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North East Derbyshire District Council

Our Ref:

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Date:	Monday, 4 November 2024

Dear Councillor

General Licensing Sub-Committee

Please attend a meeting of the General Licensing Sub-Committee to be held on **Tuesday, 12 November 2024 at 10.00 am in Meeting Rooms 1 & 2**,

Yours sincerely

Assistant Director of Governance and Monitoring Officer

To: Councillors C Fletcher, C Lacey and M Roe.

A G E N D A

1 **Appointment of Chair for the Meeting**

2 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 **Procedure for the Meeting** (Page 4)

4 **Matters of Urgency - Open Session**

To consider any other matter which the chair of the Sub-Committee is of the opinion should be considered as a matter of urgency.

5 **Exclusion of Public**

The Chair to Move:-

"That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006)".

6 **Report of the Environmental Health Team Manager (Licensing) - Mr A, Worksop** (Pages 5 - 45)

7 **Report of the Environmental Health Team Manager (Licensing) - Mr A, Sheffield** (Pages 46 - 62)

8 **Matters of Urgency - Closed Session**

To consider any other matter which the Chair of the Sub-Committee is of the opinion should be considered as a matter of urgency.

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Access for All statement

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NORTH EAST DERBYSHIRE DISTRICT COUNCIL

GENERAL LICENSING SUB-COMMITTEE

PROCEDURE FOR DETERMINATION OF TAXI AND PRIVATE HIRE MATTERS

(1)   Chair to welcome applicant/license holder and request that they confirm receipt of the report and procedure to be followed.

(2)   The Licensing Officer be requested to outline report.

(3)   Applicant/License holder will have the opportunity to ask any questions of the Licensing Officer.

(4)   Members will have the opportunity to ask any questions of the Licensing Officer.

(5)   Applicant/License holder will be requested to present their case to Members.

(6)   The Licensing Officer will have the opportunity to ask any questions of the applicant.

(7)   Members will have the opportunity to ask any questions of the applicant/license holder.

(8)   The Licensing Officer will be requested to make their final statement.

(9)   Applicant/License holder will be requested to make their final statement

(10)   Applicant/Licensing Holder and the Licensing Officer will be requested to withdraw from the meeting whilst the decision is made.

(11)   Applicant/License holder and the Licensing Officer will be recalled to the meeting and advised of the decision.

(12)   Applicant/Licensing holder will be advised of any right of appeal.

(13)   Applicant/License holder will be advised that the confirmation of the decision will be sent to them in writing.

Taxi Licensing Procedures

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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