li></ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"><li>• To consider suggestions for review and select a topic for the Scrutiny Review</li><li>• Consider what we want to look at</li><li>• Consider stakeholders who we want to see</li></ul>	Committee Members Items received from officers
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"><li>• To consider the Forward Plan of Executive Decisions</li></ul>	Sue Veerman- Overview and Scrutiny Manager

<b>2<sup>nd</sup> August,2021</b>	Apprenticeships	Review	<ul style="list-style-type: none"> <li>To consider a presentation from the Human Resources Manager on Apprentices</li> </ul>	Sara Gordon – Human Resources Manager - <b>accepted</b>
	Housing Strategy	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the new Housing Strategy</li> </ul>	Di Parker – Joint Housing Policy and Intelligence Officer - <b>accepted</b>
	In House Services	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>General discussion on this topic</li> </ul>	Lee Hickin – Director of Corporate Services and Head of Paid Services
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>27th September, 2021</b>	Discussion on Assets	Review	<ul style="list-style-type: none"> <li>Management of Assets</li> <li>Mill Lane</li> </ul>	David Broom- Facilities and Contracts will be in attendance <b>accepted</b>
	Dronfield Development	monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on progress of this development</li> </ul>	Gill Callingham Director Bryan Harrison <b>Accepted</b>
	Procurement	Review	<ul style="list-style-type: none"> <li>To discuss Procurement Arrangements within the Authority</li> </ul>	Jayne Dethick HoS- Finance <b>accepted</b> and Sandy Williams – Procurement Manager <b>Invited</b>

	Scrutiny Review		<ul style="list-style-type: none"> <li>To select Review topic and scope it</li> </ul>	Committee
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>22nd November, 2021</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Approval of Review Project Plan and Timetable</li> </ul>	Committee
	Previous Review	Review	<ul style="list-style-type: none"> <li>To consider progress on the Business Centres and Industrial Units review</li> </ul>	
			<ul style="list-style-type: none"> <li>Partnership item?</li> </ul>	
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>24<sup>th</sup> January, 2022</b>	Growth Strategy	Monitor and challenge	<ul style="list-style-type: none"> <li>To discuss progress on implementation of the Growth Strategy</li> </ul>	Portfolio Holder and Director of Economic Growth and Development
	Scrutiny Review	Monitor and challenge	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>14<sup>th</sup> March, 2022</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of Evidence</li> </ul>	Committee

	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
9 <sup>th</sup> May, 2022	One Public Estate	Monitor and Review challenge	<ul style="list-style-type: none"> <li>To receive a presentation on progress of One Public Estate</li> </ul>	Head of Economic Development and Housing
	Previous Review	Review	<ul style="list-style-type: none"> <li>To consider progress on the implementation of the Tourism – Business and Non Business Scrutiny Review</li> </ul>	Gill Callingham – Director of Economic Development
	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on the work of the Partnership Team</li> </ul>	Steve Lee- Strategic Partnership Co-Ordinator
	Scrutiny Review Report	Review	<ul style="list-style-type: none"> <li>To finalise the Scrutiny Review Report</li> </ul>	Committee
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"><li>• To consider whether the Committees' work programme has been completed at year end</li></ul>	Sue Veerman - Overview and Scrutiny Manager
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