



North East Derbyshire District Council

Contact: Amy Bryan - Governance Manager
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Date: Friday, 8 May 2026

To: **Members of the Council**

You are summoned to attend the Annual Council meeting to be held on **Monday, 18 May 2026, at 2.00 pm** in the Council Chamber, District Council Offices, Mill Lane, Wingerworth, Chesterfield S42 6NG. Please note this will be followed by an Ordinary meeting of the Council.

Group meetings will be arranged, where necessary, by the Group Leaders.

The meeting will be live streamed from [The Council's YouTube Channel](#).

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer

AGENDA

1 Election of the Chair of the Council (Pages 4 - 6)

Nominations are sought to elect the Chair of the Council for the 2026-27 Municipal Year.

2 Address of Gratitude to Members by the newly Elected Chair of the Council

The newly elected Chair of the Council will thank Members and explain their community engagement and other priorities for the Municipal Year.

3 Address of Gratitude to the Outgoing Chair of the Council

Thanks will be given to the outgoing Chair of the Council, Councillor Lee Hartshorne, for his service to the Council and the District during the 2025-26 Municipal Year.

4 Apologies for Absence

5 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interests, not already on their register of interests, in any items on the agenda and withdraw from the meeting at the appropriate time.

6 Minutes of Last Meeting (Pages 7 - 15)

To approve as a correct record and the Chair to sign the Minutes of the Council meeting held on 2 March 2026.

7 Appointment of Vice-Chair of the Council (Pages 16 - 18)

Nominations are sought to appoint the Vice-Chair of the Council for the 2026-27 Municipal Year.

8 Composition of the Cabinet (Page 19)

The Leader of the Council will confirm the appointment of the Deputy Leader and Cabinet Portfolio Holders for the 2026-27 Municipal Year.

9 Proportionality of the Council and Appointments to Committees (To Follow)

Nominations are sought to appoint Members of Committees and Advisory Groups for the 2026-27 Municipal Year.

10 Appointment of Chairs and Vice-Chairs of Committees (Pages 20 - 22)

Nominations are sought to appoint the Committee Chairs and Vice-Chairs for the 2026-27 Municipal Year.

- 11 **Schedule of Meetings for the 2026-27 Municipal Year** (Pages 23 - 38)
Report of the Assistant Director of Governance and Monitoring Officer.
- 12 **Appointment of the Council's Representatives to serve on other Organisations (Outside Bodies)** (Pages 39 - 41)
Nominations are sought to represent the Council on External Organisations (Outside Bodies) for the 2026-27 Municipal Year.
- 13 **Review of the Council's Constitution** (Pages 42 - 84)
Report of the Assistant Director of Governance and Monitoring Officer.
- 14 **Scheme of Delegation** (Pages 85 - 111)
Report of the Assistant Director of Governance and Monitoring Officer.
- 15 **Operation of Urgency Rules and Thresholds for Key Decisions** (Pages 112 - 117)
Report of the Leader of the Council.
- 16 **Chair's Urgent Business**
To consider any other matter which the Chair is of the opinion should be considered as a matter of urgency.

Access for All statement

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- Call with [Relay UK](#) via textphone or app on 0800 500 888 a free phone service
- **Visiting** our offices at 2013 Mill Lane, Wingerworth, S42 6NG