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**North East  
Derbyshire**  
District Council

Contact: Asher Bond  
Tel: 01246 217375  
Email: asher.bond@ne-derbyshire.gov.uk  
Date: Thursday, 17 November 2022

To: **All Members of the Clay Cross Town Deal Board**

You are invited to attend the next meeting of the Clay Cross Town Deal Board to be held on **Friday, 25 November 2022 at 10.00 am in the Council Chamber**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in cursive script that reads "Sarah Skuberg".

Assistant Director of Governance and Monitoring Officer

## **A G E N D A**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

**3 Minutes of Last Meeting (Pages 3 - 4)**

To approve as a correct record and the Chair to sign the Minutes of the Clay Cross Town Board held on 14 October 2022.

**4 Board Appointments (Pages 5 - 8)**

**5 Any Other Business**

**6 Exclusion of Public**

The Chair to move:-

That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt

information as defined in Paragraph 3, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006).

- 7 **Outline Business Case (OBC) - Town Centre Regeneration** (Pages 9 - 14)
- 8 **Outline Business Case - Low Carbon Challenge Fund** (Pages 15 - 20)
- 9 **Stakeholder/Communications** (Pages 21 - 24)
- 10 **Date, Time and Venue for Next Meeting**

The next meeting of the Clay Cross Town Deal Board will be held on 23 December 2022 at 10.00 am in person (venue to be confirmed).

## We speak your language

**Polish**  
*Mówimy Twoim językiem*

**Romanian**  
*Vorbim limba dumneavoastră*

**Urdu**  
ہم آپ کی زبان بولتے ہیں

**Chinese**  
我们会说你的语言



North East  
Derbyshire  
District Council



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## CLAY CROSS TOWN DEAL BOARD

### MINUTES OF MEETING HELD ON FRIDAY, 14 OCTOBER 2022

#### **Present:**

Councillor Charlotte Cupit (Vice-Chair) (in the Chair)

Lee Rowley	- MP North East Derbyshire
Councillor Alex Dale	- Leader NEDDC
Councillor Kevin Gillott	- NEDDC
Councillor Jeremy Kenyon	- NEDDC
Councillor Geoff Morley	- NEDDC
Councillor Aaron Gibson	- Derbyshire County Council
Andrew Marsh	- Derbyshire County Council
Andrew King	- Treasurer – Clay Cross Town Centre Group
Matthew Broughton	- Director of Growth & Assets

#### **Also Present:**

J Dethick	Director of Finance & Resources and Section 151 Officer
R O'Donoghue	Town Centre Regeneration Manager
P Alford	Amion Consulting
T Burdett	Partnership Development Officer
A Bond	Governance Officer

#### **CXT Apologies for Absence**

**B/27/**

**22-23** Apologies for absence were received from David Malone and Adam Doyle.

There were also a number of substitutions at the meeting; Councillor K Gillott attended as a substitute for Councillor N Barker, Andrew Marsh attended as a substitute for Adam Doyle, and Councillor A Gibson attended as a substitute for Councillor T King.

#### **CXT Declarations of Interest**

**B/28/**

**22-23** There were no interests declared at this meeting.

#### **CXT Minutes of Last Meeting - TO FOLLOW**

**B/29/**

**22-23** Members noted that Adam Doyle, Lee Rowley MP and Kirsty Sykes should be listed as present at the meeting.

It was noted that apologies had been received from Tony Walker, Tris Burdett and David Malone.

RESOLVED – That the Minutes of the Clay Cross Town Deal Board held on 23 September 2022 be noted by the Chair, subject to the above clarifications.

#### **CXT Any Other Business**

**B/30/**

22- Town Deal Board were made aware that interviews for the appointment of the  
23 new Chair would take place on 4 November 2022.

**CXT Exclusion of Public**

**B/31/**

22- RESOLVED - That the public be excluded from the meeting during the  
23 discussion of the following items of business to avoid to the disclosure to them  
of exempt information as defined in Paragraph 3, Part 1 of Schedule 12A to  
the Local Government Act 1972, (as amended) by the Local Government  
(Access to Information) (Variation) Order 2006).

**CXT Town Centre Regeneration Rescope Discussion and Decision**

**B/32/**

22- Town Deal Board held a discussion over the town regeneration and re-scope  
23 in which they viewed a presentation that highlighted the proposed Clay Cross  
masterplan.

Members were reminded that at this stage, they were considering the  
masterplan and business case only and not any further details.

RESOLVED – That Clay Cross Town Deal Board approved the proposed  
Masterplan and business case.

**CXT Project Prioritisation**

**B/33/**

22- Members viewed the proposed list of project prioritisation and discussed  
23 which projects should be prioritised in the event of any potential budget  
constraints.

RESOLVED – That the proposed project prioritisation be noted.

**CXT Date, Time and Venue for Next Meeting**

**B/34/**

22- The next meeting of the Clay Cross Town Deal Board will be held on Friday  
23 25 November in person with the venue to be confirmed.

## Clay Cross Town Board

25 November 2022

### Board Appointments

#### Report of the Vice Chair – Cllr C Cupit

Classification: Public

Report By: Jayne Dethick, Director of Finance & Resources

Contact Officer: as above

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#### **PURPOSE / SUMMARY**

To formally appoint the Chair of the Board following a recruitment process.

