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**North East
Derbyshire**
District Council

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Date: Thursday, 2 May 2024

To: **Members of the Business Scrutiny Committee**

Please attend a meeting of the Business Scrutiny Committee to be held on **Monday, 13 May 2024 at 3.00 pm in Meeting Rooms 1 & 2**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer

Members of the Committee

<u>Labour Group</u>	<u>Conservative Group</u>	<u>Liberal Democrat Group</u>
Councillor Suzy Cornwell – Chair Councillor Clive Fletcher Councillor Christine Gare Councillor Lee Hartshorne Councillor Tony Lacey	Councillor Stephen Clough Councillor Stephen Reed Councillor Richard Spooner	Councillor David Hancock

For further information about this meeting please contact: Tom Scott 01246 217045

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 5 - 9)

To approve as a correct record and the Chair to sign the Minutes of the Business Scrutiny Committee held on 26 February 2024.

4 Internet Connectivity across the District

To receive a presentation from Digital Derbyshire on connectivity across Derbyshire.

Ian Stoddart, Digital Connectivity Manager, Derbyshire County Council

5 Performance Management (Pages 10 - 15)

Council Plan Targets Performance Update.

Kath Drury, Information, Engagement and Performance Manager and Amar Bashir, Improvement Officer

6 Cabinet Business (Pages 16 - 27)

To inform Committee of recent and forthcoming Cabinet business.

A digest of Cabinet decisions taken since 29 June 2023. This information is published by Cabinet meeting on the Council's website. Cabinet Agendas, Decisions and Minutes can be viewed at: [Cabinet](#)

The Forward Plan of Executive decisions.

[Plans](#)

These plans are updated to include new business.

Joe Hayden, Senior Scrutiny Officer

7 Policy Development (Pages 28 - 55)

To consider and comment on major Policies being considered by the Council:-

- Asset Management Strategy

Damien Johnson, Assistant Director of Property, Estates and Assets

8 **Work Programme** (Pages 56 - 59)

To consider whether the Committee's Work Programme has been completed at year end.

Joe Hayden, Senior Scrutiny Officer

9 **Reflection on the Council Plan**

To reflect on what the Committee had done to help the Council achieve the goal of making the District a Great Place for our Community.

10 **Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

11 **Date of Next Meeting**

The next meeting of the Business Scrutiny Committee is scheduled to take place in the new Municipal Year.



**North East
Derbyshire
District Council**

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BUSINESS SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON MONDAY, 26 FEBRUARY 2024

Present:

Councillor Suzy Cornwell (Chair) (in the Chair)

Councillor Stephen Clough (Vice-Chair)

Councillor Christine Gare
Councillor Stephen Reed

Councillor Lee Hartshorne
Councillor Tony Lacey

Also Present:

D Thompson	Assistant Director of Planning
S Lee	Assistant Director - Regeneration and Programmes and SIRO
K Drury	Information Engagement & Performance Manager
T Burdett	Programmes Manager
J Hayden	Senior Scrutiny Officer
T Scott	Governance and Scrutiny Officer

BSC Apologies for Absence

28/2

3-24 Apologies for absence were received from Councillors C Fletcher, D Hancock and R Spooner.

BSC Declarations of Interest

29/2

3-24 There were no interests declared at this meeting.

BSC Minutes of Last Meeting

30/2

3-24 The Chair referred to the paragraph in the minutes which stated “the Chair suggested that social enterprises and charities might be a way to attract businesses” and wished to clarify that she said “the Council names itself as a social enterprise place, so it should link with NHS organisations in the area” and also “can we explore a social enterprise place?”

RESOLVED – That the Minutes of the Business Scrutiny Committee held on 20 November 2023 were approved as a correct record and signed by the Chair.

BSC Draft Notes of the Local Plan Review Working Group

31/2

3-24 The Assistant Director of Planning presented the draft notes of the Local Plan Review Working Group meeting on 1 November 2023. It was announced at Council that the notes of the meetings would be shared with Scrutiny Committees for their information.

The Working Group had been informed that although the Council’s Local Plan was adopted two years ago, it had been prepared in line with the provisions of the 2012 National Planning Policy Framework (NPPF). Since that time, the NPPF has

had numerous changes including the introduction of the national design guide, the standard method for calculating local housing need and an increased emphasis on climate change. In response, officers had undertaken a desk top review of the Local Plan, which utilised the PAS assessment tool to identify if an early update of the Local Plan was likely to be necessary. The review suggested that the local plan was working well overall with the exception of a couple of areas of concern.

The Chair referred to the paragraph at the end of the notes which stated “officers considered it prudent to issue a statement informing members of the public about the evidence gathering process that would be commencing in 2024” and asked what ‘evidence gathering’ meant. Members were informed that the first stage of this process was to collect evidence on the current position in relation to those areas where an update was required, like the availability of land for housing and employment and data on flood risks. Decisions would then be taken (and Members and Parish Councils informed) regarding how to address any deficiencies outlined by the evidence gathered.

The Chair requested an update on some of the issues discussed at the latest meeting of the Working Group on 22 February 2024. The Assistant Director of Planning explained that detailed notes of the meeting would be circulated in the near future, but the Working Group were informed of legislation and guidance in relation to the plan-making reforms, an overview of evidence base requirements and indicative phasing timetable, and proposals for issuing a position statement to clarify the Council’s intentions for reviewing the Local Plan

Members enquired as to how existing Neighbourhood Plans would be affected by any changes to the Council’s Local Plan. The Assistant Director of Planning explained that Neighbourhood Plans have to conform with the strategic policies of the District Local Plan, and that the National Planning Policy Framework included provisions which protect the weight to be given to Neighbourhood Plans that are less than 5 years old where they allocate housing sites to meet the area’s needs.

The Committee enquired what the Local Plan included in terms of employment supply and upcoming jobs. Members were informed that the Plan included employment related policies and strategies.

Members asked what Planning Performance Agreements involved. The Assistant Director of Planning explained that a Planning Performance Agreement (PPA) was a project management tool which local planning authorities and applicants could use to agree timescales, actions and resources for handling particular applications, and there was detailed guidance on the Council website about them.

RESOLVED – That the update was noted.

BSC **Clay Cross Regeneration Scheme**

32/2

3-24

The Assistant Director of Regeneration and Programmes delivered a presentation to Members updating them on progress of the Clay Cross Town Deal Programme.

The presentation included updates on milestones, Clay Cross Active, Town Centre regeneration, the Low Carbon Challenge Fund and the rail and energy strategy.

Members asked what the Programme included about employment, new enterprise and connectivity. The Assistant Director of Regeneration and Programmes explained that because investment would be put through the Low Carbon Challenge Fund, it was too early to report on the impact made in these areas.

Members referred to 'tag active' in the Clay Cross Active slide and asked where this would be. Members were informed that the tag active course would be within the refurbished Clay Cross Active facility.

The Chair referred to retail units and asked if any progress had been made with them being made 'anchor shops' (a high-end shop that attracts customers to other shops). Members were informed that the Council was seeking expressions of interest from a breadth of food and beverage and leisure sector businesses to ensure it had a good mix of establishments that met the aspirations for the site.

Members asked how the jobs created by the Programme compared to the target set for it. The Assistant Director of Regeneration and Programmes explained that the jobs created could start to be counted once the construction phase had commenced, and ultimately when the site was built and the new retail and hospitality businesses were open to trade.

RESOLVED – That the update was noted.

BSC **Shared Prosperity Fund**

33/2

3-24

The Assistant Director of Regeneration and Programmes delivered a presentation to Members updating them on the UK Shared Prosperity Fund.

The presentation included updates on the financial overview, delivery mechanisms and budget commitments.

Members asked if this fund was the reallocation of UK funds previously directed to the EU, following the withdrawal of the UK. This was confirmed.

RESOLVED – That the update was noted.

BSC **Residents Survey (Swapped with Performance Management)**

34/2

3-24

The Senior Scrutiny Officer explained how the Council undertook a Residents Survey in November 2023 to help further understand resident perceptions of the local area and local services. A total of 3,269 responses were received and the results were being reported to each Scrutiny Committee.

The Chair felt that because of the performance of 'shops' and 'job opportunities' in the survey results, these should be two areas the Committee adds to its Work Programme.

RESOLVED – That the update was noted.

BSC **Performance Management (Swapped with Residents Survey)**

35/2

3-24

The Information Engagement & Performance Manager presented a report which gave progress on the strategies underpinning the Council Plan objective ‘A great place to work’ for the period ending 31 December 2023.

The Information Engagement & Performance Manager explained some of the progress areas in Appendix 1, including the Clay Cross Active Social Value initiative, employment opportunities, the approved Planning application in Morton to increase storage space, the approved Clay Cross Town Deal redevelopment which would potentially create 16 new build commercial units, disposal of land brought forward for Employment Uses, and Environmental Health officers providing advice to businesses on a range of issues.

