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**North East  
Derbyshire**  
District Council

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Date: Friday, 8 September 2023

To: **Members of the Business Scrutiny Committee**

Please attend a meeting of the Business Scrutiny Committee to be held on **Monday, 18 September 2023 at 3.00 pm** in the Council Chamber, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer

## **Members of the Committee**

<b><u>Labour Group</u></b>	<b><u>Conservative Group</u></b>	<b><u>Liberal Democrat Group</u></b>
Councillor Suzy Cornwell - Chair Councillor Clive Fletcher Councillor Christine Gare Councillor Lee Hartshorne Councillor Lee Stone	Councillor Stephen Clough Councillor Stephen Reed Councillor Richard Spooner	Councillor David Hancock

**For further information about this meeting please contact: Tom Scott 01246 217045**

## **AGENDA**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

**3**     **Notes of the Last Meeting** (Pages 4 - 5)

To note the notes of the Informal Business Scrutiny Committee held on 10 July 2023.

**4**     **Support to Businesses**

Presentation and discussion with the Economic and Regeneration Manager on Support to Businesses in the District

**5**     **The Council's Asset Management Strategy**

Presentation and discussion with the Assistant Director of Property, Estates and Assets on the Council's Asset Management Strategy

**6**     **Forward Plan of Executive Decisions** (Pages 6 - 8)

To consider the Forward Plan of forthcoming Cabinet Decisions.

<https://democracy.norfolk.gov.uk/mgListPlanItems.aspx?PlanId=205&RP=1137>

**7**     **The Committee's Work Programme**

To consider future items for the Committee's Work Programme.

(Governance Scrutiny Support)

**8**     **Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

**9**     **Date of Next Meeting**

The next meeting of the Business Scrutiny Committee is scheduled to take place on 20 November 2023 at 3.00 pm.

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**North East  
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## **BUSINESS SCRUTINY COMMITTEE**

### **MINUTES OF MEETING HELD ON MONDAY, 10 JULY 2023**

#### **Present:**

Councillor Suzy Cornwell (Chair) (in the Chair)  
Councillor Stephen Clough (Vice-Chair)

Councillor Christine Gare  
Councillor Lee Hartshorne  
Councillor Richard Spooner

Councillor David Hancock  
Councillor Stephen Reed

#### **Also Present:**

L Hickin	Managing Director - Head of Paid Service
J Dethick	Director of Finance and Resources & (Section 151 Officer)
T Frost Morris	Chief Accountant
S Sternberg	Assistant Director of Governance and Monitoring Officer
D Stanton	Senior Scrutiny Officer
A Bond	Governance Officer

#### **BSC Apologies for Absence**

1/23-  
24

An apology for absence was received from Councillor Lee Stone.

#### **BSC Declarations of Interest**

2/23-  
24

There were no interests declared at this meeting.

#### **BSC Minutes of Former Committee**

3/23-  
24

**RESOLVED** – That the Minutes of the Growth Scrutiny Committee held on 13 March 2023 were noted.

#### **BSC Remit of the Committee**

4/23-  
24

The Chair introduced Members to the Committee and, as a former Member, informed them of work that had been completed in the past by the previous Growth Scrutiny Committee.

The Managing Director delivered a presentation on the Council Plan development for 2023 – 2027. He highlighted the need for the plan to be dynamic and showed examples of how the plan could look once finished.

The Monitoring Officer outlined the role of the Scrutiny Committees under the new structure, and how they could ensure successful delivery of the Council Plan.

Committee discussed the Terms of Reference as contained within the report. In particular, they discussed the importance of recognising that not all opportunities

would be within the North East Derbyshire District, but that projects outside of the District that would benefit NED residents should also be supported where appropriate.

**BSC** **EXAMPLE - Medium Term Financial Plan**

**5/23-  
24**

The Section 151 Officer provided Committee with an example report to highlight the level of data that could be brought to Committee. She informed Members that she would bring relevant performance management data to each meeting of the Committee.

The Managing Director also drew Committee's attention to the talent pipeline and suggested that they monitor how much success the Council had when promoting this with businesses.

**BSC** **Draft Work Programme**

**6/23-  
24**

Members discussed the work programme for the municipal year and highlighted a number of items such as horizon scanning, reviewing Cabinet and Council reports, contributing to policy development, and performance management. The Chair and Vice Chair, alongside the Senior Scrutiny Officer would begin to develop the Work Programme as and when issues emerged.

RESOLVED – That the Committee note the work programme for the 2023-24 municipal year.

**BSC** **Additional Urgent Items**

**7/23-  
24**

The Chair invited Members to vote on a new start time for the Committee and it was agreed that going forward meetings would run from 3pm till 5pm.

The Chair asked Members to reflect on what they had achieved during the meeting and informed Members that this would be a new standing item for all future meetings of the Committee.

**BSC** **Date of Next Meeting**

**8/23-  
24**

The next meeting of the Business Scrutiny Committee was scheduled to take place at 3.00pm on 18 September 2023.



North East Derbyshire  
District Council

## Forward Plan of Executive Decisions for the period 15 August 2023 – 15 September 2023

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £100,000 revenue or £250,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: alan.maher@ne-derbyshire.gov.uk.

Published under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Sarah Sternberg  
Assistant Director of Governance & Monitoring Officer

**Published on: 15 August 2023**

### **Cabinet members and their responsibilities**

<b>Member</b>	<b>Portfolio of responsibilities</b>
Councillor N Barker	Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor P R Kerry	Deputy Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor J Barry	Portfolio Holder for Growth & Assets
Councillor J Birkin	Portfolio Holder for Council Services
Councillor S Pickering	Portfolio Holder for Environment & Place
Councillor K Rouse	Portfolio Holder for Health & Lesiure

<b>DECISION TO BE TAKEN</b>	<b>DECISION-MAKER</b>	<b>DATE OF DECISION</b>	<b>KEY DECISION</b>	<b>EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)</b>	<b>RESPONSIBLE PORTFOLIO HOLDER</b>	<b>RESPONSIBLE OFFICER</b>
Funding to Voluntary and Community Infrastructure Support Organisations	Cabinet	21 Sep 2023	Key	Fully exempt  Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Stephen Pickering	Jayne Dethick
UK Shared Prosperity Fund Update	Cabinet	21 Sep 2023	Non-Key	Open	Councillor Jayne Barry	Director of Finance and Resources, Section 151 Officer
Brampton Parish Neighbourhood Plan	Cabinet	21 Sep 2023	Non-Key	Open	Councillor Stephen Pickering	Assistant Director - Planning
Medium Term Financial Plan Budget Monitoring Report 2023-24 (Qtr 1)	Cabinet	21 Sep 2023	Non-Key	Open	Councillor Nigel Barker	Director of Finance and Resources, Section 151 Officer