To review the current membership of the Board to ensure it remains fit for purpose as the projects enter the delivery phase.

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#### **RECOMMENDATION**

1. In line with 3.1 of the Terms of Reference, the Board formally appoints the Chair, on the recommendation of the appointments panel
  2. That the Board review the current membership to ensure it is fit for purpose as the project enters the delivery phase
  3. That, in the context of recommendation 2, the Board considers an expression of interest to join the Board that has been received and also extend an invitation to join the Board to the candidate considered for the role of Chair.
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#### **IMPLICATIONS**

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**Finance and Risk:** Yes  No

**Details:** There is no financial impact to note.

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:** The role of the Board, and appointment of new Board Members is set out within the Terms of Reference

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No   
**Details:** No staffing matters to report

On behalf of the Head of Paid Service

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## REPORT DETAILS

### 1. Appointment of the Chair

- 1.1 3.1 of the Terms of Reference specify that the Board will be led by a private sector Chair. Following the resignation of the former Chair earlier this year a recruitment process has been undertaken by an appointments panel of three board members.
- 1.2 Following this process, the panel recommend that the Board appoint Simon Thompson as the Chair. Simon demonstrated the right skills and experience to lead the Board through the next exciting but challenging phase of the programme.

### 2. Review of the composition of the Board

- 2.1 3.1 of the Terms of Reference also requires the Board to regularly review its membership to ensure the right balance of skills and experiences are maintained throughout the programme.
- 2.2 This is considered a timely opportunity to review the composition of the Board, as the new Chair commences their tenure and as the programme moves towards the delivery phase.
- 2.3 The Terms of Reference state that the Board should comprise of representatives of:
- a) All tiers of local government
  - b) The Member of Parliament for the constituency
  - c) Local Business and Investors
  - d) D2N2 Local Enterprise Partnership
  - e) Prominent members of civic, faith organisations and voluntary organisations
- 2.4 An exercise has been undertaken to collate current Board membership information to facilitate the Board's review. All existing board members have been asked to confirm their intent to remain on the Board or advise that they no longer wish to continue in their role. Appendix 1 details the results.
- 2.5 Board will note that all areas remain adequately represented but it would be beneficial as the projects move into the delivery phase to include further business representatives who can share their knowledge and expertise of the

local area and provide a valuable link between the Board and the local business community.

- 2.6 An expression of interest has been received from a local business owner who has a keen interest in the future of Clay Cross. Becky Hunter is a local business owner who works at the heart of Clay Cross in her family run business and is keen to be considered for the role of Board Member. Her testimony reads:

*“I have been engaged with the Clay Cross Town Deal since its inception and am keen to continue to be so and feel a role on the Town Deal Board would be the best way for me to do this going forward. Professionally, I work every day in Clay Cross town centre as this is where my family business is based. Personally, I live in the surrounding area and often use the local facilities with my young family and friends. I have a keen interest in the future of Clay Cross and can offer the Board my local knowledge and experience of working in Clay Cross along with the connections and relationships I have with fellow Clay Cross business owners”.*

- 2.7 In addition, the Board may also wish to extend an invitation to join the Board from the applicant(s) for the recent Chair role.

### **3 Reasons for Recommendation**

- 3.1 Board members are required to determine the appointment of new board members in line with the Terms of Reference

### **4 Alternative Options and Reasons for Rejection**

- 4.1 To not appoint the chair or additional business representative board members. Not recommended as this will not meet requirements of the Terms of Reference.

## APPENDIX 1

Name	Organisation	Read Receipt	Response
Cllr Cupit	CCTB chair/vice chair	Y	Y - remain
Cllr Renwick	Portfolio Holder for Housing and Community Safety	Y	Y - remain
Matt Broughton	NEDDC, Director of Growth and Assets	Y	Y - remain
Joe Battye	DCC, Director for Economy & Regeneration	Y	Y - remain
Cllr Barker	NEDDC, representing North Wingfield	Y	Y - remain
Cllr Dale	NEDDC, Leader	N	Y - remain
Janine Foxhall	Derbys Community Health Services, NHS	Y	Y - remain
Kazi Hussain	Homes England	N	
Andy James	Sport England	N	
Cllr Kenyon	NEDDC, Portfolio holder for Economy, Transformation and Climate	Y	Y - remain
Andrew King	Treasurer –Clay Cross Town Centre Group	Y	Y - remain
Cllr T King	DCC	Y	Y - remain
Adam Doyle	Derby University	Y	Y - remain
David Malone	Chesterfield College, Chief Operations Manager	N	Y - remain (from Dec replacement is Henry Taylor-Toone)
Cllr Morley	NEDDC, Chair of Clay Cross Parish Council	Y	Y - remain
Lee Rowley	MP NED	Y	Y - remain
Angela Stansfield	ND DWP, Employer and Partnership Manager	Y	Y - remain
Marie Cooper	Cooper Brown Enterprises, CEO	N	
Nick Holland	Minofern Ltd, MD	N	
Tony Walker	Walker Hire, Clay Cross	N	
Will Morlidge	D2N2	N	Y - remain



# Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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# Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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# Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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