Members enquired how officers carried out skills matches. The Assistant Director of Regeneration and Programmes explained that the Economic Development team had now been expanded, so they could give more individual focus to matching skills.

Members referred to the ‘green skills project’ and asked what it involved. Members were informed that the purpose was to train business owners to integrate green ideas into their businesses.

RESOLVED – That progress against the Council Plan “A great place to work” objective was noted.

BSC **Cabinet Business**

36/2

3-24

The Senior Scrutiny Officer presented a digest of Cabinet decisions taken since 29 June 2023. The digest set out key information for each decision.

The Chair requested that in future Business Scrutiny Committee agendas, a printed copy of the Forward Plan should be included as well as the Cabinet Digest. In terms of the Cabinet Digest, only those decisions taken since the last round of Scrutiny meetings need to be shown.

RESOLVED – That the update be noted.

BSC **Work Programme**

37/2

3-24

The Senior Scrutiny Officer presented the draft Work Programme 2023/24 for the Committee to consider.

The Chair stated that the Committee should scrutinise internet coverage in the District. The Assistant Director of Regeneration and Programmes explained that Derbyshire County Council had a programme named ‘Digital Derbyshire’ about internet coverage, and the Assistant Director suggested that this would be a good starting point.

The Committee discussed the possibility of including the Council’s business support onto the Work Programme. Members agreed to add ‘business support the Council is offering’ onto the Work Programme.

RESOLVED –

- (1) That scrutiny of internet coverage in the District be added to the Work Programme 2023/24.
- (2) That business support the Council is offering be added to the Work Programme 2023/24.
- (3) That the Work Programme 2023/24 be approved with the agreed additions.

BSC Reflection on the Council Plan

38/2

3-24

The Chair asked Members to reflect on if the work of the Committee at the meeting had added value to the Council Plan objectives. The Committee felt they were asking the right questions and scrutinising the correct areas to appropriately oversee the Council Plan objectives.

BSC Additional Urgent Items

39/2

3-24

None.

BSC Date of Next Meeting

40/2

3-24

The next meeting of the Business Scrutiny Committee was scheduled to take place on Monday 13 May 2024 at 3.00 pm.

North East Derbyshire Council

Business Scrutiny Committee

**Council Plan Objective – A Great Place to Work –
Update January to March 2024**

13th May 2024

Report of the Information, Engagement & Performance Manager

Classification: This report is public

Report By: Kath Drury, Information, Engagement and Performance Manager

Contact Officer: As above

PURPOSE / SUMMARY

To report progress on the strategies underpinning the Council Plan objective - “A great place to work” for the period ending 31st March 2024.

RECOMMENDATIONS

1. That progress against the Council Plan “A great place to work” objective be noted.
-

IMPLICATIONS

Finance and Risk: Yes No

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details

On Behalf of the Solicitor to the Council

Staffing: Yes No

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/> SMT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Details: Ward Members

Links to Council Plan priorities, including Climate Change, Equalities, and Economics and Health implications.
A great place to work council plan objective: <ul style="list-style-type: none"> • A community with a diverse range of commutable employment that match the skills of residents. • A community with growing, commutable employment opportunities.

REPORT DETAILS

1 Background

The Council plan 2023-27 has four objectives:

- A great place to work.
- A great place to access good public services.
- A great place to live well.
- A great place that cares for the environment.

Information on progress on what the Council has done for the work objective is contained at appendix one.

- 1.2 Under the work objective there are two strategies - A community with a diverse range of commutable employment that match the skills of residents and A community with growing, commutable employment opportunities. There are

one and three tactics – our approaches to positively influence the strategy - under the respective strategies.

2. Details of Proposal or Information

- 2.1 The appendix notes under each strategy and tactic the relevant work that has been undertaken during this period together with providing a flavour of the breadth of work.
- 2.2 The report was taken to Senior Management team on 22nd April 2024 for consideration and oversight.

3 Reasons for Recommendation

- 3.1 This is an information report to keep Members informed of progress against the council plan objective for the work.

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of progress against the council plan objective for the work.

DOCUMENT INFORMATION

Appendix No	Title
1	A summary of progress for the Council Plan objective – A great place to work – for the period ending March 2024
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	



North East
Derbyshire
District Council

Council Plan 2023 - 2027

A summary of progress for **A great place to work**
for the period ending 31st March 2024 (Q4)





A great place to work

This quarter, the following progress has been made on *a community with growing, commutable employment opportunities*



Support existing businesses (including the Council) to maintain and grow workforce

- Derbyshire Accelerator 2023/24 - 34 businesses supported to end of March 2024 with 17 businesses receiving one to one support.
- 17 businesses supported through the Food and Drink Trail with 7 others having expressed an interest to get involved following the launch.
- Two Tourism Strategy workshops and a survey undertaken to review the priorities for 2024-27.

• **S106 monies secured for a signalled junction at Mill Lane/A61** which will then assist to unlock other development land and support the progress for Pioneer House, Wingerworth.

Support new business to start creating employment

- Town Centre retail audits carried out for the four town centres: Clay Cross, Eckington, Dronfield and Killamarsh to gain updated information on empty units and vacancy rates etc. to support new businesses.

• **3 businesses start-ups created** through Vision Derbyshire during this quarter.

- Business Support e-zine is sent out monthly. This is being developed into a newsletter that will showcase business news, business support and skills etc.
- Principle agreement with Eckington School to participate in the Culture of Enterprise initiative.
- Discussions with Chesterfield Borough and Bolsover District Councils have commenced regarding updated employment study.

Attract new businesses to the area which brings new jobs

- **Business Start-up event** held with 14 attendees, four exhibitors (Chamber (Accelerator), University of Derby, Chesterfield College, and Vision Derbyshire) and 8 businesses (two representatives from two businesses) to better inform those wishing to set up a business.

A great place to work



This quarter, the following progress has been made on *a community with a diverse range of commutable employment that match the skills of residents*



Work with partners to match and develop local skills with local business employment need

- Joint NEDDC-CBC UK Shared Prosperity Funds Green Skills and Digital Skills procurement exercise underway, aimed primarily at the construction sector to support them to upskill for green technologies. Project start is planned for 1st May 2024.



- The Tourism Hospitality Charter may not go forward - set up by Visit Peak District and Derbyshire, business take up has been poor, so the programme is under review.
- Working with East Midlands Chamber and their Communications Agency to agree joint promotional activity for the Accelerator skills programme. A series of social posts and direct mail campaigns will take place as a result.
- Scheme to enhance and maximise employment and training opportunities during the construction period of the development secured by condition as part of major housing development in Calow.
- Supporting Bosch with ongoing shortage of welders, linking them with training providers.

CABINET DECISIONS 2023/24

Decisions Made Since Last Round of Scrutiny Meetings

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
29 Feb 2024	<p>Medium Term Financial Plan Budget Monitoring Report April - December 2023 (Q 3)</p> <p>Relevant to Services Scrutiny</p>	Councillor P R Kerry – Deputy Leader and Portfolio Holder for Strategic Leadership and Finance	Key & Open	That Cabinet noted the Quarter Three Budget Monitoring position as outlined in the report and detailed in Appendices 1-4 to the report.	To inform Cabinet of the financial position of the Council, following the third quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account and Capital Programme.
29 Feb 2024	<p>Derby and Derbyshire Strategic Leadership Board</p> <p>Relevant to all Scrutinies</p>	Councillor N Barker – Leader and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	<p>Approved the proposals for the establishment of the Derby and Derbyshire Strategic Leadership Board (SLB) and the delegation of functions to this Joint Committee as set out in the Functions and Responsibilities document in Appendix 2 of the Council report.</p> <p>Noted the draft the Terms of Reference, including the Introduction and Context, Functions and Responsibilities, Procedural Rules, and Information Procedure Rules for the SLB as set out at Appendix 2 of the Council report and the position detailed in those documents regarding scrutiny and co-option.</p> <p>Appointed the Leader of the Council as the Council's representative on the SLB and the Deputy Leader of the Council, as substitute.</p>	<p>To establish the Derby and Derbyshire Strategic Leadership Board with robust governance arrangements in place and secure the Council's future involvement and participation in new governance arrangements as they develop and emerge.</p> <p>To ensure that the Council has appropriate lead Elected Member representation on the proposed Strategic Leadership Board, via the appointment of suitable Cabinet Members.</p>

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
				<p>Noted the intention that the SLB be the body for the nomination of District and Borough representatives to the East Midlands Combined County Authority (the CCA), when established, further noting that this was subject to the CCA's agreement that this be the mechanism.</p> <p>Agreed that the County Council act as the host authority for the Joint Committee.</p> <p>Noted and agreed the dissolution of the D2 Joint Committee for Economic Prosperity, the enactment of which is subject to the establishment of the SLB and recommends that the Constitution is amended accordingly.</p> <p>Noted and agreed the dissolution of the Vision Derbyshire Joint Committee, the enactment of which was subject to the establishment of the SLB and recommends that the Constitution is amended accordingly.</p>	<p>To ensure that the Council has appropriate delegations in place to enable the Council to participate in finalising the details of the Strategic Leadership Board governance.</p>

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
				<p>Agreed with the Council's active participation in the SLB and the associated costs of taking forward the programme of work, the maximum cost of which currently stands at £12,500 for NEDDC (assuming all Districts and Boroughs are members of the SLB) which is funded until at least March 2025 via the Business Rates pool.</p> <p>Noted that as the functions of the SLB are executive functions, Derbyshire County Council would not have the opportunity to co-opt additional members onto the SLB and the ability to co-opt is restricted within the Terms of Reference.</p> <p>Noted that, in accordance with section 9F of the Local Government Act 2000, constituent authorities who operate executive arrangements would need to make formal scrutiny arrangements to review or scrutinise decisions made in connection with the exercise of the functions of the D2 Strategic Leadership Board, and that the Council's existing scrutiny arrangements would apply.</p>	

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
				Delegated authority to the Managing Director and Head of Paid Service in consultation with the Leader to agree the final terms of reference for the SLB and all other arrangements.	
29 Feb 2024	Shared Ownership Allocations Policy Relevant to Communities Scrutiny	Councillor N Barker – Leader and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	That the revised Shared Ownership Allocations Policy is approved.	The previous Shared Ownership Policy has now expired, and a revised Policy needs to be put in place.
29 Feb 2024	'Unlocking' The Avenue Southern Access Relevant to Business Scrutiny	Councillor J Barry – Portfolio Holder for Growth & Assets	Non Key & Open	<p>That Cabinet noted the recent progress in 'unlocking' The Avenue Southern Access.</p> <p>That Cabinet approved further officer resource and undoubtedly further investment from the Council (on a business case by business case basis), to complete The Avenue development, as outlined in the report, as a regeneration priority.</p> <p>That Cabinet supported The Avenue being discussed and promoted to partners and funders as the Council's priority regeneration scheme.</p>	To approve further officer resources and further investment from the Council (on a case-by-case basis to complete The Avenue development as a regeneration priority for the Council.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
29 Feb 2024	<p>Report on the Future of the Housing Revenue Account Car Parking Strategy (Exempt Item)</p> <p>Relevant to Communities Scrutiny</p>	Councillor J Barry – Portfolio Holder for Growth & Assets	Key & Exempt	<p>That the initial pilot parking schemes at Kelstedge and Holymoorside be no longer progressed, due to the numerous issues around delivery of the individual sites.</p> <p>That the three ‘Phase One’ sites at Killamarsh, Grassmoor and Ashover, which have now successfully received planning permission, be progressed to completion on site where feasible.</p> <p>That the three Phase One sites which have currently been unsuccessful through the planning process or withdrawn, Littlemoor, Renishaw and Ridgeway, be not progressed.</p> <p>As part of the ongoing estate management process Rykneld Homes Limited review the void specification to include the installation of hardstanding parking areas and Electric Vehicle (EV) charging points, where affordable and viable.</p> <p>That parking improvements be incorporated, whenever feasible, in future estate regeneration/redevelopment schemes.</p> <p>The budget allocation be utilised for future regeneration projects.</p>	<p>A significant amount of officer time and resources have been expended in order to develop specific schemes through to the Planning stage. The decision will allow action to now be taken to take forward appropriate schemes in the near future and so enable improvements through the Housing Revenue Account to be achieved.</p>

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
29 Feb 2024	<p>Clay Cross Town Deal - Town Centre Contractor Procurement (Exempt Item)</p> <p>Relevant to Business Scrutiny</p>	Councillor J Barry – Portfolio Holder for Growth & Assets	Key & Exempt	That Cabinet agreed to enter a contract with Inside Limited to deliver the construction elements for the Clay Cross Town Centre Regeneration Scheme, as well as undertaking any other required associated ancillary agreements, subject to outstanding contract negotiation and due diligence requirements.	Agreeing to contract with the identified construction company will mean that a quality, experienced provider can be commissioned within budget to meet the objectives and delivery timescale of the Clay Cross Town Centre Regeneration Scheme.
28 March 2024	<p>NEDDC Climate Change Strategy 2024-2030</p> <p>Relevant to Environment Scrutiny</p>	Councillor S Pickering – Portfolio Holder for Environment & Place	Non Key & Open	<p>That Cabinet agreed that the Climate Change Strategy reflects the current Council Plan’s vision and priorities in a concise and clear manner.</p> <p>That Cabinet agreed the updated Climate Change Strategy title ‘Rethink, Reduce, Reuse, Recycle’ better reflects the Council’s commitment to sustainable thinking.</p> <p>Cabinet noted that the monitoring approach on Climate Change now aligns with Government guidelines to aid transparency and cohesiveness.</p> <p>That Cabinet approves the updated Climate Change Strategy and agrees for it to be published on the Council’s website.</p>	To display the Council’s approach on tackling Climate Change and enable the Council to be more sustainable.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
28 March 2024	<p>Council Plan Objectives Update – October to December 2023</p> <p>Relevant to All Scrutinies</p>	Councillor N Barker – Leader and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	That Cabinet noted the progress against the Council Plan 2023-2027 objectives.	This was an information report to keep Members informed of the progress against the Council Plan objectives.
	<p>Local Plan Review – Local Plan Evidence and Position Statement</p> <p>Relevant to Environment Scrutiny</p>	Councillor S Pickering – Portfolio Holder for Environment & Place	Non Key & Open	<p>That Cabinet agreed the decision not to formally progress with a full Review of the Local Plan at this stage.</p> <p>That Cabinet approved the evidence base Action Plan at Appendix 2 of the report.</p> <p>That Cabinet approved the 'Position Statement' for publication on the Council's website.</p> <p>That Cabinet noted the notes from the first Local Plan Working Group meeting on 1 November 2023 (Appendix 3).</p>	To enable the Council to progress with evidence based work so that it is in the best position to adopt the new Local Plan making processes that are expected to come into force later this year, and to agree a statement that sets out the Council's position and updates members of the public on the approach being taken. The publication of a Position Statement would demonstrate openness and transparency around the matter of plan making.
	<p>Discretionary Power to reduce Council Tax – Section 13(a) of the Local Government Finance Act 1992</p> <p>Relevant to Services Scrutiny</p>	Councillor J Birkin – Portfolio Holder for Council Services	Non Key & Open	That Cabinet endorsed the implementation of the Section 12A Council Tax Reduction Scheme	To comply with the legislative requirement that each Council Tax billing authority in England make a scheme specifying the terms and eligibility for the Section 13A Council Tax Reductions.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
28 March 2024	Stonebroom Redevelopment Update Relevant to Communities Scrutiny	Councillor N Barker – Leader and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	<p>That Cabinet noted the progress to regenerate the Prefabricated Bungalows at Stonebroom, including the option to consider delivery of a new community building to replace existing provision.</p> <p>That Cabinet approved demolition notices be issued to 40 tenancies of the bungalows.</p> <p>That Cabinet approved RHL's request to award Band 1 priority housing application status to seven tenancies of the bungalows, who have expressed an interest in relocating away from the project.</p> <p>That Cabinet approved further detailed design, engineering and construction planning works be undertaken for the project with a budget cost of £0.5m (from within the approved budget) in advance of the main construction contract.</p> <p>That Cabinet noted temporary decants of existing customers will be required into current voids on the development. This is necessary to facilitate the construction programme and ensure the scheme is viable.</p>	

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
				That Cabinet noted existing gardens, access path and open grass spaces will need to be incorporated into the construction area in a flexible manner, to provide sufficient storage, access and working space for the construction team during redevelopment.	The regeneration scheme at Stonebroom supports the Council's commitment in its Council Plan to build, acquire and facilitate the delivery of more high-quality social housing for rent in the District.
	Rykneld Homes Ltd Senior Management Team Review Relevant to Services Scrutiny	Councillor N Barker – Leader and Portfolio Holder for Strategic Leadership & Finance	Non Key & Exempt	That Cabinet endorsed the proposed changes to the Rykneld homes Ltd (RHL) Senior Management Team Structure, as set out in the report.	It is a requirement of the management agreement that significant changes have prior consent of the Council. The proposed restructure provides a robust structure for delivering housing services.
	The Management of Corporate Debt – Write-off of Outstanding Amounts Relevant to Services Scrutiny	Councillor P R Kerry – Deputy Leader and Portfolio Holder for Strategic Leadership and Finance	Non Key & Exempt	That Cabinet agreed to write off the amounts in respect of Council Tax, Business Rates and Rents as detailed in Appendix 1 of the report.	All available options to recover this debt had been explored with write off being the final option in the debt management process.



North East Derbyshire
District Council

Forward Plan of Executive Decisions for the period 15 April 2024 – 15 May 2024

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £100,000 revenue or £250,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: alan.maher@ne-derbyshire.gov.uk.

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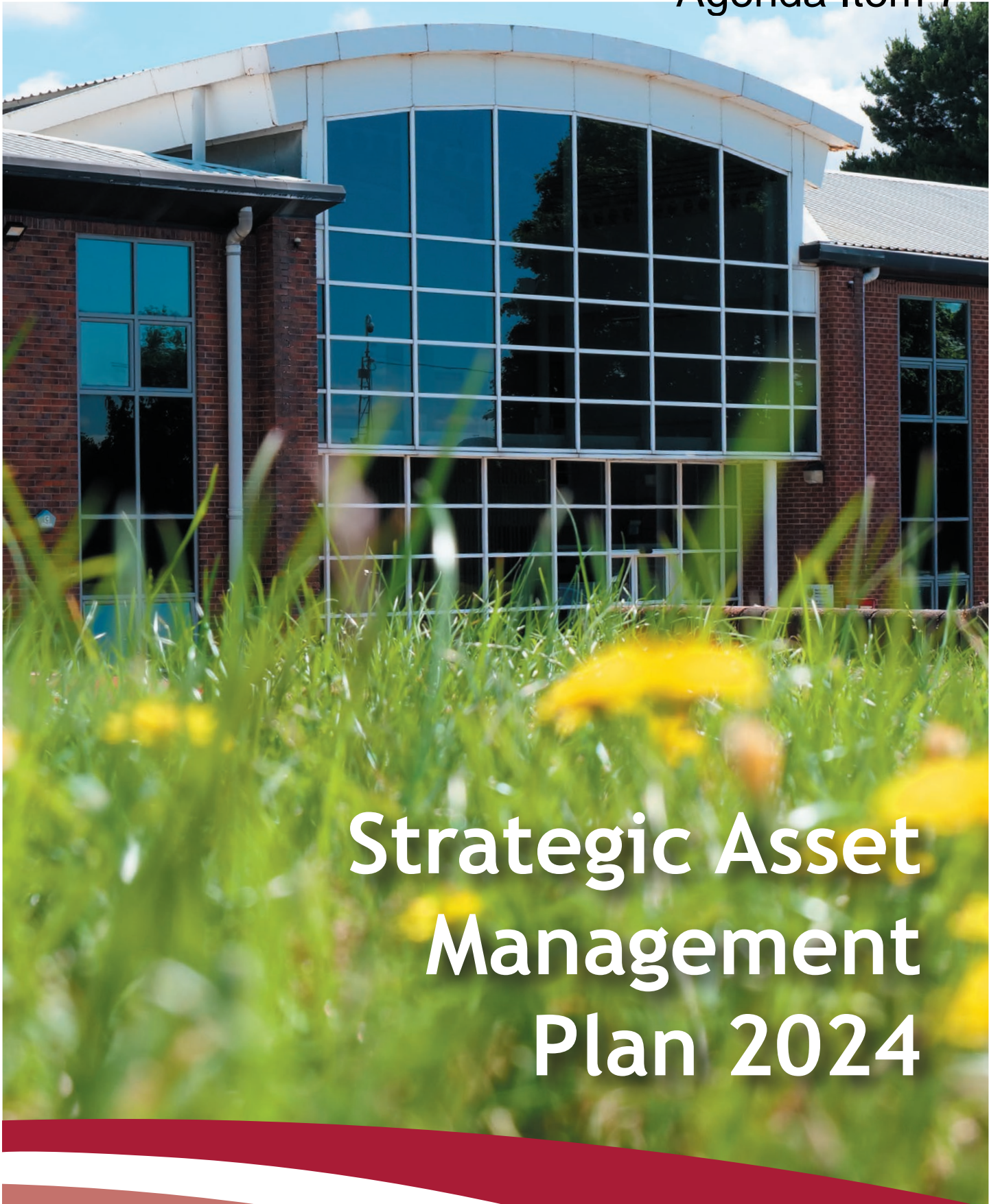
Sarah Sternberg
Assistant Director of Governance & Monitoring Officer

Published on: 15 April 2024

Cabinet members and their responsibilities

Member	Portfolio of responsibilities
Councillor N Barker	Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor P R Kerry	Deputy Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor J Barry	Portfolio Holder for Growth & Assets
Councillor J Birkin	Portfolio Holder for Council Services
Councillor S Pickering	Portfolio Holder for Environment & Place
Councillor K Rouse	Portfolio Holder for Health & Leisure

DECISION TO BE TAKEN	DECISION-MAKER	DATE OF DECISION	KEY DECISION	EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)	RESPONSIBLE PORTFOLIO HOLDER	RESPONSIBLE OFFICER
People Strategy Relevant to Services Scrutiny	Cabinet	23 May 2024	Non-Key	Open	Councillor Nigel Barker	Managing Director
Risk Management Strategy Relevant to Services Scrutiny	Cabinet	23 May 2024	Non-Key	Open	Councillor Nigel Barker	Managing Director



Strategic Asset Management Plan 2024



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Forward

Building a brighter future: Our Strategic Asset Management Plan

North East Derbyshire District Council (NEDDC) is committed to building a thriving and sustainable future for our communities. Our Strategic Asset Management Plan (SAMP) is a crucial tool in achieving that vision.

Just like our dedicated workforce - our ONE TEAM - the success of this strategy hinges on collaboration and a shared commitment. We will work closely with residents, businesses, and other stakeholders to ensure that our land and buildings serve the needs of our district in the best possible way.

Our focus is clear. We want to use council land to deliver high-quality, affordable housing. This directly addresses the needs of our residents and fosters a strong sense of community. Furthermore, we are committed to integrating green spaces and promoting biodiversity in all new developments, ensuring a healthy and beautiful environment for generations to come.

Thriving businesses are the backbone of a strong local economy. Our investment assets play a vital role by providing flexible and affordable workspace. By empowering small enterprises to flourish, we can create jobs and contribute to the economic vibrancy of our district.

Environmental responsibility is a core value at NEDDC. We are dedicated to operating in a sustainable manner, ensuring our assets are managed with energy efficiency and reduced carbon footprints in mind.

This Strategic Asset Management Plan is a dynamic document, evolving alongside our Council Plan to reflect the ever-changing needs of our communities and the environment.

Together, through the strategic use of our assets, we can shape a brighter future for North East Derbyshire - a future that is prosperous, sustainable, and offers a high quality of life for all.



Cllr Nigel Barker
Leader of the Council



Matt Broughton
Director of Growth and Assets

Our Council Plan at a glance...



Creating a great place to live well



Creating a great place to work



Creating a great place to access good public services



Creating a great place that cares for the environment



To view our Council Plan scan the QR code

Our Vision

Putting strong community leadership at the heart of everything we do, we will create *A Great Place...*

Our Values

Our Values are:

- Be honest and accountable.
- Treat everyone fairly and with respect.
- Listen, involve and respond.
- Embrace change and innovation.
- Be collaborative, open and transparent.



Our Assets

Our assets play a very important part of everything we do at NEDDC and the strategic asset management of them is vital to the success of the Council.

The overarching principle is that all assets can be broadly categorised as follows;

- **Operational** - held and needed for continued service delivery and use.
- **Investment** - held for income generation/capital appreciation or to support business growth.
- **Strategic** - no current active use but being held for some long term strategic goal or vision.

If it is not any of the above then is it **Surplus** and should disposal be considered to generate a capital receipt or reduce future liabilities.

Operational (land and property)

The general strategy for operational assets is to ensure they are well maintained, meeting the expectations of customers, residents,

users and staff alike. A rolling 5-year stock condition survey programme supported by a well planned capital programme is a key element to achieving this.

The pace of digitisation and technological advances will constantly change the demands of how we use our assets. This will require more frequent review than in previous asset management strategies and result in more frequent renovation, co-location, disposal and acquisition to support service delivery.

The public sector is under significant pressure to reduce operational cost. This is likely to impact on public service delivery across the district. The Council should at all times be open to and actively pursue co-location of public services. There are good examples from recent years, Killamarsh Library, Clay Cross Clinic, however, this will be more important to protect from the loss of public services in the future.

The Council also owns and manages a large number of operational parks, open greenspaces and children's play areas. Other than frequent grass cutting and safety inspections, there is no clear maintenance or investment strategy to ensure their long-term sustainability. These assets need to be considered and included within the annual operational capital programme.



Eckington Swimming Pool and Fitness Centre

Investment Assets

The Council's investment assets have for many years generated a significant revenue income stream that supports the Council's wider financial position and helps fund services and supports the local economy. The age and condition of the current investment stock, which is largely small industrial units, is a strategic risk.

Over the period of this Strategic Asset Management Plan, a clear direction and future strategy needs to be developed and adopted by the Council to ensure long-term income generation.

Strategic Assets

At national, regional and local level, the need for affordable housing is significant and this is further demonstrated in the Council's Housing Strategy. One of the major bottlenecks to housing supply is land release and availability.

This should be our highest priority when considering future use of assets and any developable land reserved for development purposes should be brought forward in a timely fashion whenever possible.

Surplus Assets

Any land asset that has little or no value in supporting the Council's strategic aims should be considered for disposal, generating (small) capital receipts and reducing long-term costs and liability.



Our assets in numbers



7,600
Homes



94
Small business units



Four
Leisure centres



Two
Business centres



One
Depot Facility



Acres
of parks and open spaces



1000's
of parcels of land



50
potential
development sites



Executive Summary

North East Derbyshire District Council (NEDDC) is committed to getting the best outcomes for residents by strategically managing its assets. These assets include buildings, leisure facilities, parks, and land, and all play a vital role in supporting council aims and delivering services to our communities.

Our Vision: This Strategic Asset Management Plan outlines a five-year plan for optimising how we use our assets, ensuring they are sustainable in the long term, and minimising any risks associated with them.

The SAMP will take the form of a 4-stage process, all equally important in the overall successful delivery of the plan. They are the principles we adopt and adhere to throughout the process, what clear objectives are we trying to achieve in the plan, how do we deliver them (our Action Plan) and finally how well have we done.

Principles

We will adopt a number of key principles - we will be asset informed, service enabling, place based, make the best use of resources, deliver to sector standards, be digitally enabled, sustainability focused and adopt a life cycle approach.

Objectives

Our objectives are clear - we will develop a comprehensive information system on the asset base, deliver a fit for purpose estate, ensure statutory compliance, support

regeneration, increase income growth, improve leisure & cultural activities, maximise partnering opportunities, increase biodiversity & reduce carbon emissions, and have sound governance around all decisions.

Delivery and Action Plan

This is key to the overall effectiveness of the SAMP, we will have a clear well mapped out action plan, together with achievable timescales, of how we deliver our priorities, themes and actions to address our objectives set out in the plan.

Monitor and Evaluate Performance

We will regularly monitor and evaluate the performance of the asset management function. A number of measures will be introduced to determine this and continual measurement will also help us to identify any areas for improvement.

Throughout the plan we will work closely with and fully engage with stakeholders, including residents, businesses, and community groups, as we develop and implement our asset management strategy. This will help to ensure that the strategy meets the needs of the community. The expected outcome of the SAMP will be that we manage our assets in a sustainable and efficient manner, delivering the best possible value for money for residents.

Context

North East Derbyshire District Council (NEDDC) has reviewed how its land and property assets can be best used to support and enable the delivery of the key corporate priorities and ambitions identified in the new Council Plan 2023-2027 (adopted July 2023).

The Council Plan makes several commitments which effect the Strategic Asset Management Plan (SAMP). These are:

Leader's welcome

- “We are committed to achieving this by building and acquiring more affordable houses to rent and will be working closely with our housing delivery partner Rykneld Homes Ltd. (RHL) to do this.”

A community with lifelong good health

- Invest in modern and accessible leisure facilities.
- Ensure council housing is well maintained and meeting the health needs of residents in partnership with RHL.

A place to live that people value

- Explore housing development and regeneration opportunities.
- Develop an Asset Rationalisation Programme.

- Act to reduce empty homes.
- Build, acquire and facilitate delivery of sustainable and affordable homes across the district.
- Ongoing delivery programme improving the energy efficiency and appearance of our Council Houses, in partnership with Rykneld Homes.
- Increase the number of sustainable and affordable homes across the district.
- Enable housing growth across tenures to meet the housing need.
- Work with Housing Providers to facilitate supported housing to meet all needs.

A place where people enjoy spending time

- Deliver the new Clay Cross Active.
- Provide accessible facilities with an inclusive programme for residents.

A community with growing commutable employment opportunities

- Offer flexible terms and initiatives for Council lettings to encourage and support growth.
- Provide business accommodation to meet local needs.
- Unlock potential development sites for employment use.

Continually improve Council services to deliver excellence and value for money

- Deliver services from fit for purpose, customer friendly facilities.
- Utilise capital receipts to improve medium term financial plan.

Assist and influence other public partners to improve their services in the district

- Co-location of services with partners.

Continually Reduce the District's Carbon Emissions

- Lead by example as a Local Authority and continue to introduce energy efficient plant such as ASHP and solar to reduce carbon emissions.

- Ongoing delivery programme improving the energy efficiency of our properties.
- Offer incentives across the Commercial Property Portfolio for tenants to address these issues.

Increase biodiversity across the district

- As appropriate, utilise Council assets to increase biodiversity.
- Encourage Council development schemes to deliver improved biodiversity.

Reduce pollution across the district

- Review the practicality and benefits of implementation of ISO 14001 Environment Management System across Council assets.



The role of Rykneld Homes

The Council's housing stock is managed through an ALMO arrangement with Rykneld Homes. Rykneld Homes is a non-profit housing association that manages, maintains, and improves around 7,600 properties and the neighbourhoods in which they are located on behalf of the Council. Rykneld Homes was set up in April 2007.

Rykneld Homes' role is to provide high-quality, affordable housing to people in North East Derbyshire. The organization also works to improve the lives of its residents and the communities in which it operates.

Rykneld Homes offers a range of services to its tenants, including:

- Property management and maintenance
- Rent collection
- Tenancy advice and support
- Community development initiatives

Rykneld Homes is committed to providing its tenants with a safe and secure place to live. The organization also works to create sustainable and thriving communities.

Rykneld Homes have their own business plan which is focused on the housing stock. Their strategy is to grow the Council owned social housing and deliver Right to Buy (RTB) replacement through:

- Regeneration and densification of poor-quality estates (Generally non-traditional build)
- Purchase new build, S106 units from developers
- Purchase second hand stock either through RTB buyback or market sales
- Ensuring stock is not lost through regulation such as minimum EPC standards, etc

Housing Revenue Account (HRA) land is managed by the Council, not Rykneld Homes, however, there are clear synergies and opportunities to coordinate housing management with asset management. This collaboration is done through the Asset Management Board and Officer Group.

This Strategic Asset Management Plan has been developed alongside Rykneld Homes.



Strategic Asset Management Plan - 2023/24 to 2027/28

Purpose

The purpose of the Strategic Asset Management Plan (SAMP) is to set out the Council's direction for their asset base for the next 5-years. This plan framework will allow for the effective and efficient management of the Council's diverse asset base, whilst demonstrating excellent service delivery and value for money (VfM).

The SAMP will provide the appropriate processes and governance arrangements to ensure that these assets are best managed, effectively and efficiently, to support the Council in its corporate priorities for the district, its communities, businesses and residents.

Having a sound well thought through asset management plan is vital in ensuring that assets are managed in a structured way, through the SAMP, whilst providing flexibility within the context of public sector and the ever changing LA environment.

This Strategic Asset Management Plan covers the period 2023/24 to 2027/28 to ensure effective delivery of the Council's short, medium and long-term priorities.

Given the plan covers a 5-year period it is proposed that the documents will be reviewed annually (or more frequent if required) to ensure that they still align with the organisation's priorities.



Vision

The Council Plan vision is putting strong community leadership at the heart of everything we do, we will create a great place;

- A great place to live well.
- A great place to access good public services.
- A great place to work.
- A great place that cares for the environment.

The vision for this strategy is:

NEDDC's public estate is a well-managed estate, where all land and property assets are considered against the Council Plan, and where appropriate support the delivery of the Council's key priorities in the plan.

Our land and property assets are a key corporate resource and they should, where appropriate, support the delivery of the Council Plan. We want our buildings and public spaces to be positive places where people feel comfortable, welcome, and know they will have a good customer experience. Through our land assets we also need to regenerate and develop our communities to deliver sustainable communities with regards to housing, employment, recreation and the environment.

Therefore, effective management of our diverse portfolio will enable delivery of services for our residents and communities.

Consideration will be given to reduce the running and maintenance costs from a combination of asset rationalisation and efficiencies, whilst maximising the commercial opportunities with the estate. It is also important that the scale of the Council's property portfolio is proportionate to the resources available.

The Council has introduced new ways of working, bringing a combination of home-based, office-based, and site-based working. This has resulted in the reconfiguration of workspaces and a stronger focus on collaboration, team working and hybrid technologically. In addition, as services progress their transformation reviews and reimagine their delivery models it may lead to further asset rationalisation. To respond to the changing operational property requirements ongoing review and regular monitoring of the office accommodation portfolio will be required. This strategy takes account of these changes.

The strategic alignment of this work and the contribution it will make to other agendas, strategies, and plans has been documented below in Figure 1.

Figure 1

Objectives	A great place to live well	A great place to work	A great place to access good public services	A great place that cares for the environment
Key Strategy Documents	<ul style="list-style-type: none"> Local Plan Housing Strategy Strategic Asset Management Plan Healthy NED Partnership Plan 	<ul style="list-style-type: none"> Local Plan Growth Strategy Strategic Asset Management Plan 	<ul style="list-style-type: none"> Local Plan People Strategy Talent Pipeline Strategy Risk Management Strategy Engagement and Improvement Strategy Strategic Asset Management Plan Medium-Term Financial Plan 	<ul style="list-style-type: none"> Local Plan Climate Change Strategy Strategic Asset Management Plan
Supporting Strategy Documents	<ul style="list-style-type: none"> Visitor Economy Strategy Private Rented Sector Strategy 	<ul style="list-style-type: none"> Visitor Economy Strategy Employment and Skills Strategy 	<ul style="list-style-type: none"> Digital Strategy Communication Strategy Disposals and Acquisitions Strategy 	<ul style="list-style-type: none"> Climate Change Action Plan
Regional Strategy Documents	<ul style="list-style-type: none"> Active Derbyshire - Making Our Move Derbyshire Health and Wellbeing Strategy 2022 Refresh Derby and Derbyshire Integrated Care Strategy 2023 Derbyshire Homelessness Strategy 2022 - 2027 	<ul style="list-style-type: none"> Derbyshire Strategic Growth and Infrastructure Framework Derbyshire and Nottinghamshire Local Skills Improvement Plan 	<ul style="list-style-type: none"> ICB - People and Communities Strategic Approach to Engagement 2022-2023 	<ul style="list-style-type: none"> Vision Derbyshire Climate Change Strategy: 2022-2025 Derbyshire County and Derby City Air Quality Strategy 2020-2030 Derbyshire Natural Capital Strategy

The SAMP principles

The following nine SAMP principles will be adopted;

Principle 1 - Corporate landlord

The adoption of the Corporate Landlord model is imperative as it centralises all estate related budgets, decision making and activities to the Property, Estates & Assets service areas.

Principle 2 - Asset informed

Decisions we make about our assets are governed by the ongoing maintenance requirements of the asset itself enabling us to take a holistic approach to managing the portfolio.

Principle 3 - Service-enabling

All our assets exist to enable teams to deliver better services and outcomes, by taking an asset led approach we can ensure that they are fit for purpose for the services being delivered from the asset.

Principle 4 - Place based

All our assets are in the towns, urban centres, villages, and rural areas of the district. Often, we have several different assets in one place, so we need to take a strategic view of our assets in each location to ensure the appropriate services are being delivered from the right assets in the right location.

Principle 5 - Best use of resources

The SAMP will provide an effective management framework to actively maximise the value of existing assets and provide a strategic context for future investments or disinvestments.

Principle 6 - Delivered to sector standards

Royal Institution of Chartered Surveyors (RICS) guidelines are aimed at those engaged in property asset management and will support how we use data to support organisational objectives and inform the strategic management of assets.

Principle 7 - Digitally enabled

The SAMP needs to be supported by an appropriate digital resource - information and data capture on all assets needs to be relevant, up to date and fit for purpose. Without this informed property decisions cannot be made. This needs to be linked to the Council's Asset Register held and managed by Finance.

Principle 8 - Sustainability

We will manage our assets in a sustainable way, considering their environmental and social impacts. This means reducing the carbon footprint of our buildings, improving their energy efficiency, and using sustainable materials and construction methods wherever possible.

Principle 9 - Lifecycle approach

Each asset goes through 5 main stages during its life: plan, acquire, use, maintain, and dispose. Adopting this approach helps to achieve the 8 principles set out above.

The SAMP objectives

To enable the effective delivery of the SAMP the principles above will be employed to help achieve the strategic objectives of the plan. The strategic objectives of this strategy are as follows;

Objective 1

Develop a comprehensive understanding of the Council's asset portfolio, including its condition, value, and risks.

Objective 2

Implement effective asset management practices to ensure that assets are maintained and improved in a timely and cost-effective manner, delivering an efficient and fit for purpose estate, for now and the future, whilst supporting service delivery.

Objective 3

Statutory compliance and legal obligations are discharged.

Objective 4

Supporting regeneration, housing, and economic growth with increasing affordable housing across the district a key driver.

Objective 5

Maximise long-term income growth from commercial and non-operational activities and disposals.

Objective 6

Support leisure and cultural activities to make NEDDC a destination we can be proud of.

Objective 7

Maximising opportunities available with key stakeholders and partners (OPE).

Objective 8

Increase biodiversity and reduce carbon emissions and pollution relating to Council assets.

Objective 9

Enable strategic decision through appropriate governance.



Delivery and Action Plan

SAMP Objective	Action	Description	General Fund	HRA	Target Completion Date	Lead Officer (Rykneld)	Lead Officer (NEDDC)
1	Asset Inventory & Data Management	Complete a comprehensive inventory of all council assets (Title, CAD Files, Maintenance History, warranties, etc.)	X	X	July 2024	TBC	Facilities and Contracts Manager
		Develop a standardised data collection process for asset condition assessments	X	X	July 2024	TBC	Facilities and Contracts Manager
		Implement an Asset Management System for storing and managing asset data	X	X	December 2024	TBC	Facilities and Contracts Manager
1,2,3	Condition Assessment & Prioritisation	Conduct condition assessments of all critical assets (based on risk & impact)	X	X	December 2024	TBC	Facilities and Contracts Manager
		Develop a risk-based asset prioritisation framework	X	X	June 2025	TBC	AD Property, Estates & Assets
		Create a 5-year maintenance plan for prioritised assets	X	X	September 2025	TBC	Facilities and Contracts Manager
		Review £500k Capital Programme against maintenance plan to ensure budget remains suitable.	X		October 2025		Facilities and Contracts Manager
1,2,4,6	Investment & Optimisation	Develop a capital investment plan aligned with asset needs and council priorities	X	X	March 2025	TBC	Facilities and Contracts Manager
		Explore opportunities for land/asset rationalisation (sell, lease, share). Exclude development land.	X	X	June 2025		AD Property, Estates & Assets
		Implement sustainable practices in asset management (energy efficiency, green infrastructure)	X	X	December 2025	TBC	AD Property, Estates & Assets

Other Services Included	Resources Required	Key Projects	Success Measures
Estates, Leisure, Streetscene, Engineers, Legal	Officer time		100% of assets documented in files
	Training sessions, external advice		Consistent and accurate condition data for all assets
ICT	Officer time, external advice, staff training		System functional and data populated on shared electronic platform (S:drive, FM System?)
	External consultants, budget		80% of critical assets assessed. Undertake the survey of highest risk, then resolve any issues. Move to medium risk and so on. (Buildings, Wingerworth Lido, closed church yards, bridges, retaining walls, etc)
SMT	Officer time		Clear prioritisation, agreed by Risk Management Group, based on risk & impact
Finance, Estates, Leisure, Streetscene, Engineers, Legal	Officer time, condition data		Affordable plan for maintaining key assets
Finance	Cost consultancy		Budget allocated to deliver the annual maintenance plan.
Estates, Leisure, Streetscene, Procurement	Budget Professional advice: <ul style="list-style-type: none"> • Architect • Cost Consultancy • Project Management • M&E Consultancy 	<ul style="list-style-type: none"> • Mill Lane Accommodation Review • Depot replacement • Coney Green Improvements • Baileys Square (Clay Cross) • Leisure capital investment 	Affordable programme of capital investments to support council objectives
Facilities, Estates, Leisure, Streetscene, legal	Commercial Agent, OPE	<ul style="list-style-type: none"> • Clay Cross Active 	Increased asset utilisation, financial efficiency, reduce liabilities.
Estates, Engineers	Sustainability expertise, grant funding	<ul style="list-style-type: none"> • Coney Green - Green Technologies • EWI Programme • LEVI EV Charging 	Reduction in environmental impact and operating costs

Delivery and Action Plan continued

SAMP Objective	Action	Description	General Fund	HRA	Target Completion Date	Lead Officer (Rykneld)	Lead Officer (NEDDC)
5, 9	Performance Monitoring & Reporting	Establish key performance indicators (KPIs) for asset management	X		September 2025		AD Property, Estates & Assets
		Develop a system for regular monitoring and reporting on asset performance	X	X	March 2025	TBC	AD Property, Estates & Assets
		Commercial property portfolio annual review to recommend actions to maintain and grow income.	X		March 2025		Head of Property & Estates
		Conduct annual reviews of the Asset Management Plan and action plan	X	X	December 2025	TBC	AD Property, Estates & Assets
4	Enable new housing development through the release of Council land.	Encourage partnerships with developers to build mixed-use projects with a significant portion (e.g., 20-40%) allocated for affordable housing units.	X		Ongoing		AD Communities
		Review Council land assets to identify developable and deliverable sites to dispose of for affordable housing.	X	X	May 2025	TBC	Head of Property & Estates
		Strategic acquisition or infrastructure improvements to 'unlock' development land	X	X	December 2025		Head of Property & Estates
1, 8	Regeneration and retrofit existing assets to improve energy efficiency and affordability.	Implement programs to upgrade aging assets, focusing on energy-saving measures (e.g. insulation, solar panels) and reducing rents for tenants or running costs.	X	X	Ongoing	TBC	Head of Property & Estates
		Where assets are beyond life or not cost effective for retrofit, consider alternative options.	X	X	Ongoing	TBC	Head of Property & Estates
		In suitable location and type, buy S106 affordable units from developers		X	Ongoing		AD Communities
8	Identify and protect green spaces and wildlife corridors on council-owned land.	Conduct ecological surveys, map green spaces, and establish protected areas, integrating them into development plans.	X	X	May 2025		AD Streetscene

Other Services Included	Resources Required	Key Projects	Success Measures
Performance Team	Council Plan, Service Plans, officer time		Meaningful KPIs aligned with action plan goals
	Officer time		Regular transparency and accountability. Annual report to AMB, monthly compliance reporting to SMT.
Facilities	Officer time, consultancy support		
	Officer time		Plan remains relevant and adapts to changing needs
Estates & Planning	Developer forums, seminars/networking, development partnerships.		Number of affordable units built. NEDDC 'open for business'. Good feedback from developers who have engaged with our services.
Planning, Econ Dev, Housing	Officer time with some surveys to 'de-risk' land	<ul style="list-style-type: none"> • Manor Farm • Pioneer House • Development Pipeline 	A list of sites which Cabinet allocate to enable affordable housing development.
Planning, Econ Dev, Housing, Rykneld	Grant funding, professional advice	<ul style="list-style-type: none"> • Mill Lane Junction 	400 new Council owned affordable housing by 2027. Year on year growth of affordable housing in the district
	Funding, contractors, energy efficiency expertise	<ul style="list-style-type: none"> • EWI Programme • Coney Green - Green Technologies 	Reduced energy consumption, improved tenant comfort, affordability increase
	Technical expertise (Feasibility/viability), funding support	<ul style="list-style-type: none"> • Whiteleas • Stonebroom • Manor Farm • Pioneer House • Sharley Park Redevelopment 	Long-term programme of estate regeneration to inform financial forecasting and grant funding support (Residential or commercial)
Finance, Rykneld Homes	Homes England Funding, Housing needs data	<ul style="list-style-type: none"> • Oaks Farm, Calow • Arcam House, North Wingfield 	400 new Council owned affordable housing by 2027. Year on year growth of affordable housing in the district
Planning Policy, P&E, Rykneld Homes	Ecological expertise (Derbyshire Wildlife Trust), GIS mapping tools, community outreach	<ul style="list-style-type: none"> • Heartwood Community Forest 	Number of protected areas, increased biodiversity indicators

Delivery and Action Plan continued

SAMP Objective	Action	Description	General Fund	HRA	Target Completion Date	Lead Officer (Rykneld)	Lead Officer (NEDDC)
6, 8	Implement green infrastructure projects in public spaces and council buildings.	Enable tree planting across the district on Council land and partners.	X	X	Ongoing	TBC	AD Streetscene
		Create pollinator areas and sustainable landscaping practices in parks and open spaces.	X	X	May 2026	TBC	AD Streetscene
7, 8	Develop partnerships with local organisations for biodiversity conservation and education.	Collaborate with NGOs, schools, and community groups on initiatives like citizen science projects and habitat restoration on council land	X		Ongoing		Programmes Manager
2, 8	Conduct energy audits (DEC's & EPC's) of all council assets and consider energy efficiency upgrades.	Identify energy-saving opportunities (e.g., LED lighting, HVAC improvements) and prioritize upgrades based on cost-effectiveness.	X	X	Ongoing	TBC	Facilities and Contracts Manager
8	Develop a plan for transitioning vehicles to electric and low-emission alternatives (Where feasible and viable).	Assess feasibility, secure funding, and establish a timeline for replacing petrol/ diesel vehicles with Ultra Low Emission Vehicle (ULEV).	X	X	May 2025	TBC	AD Streetscene
8	Deliver sustainable building practices and renewable energy installations in new developments.	Where affordable and achievable, deliver high fabric standards, use low-carbon heating and 'zero-carbon ready' developments	X	X	Ongoing	TBC	AD Property, Estates & Assets

Other Services Included	Resources Required	Key Projects	Success Measures
Programmes Team, Estates	Landscaping specialists, funding for materials, volunteer engagement	• Heartwood Community Forest	Increased green space coverage, improved biodiversity indicators, community participation
	Landscape architect		Increased number of pollinator habitat
Estates	Partnership development, educational materials, funding support (CAG)		Number of active partnerships, participation in conservation activities, increased public awareness
Estates	Energy auditors, contractors, funding for upgrades		Reduced energy consumption, carbon footprint reduction, financial savings, fit for purpose and 'lettable' assets.
Rykneld	Technical expertise, infrastructure upgrades, charging stations		Number of electric/low-emission vehicles, year on year fleet emission reduction
	Professional advice, budget		Increased adoption of sustainable practices, renewable energy generation increase through policy review

How do we monitor and measure performance?

We will monitor our performance against each of the SAMP objectives by introducing a number of differing measures identified below;

Measures for Objective 1

- Introduce a single centralised asset register (General Fund/HRA) of all land/property assets.

Measures for Objective 2

- Annual rolling programme of condition surveys across the estate.
- Annual rolling programme of planned preventative maintenance across the estate.
- Robust process in place to address reactive maintenance.
- Capital programme of works in place to address both of the above.
- Maintain the operational risk register, which includes risks such as physical deterioration, obsolescence, and natural disasters (flooding) and report to Asset Management Board.

Measures for Objective 3

- SMT Management Dashboard (Facilities Compliance).

Measures for Objective 4

- Approvals granted by LPA for new build residential units.
- Number of units delivered through NEDDC land disposals.
- Number of units delivered through NEDDC land acquisitions.
- Custom and Self Build units delivered.
- Housing Land Assessment - 5-year programme.

Measures for Objective 5

- Commercial Property Portfolio (Annual Performance Report).
- Revenue Income - Fees & Charges from Estates function.

Measures for Objective 6

- Leisure Centres - membership numbers.
- Journey towards non-subsidised service area.
- Visitor/tourists numbers.

Measures for Objective 7

- One Public Estate funding opportunities taken.
- Other partnership grant funding opportunities maximised.

Measures for Objective 8

- Carbon footprint statistics.
- Carbon neutral position.
- Utility cost monitoring across the estate.

Measures for Objective 9

- Leadership, Cabinet and Council meetings.
- Rykneld Board Meetings.
- Asset Management Board (AMB).
- Asset Management Officer Group (AMOG).
- Delegated Authority Approvals/Decisions (DDA).

Policy and regulation context

There are a number of policies and strategies that directly impact the Council's SAMP, these are:

National policy

- **The Local Government Finance Act 2022:** This Act introduced a number of new requirements for local authorities, including a requirement to produce a long-term financial strategy and a requirement to consider the impact of their decisions on future generations.
- **The National Planning Policy Framework (NPPF):** The NPPF sets out the Government's planning policies for England. It includes a number of requirements that are relevant to asset management, such as the requirement to consider the impact of development on climate change and the requirement to promote sustainable development. The asset management strategy should be aligned with the NPPF to ensure that it supports the Council's planning objectives.
- **The Climate Change Act 2008:** This Act sets out the Government's targets for reducing greenhouse gas emissions. Local authorities have a legal duty to contribute to these targets, particularly with regards reducing their own carbon emissions.
- **The Building Regulations 2010:** These regulations set out the minimum energy efficiency standards for new and existing buildings as follows:
 - Non-domestic (Commercial) Minimum Energy Efficiency Standard (MEES) regulation, which came into force in April 2023. MEES prohibits landlords from signing new leases with tenants if their building has an EPC rating below 'E'. This is proposed to increase to a 'C' rating by 2027 and a 'B' rating by 2030.
 - Domestic (Residential) Minimum Energy Efficiency Standard (MEES) Since 1 April 2020, landlords can no longer let or continue to let properties covered by the MEES Regulations if they have an EPC rating below E, unless they have a valid exemption in place. It is anticipated, the minimum standard will be EPC C in 2025, although, at the time of writing, the government have announced a potential delay to this.
- **The Equality Act 2010:** This Act prohibits discrimination on the basis of a number of protected characteristics, including disability, age, sex, and race. The asset management strategy should ensure that the Council's assets are accessible to everyone, regardless of their protected characteristics.

Local Policy

Housing Strategy

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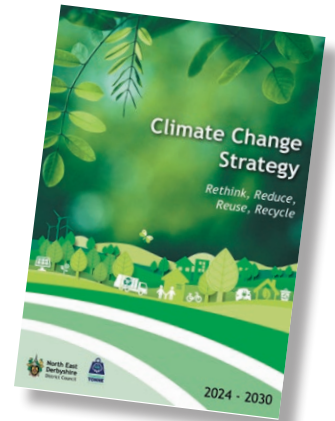
Growth Strategy

North East Derbyshire aspires to be a thriving, sustainable, and inclusive district that fosters business growth. The council, alongside its partners, will actively support community-level development by offering guidance, advice, and facilities to local businesses. We further aim to maximise public and private investment while attracting inward investors whose vision aligns with ours. Our focus lies on sustainably capitalising on our natural, cultural, leisure, and heritage assets, minimising environmental impact, embracing technological advancements, and ensuring all aspects of our development are conducted with equality and inclusivity in mind.

Climate Change Strategy

Climate change, driven by rising greenhouse gas emissions, threatens ecosystems and our way of life.

To address this global challenge, the Council is committed to reducing its carbon footprint and promoting sustainability through its operations, services, and regulations. By working collaboratively and adopting guiding principles like “reduce, reuse, recycle,” we can ensure a clean and healthy environment for future generations.



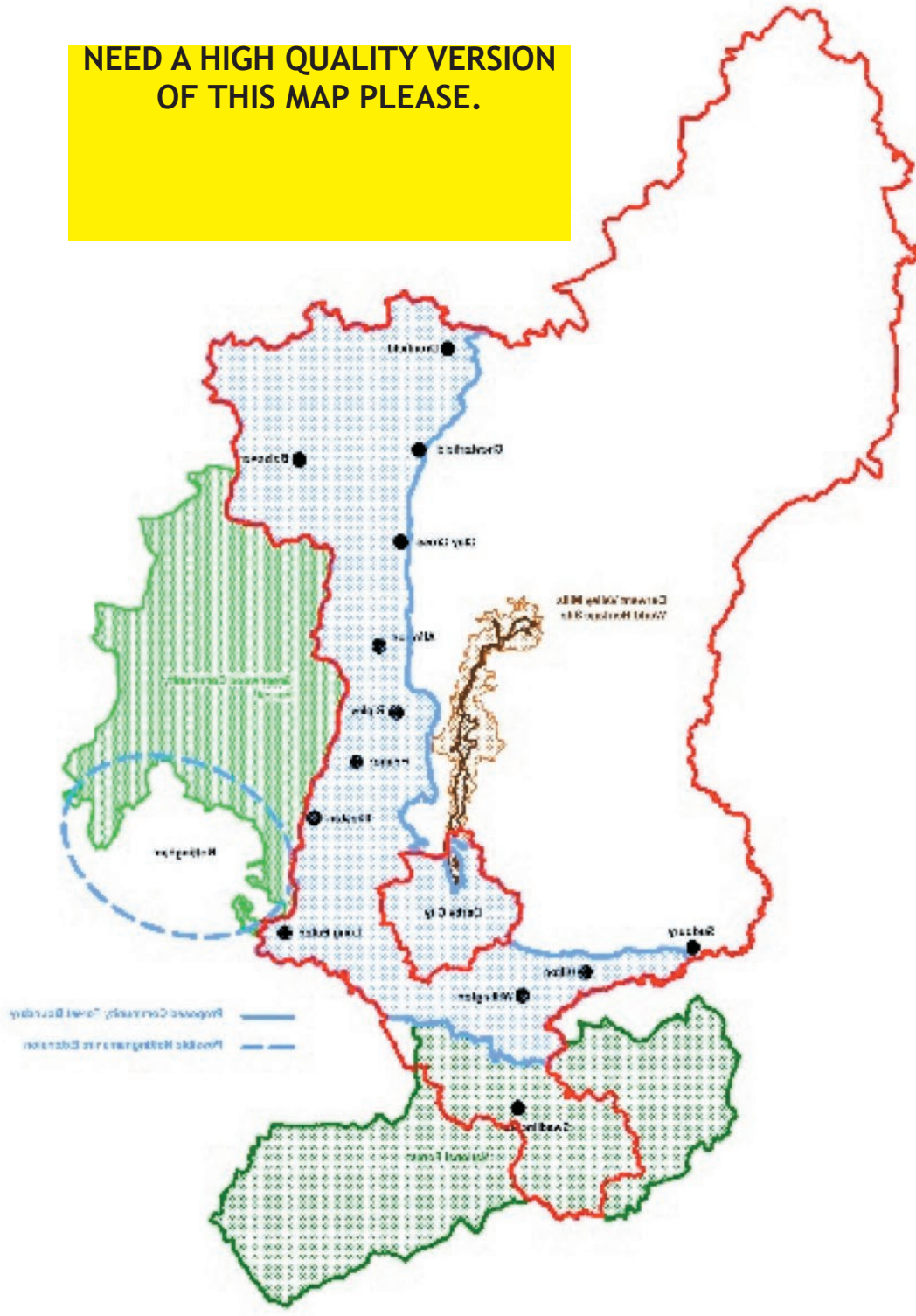
Heartwood Community Forest

Derbyshire is proud to be creating one of two new Community Forests in England, planting 300,000 trees by 2025 across 289 square miles. This “Heartwood” forest will connect existing woodlands, improve air quality, and provide green spaces for residents in urban areas. The project is supported by government funding and aims to involve local communities in creating a lasting legacy. In our district the areas are Aston, Clay Cross, Dronfield, Eckington and Killamarsh, Sutton, Wingerworth, Shirland (See the plan below)



Heartwood Community Forest Plan

NEED A HIGH QUALITY VERSION OF THIS MAP PLEASE.



Access for All statement

You can request this document or information in another format such as large print or language or contact us by:

- Phone: [01246 231111](tel:01246231111)
- Email: connectne@ne-derbyshire.gov.uk
- Text: [07800 00 24 25](tel:07800002425)
- BSL Video [Call](#): a FREE, three way video call with us and a BSL interpreter.
- Call with [Relay UK](#) via textphone or app on [0800 500 888](tel:0800500888). FREE phone service for anyone who has difficulty hearing or speaking.
- Visiting our [offices](#) at Wingerworth: 2013 Mill Lane, [S42 6NG](#).



BUSINESS SCRUTINY COMMITTEE WORK PROGRAMME 2023/23

MONDAY AT 3PM

CHAIR: CLLR S CORNWELL

VICE CHAIR: CLLR S CLOUGH

MEETING DATE	AGENDA ITEM	WHAT IT WILL COVER	WHO IT INVOLVES
10 JULY 2023	Remit of the Committee	<ul style="list-style-type: none"> • Briefing on Scrutiny : <ul style="list-style-type: none"> - setting the scene - the terms of reference for the Committee - How the Committee operates, ways of working– Discussion - The Council's new Council Plan and scrutiny arrangements - discussion 	Lee Hickin – Managing Director Jayne Dethick – Director of Finance & Resources and S151 Officer Sarah Sternberg – Assistant Director of Governance & Monitoring Officer Damon Stanton – Senior Scrutiny Officer
	EXAMPLE – Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer
	Draft Scrutiny Work Programme	To consider the draft Scrutiny Work Programme	Committee Members/ Damon Stanton – Senior Scrutiny Officer
18 SEPTEMBER 2023	Performance Management	Developing the Performance Framework to support the new Council Plan	Amar Bashir – Improvement Officer

	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
20 NOVEMBER 2023	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	UK Shared Prosperity Fund Update	Lead Officer
	Business Sector Analysis	To consider a business sector analysis of the District	Bryan Harrison – Senior Regeneration Officer and Urban Designer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer

26 FEBRUARY 2024	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Scrutiny Work Programme	To consider the Committee’s work programme	Senior Scrutiny Officer
	Clay Cross Regeneration Scheme	To receive an update on the Scheme	Assistant Director – Regeneration and Programmes – ACCEPTED
	Shared Prosperity Fund	The Committee to ask questions to Officers about the Shared Prosperity Fund	Assistant Director – Regeneration and Programmes – ACCEPTED
	Residents Survey	Committee to discuss the outcomes of the Residents Survey and to determine if they want to look at any areas as part of their Work Programme	Senior Scrutiny Officer
13 MAY 2024	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager

			Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council • Asset Management Strategy	Lead Officer
	Internet Connectivity across the District	To receive a presentation from Digital Derbyshire on connectivity across Derbyshire	Ian Stoddart, Digital Connectivity Manager, DCC ACCEPTED
	Scrutiny Work Programme	To consider whether the Committee’s Work Programme has been completed	Senior Scrutiny Officer

NOTES

- Support provided to businesses in the District (Partnerships Team/Econ Dev/HR/Finance/Env Health etc)
- Access to shops (Residents Survey)
- Job opportunities (Residents Survey)
- Growth Strategy – July
- Update on Combined Authority – Who’s Who and NEDDC Roles (Lee Hickin)
- Shop Front Enhancement Scheme
- Disposal of Lane for employment use (linked with asset management strategy)
- Green Skills Project – joint with CBC