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**North East
Derbyshire
District Council**

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Date: Wednesday, 6 July 2022

To: **Members of the Growth Scrutiny Committee**

Please attend a meeting of the Growth Scrutiny Committee to be held on **Thursday, 14 July 2022 at 10.00 am in the Council Chamber**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer

Members of the Committee

<u>Conservative Group</u>	<u>Labour Group</u>	<u>Independent Group</u>
Councillor Bentley Strafford-Stephenson Councillor Alex Platts Councillor Richard Welton Councillor Michael Roe Councillor Philip Wright	Councillor Nigel Barker Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

For further information about this meeting please contact: Tom Scott 01246 217045

A G E N D A

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 4 - 7)

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 9 May 2022.

4 UK Shared Prosperity Fund

To receive an update on progress made with the Investment Plan due to be submitted as part of the UK Shared Prosperity Fund – Karl Apps, Assistant Director Economic Development and Regeneration, and Steve Lee, Assistant Director Transformation and Communication.

5 Remit of the Committee (Pages 8 - 11)

Briefing on Scrutiny –

- Scene Setting
- The Terms of Reference for the Committee
- How the Committee operates, ways of working – discussion.

6 Selection of Scrutiny Review Topic

To agree the topic for the Committee's Scrutiny Review.

7 Draft Work Programme (Pages 12 - 15)

To consider items for the draft Work Programme for the year and any suggested items for inclusion.

8 Forward Plan of Executive Decisions

To consider the Forward Plan of Executive Decisions. Please note, the most up-to-date Forward Plan of Executive Decisions can be accessed via the following link:-

<https://democracy.ne-derbyshire.gov.uk/mgListPlans.aspx?RPId=1137&RD=0&bcr=1>

9 Additional Urgent Items

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

10 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee is scheduled to take place on Thursday 15 September 2022 at 10.00 am.

We speak your language



North East
Derbyshire
District Council

Polish

Mówimy Twoim językiem

Romanian

Vorbim limba dumneavoastră

Urdu

ہم آپ کی زبان بولتے ہیں

Chinese

我们会说你的语言



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GROWTH SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON MONDAY, 9 MAY 2022

Present:

Councillor Bentley Strafford-Stephenson (Chair) (in the Chair)
Councillor Michelle Emmens (Vice-Chair)

Councillor Suzy Cornwell
Councillor Lee Hartshorne
Councillor Philip Wright

Councillor John Funnell
Councillor Michael Roe

Also Present:

K Apps	Assistant Director of Economic Development, Regeneration
S Lee	Assistant Director of Transformation & Communications and SIRO
A Kimber	Interim Head of Property and Estates
D Stanton	Senior Scrutiny Officer
A Maher	Interim Governance Manager
A Bond	Governance Officer

GSC/ Apologies for Absence **64/2**

1-22 An apology for absence was received from Councillor N Barker.

GSC/ Declarations of Interest **65/2**

1-22 Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at this meeting.

GSC/ Minutes of Last Meeting **66/2**

1-22 The minutes of the meeting held on 14 March 2022 were approved as a true record subject to clarification that some Members had expressed concerns about the Covid-19 health and safety arrangements for the meeting.

GSC/ Clay Cross Town Deal and Masterplan for Eckington and Killamarsh **67/2**

1-22 Committee received an update on the Clay Cross Town Deal from the Assistant Director for Economic Development.

Committee was reminded that the Clay Cross Town Deal was made up of 10 projects. £24.1m funding had been made available by the Government to support delivery. Collectively, they were intended to help Clay Cross become a thriving industrious and sustainable market town. The aim was that it should have a renewed central area, with a greater focus as a community on enterprise, skills

and learning, innovation and low carbon technology.

Members heard about progress to date on the specific projects. In this context they were informed about progress on the Sharley Park Leisure Hub. Committee heard how the new facility would provide a wide range of indoor and outdoor activities and also enable the community to access health and well-being support and other services. They also heard about the goal of better pedestrian access in order to help link the historic heart of the town centre with the newer retail area and reduce traffic congestion. Committee was informed about the goal to re-establish a rail station to serve the town and the wider area and how this would likely to be a long term goal rather than a short term project.

The Assistant Director of Economic Development also explained progress on the Killamarsh and Eckington Master Plans. Committee heard how One Public Estate (OPE) property reviews had looked at all publically owned land and buildings in both towns to identify potential efficiencies and opportunities for disposal of any surplus. Following on from this ideas for Masterplans for the future of both towns had been developed so that a preferred masterplan options could be selected as the basis for public consultation. Committee heard about the issues had been looked at and the potential options that could be explored.

Members thanked the Assistant Director for his presentations. They discussed the progress which had been. In particular, they considered the next steps on the Clay Cross Town Deal and progress on specific projects. They also discussed the governance arrangements and the way in which the Town Deal Funding was being allocated. They also discussed the Killamarsh and Eckington Masterplan. In this context they heard about the extensive public consultation that would now take place on the Killamarsh Masterplan to identify the priorities for development.

RESOLVED -

- (1) That Growth Scrutiny Committee noted the information.
- (2) That Committee receive further updates on the Clay Cross Town Deal and The Eckington and Killamarsh Masterplans, as appropriate.

GSC/ Partnership Activities in Support of Growth

68/2

1-22

Committee then considered how the work of the Council's Partnerships Team was helping to promote economic growth in the District. In this context they received a presentation from the Assistant Director – Transformation and Communication on the work which had taken place to help businesses successfully apply for grant aid from the Rural Development Programme for England, or LEADER programme, which had now ended. Members heard how the lessons learned from this had been evaluated and specific measures identified for how to improve future schemes, such as simplified application processes and developing a consistent but flexible approach to local funding delivery.

The Assistant Director then highlighted the role which the Team would play in helping to support the Clay Cross Town Deal and in particular, in helping to put in place a package of initiatives to be supported from the UK Shared Prosperity

Fund. Members were reminded that the Government had allocated the District £2.568M to help for projects to improve Communities and place, support local businesses and support local people and help them to improve their skills.

Members were informed about the actions that would need to take place over the summer and autumn to produce an Investment Plan to be submitted to Government so that the funding could then be approved. The Council would, it was explained, play a key role in this.

Finally, Committee was reminded of the Team's role in administering the Covid-19 Discretionary Grants Scheme and in assisting local people by supporting the Voluntary Sector and community groups, and in particular support to the District's Armed Forces Community.

Committee thanked the Assistant Director for the information. They discussed the experience of the LEADER programme and the lessons which could be applied to other programmes. They also discussed the impact of the Covid-19 Discretionary Grants Scheme in helping to cushion the economic impact of the pandemic on local businesses and communities and the potential benefits to the District of the UK Prosperity Fund allocation.

RESOLVED -

- (1) That Growth Scrutiny Committee noted the information.
- (2) That Committee receive further updates on progress in developing the UK Shared Prosperity Fund Investment Plan.

GSC/ Previous Review

69/2

1-22

Members received an update from the Interim Assistant Director for Property Services on progress on the specific actions agreed by Cabinet in response to the Committee's Review of Business Centres and Industrial Units in the District. In particular, they heard how most of the measures set out in the Action Plan agreed by Cabinet at its meeting on 25 November 2021 had now been implemented or were in the process of being implemented. The Assistant Director explained the progress which had been made on each of the actions.

Members welcomed the progress and the actions taken.

RESOLVED -

- (1) That the Committee noted and welcomes the progress made in implementing the Action Plan agreed by Cabinet in response to its Review of Business and Industrial Units in the District.
- (2) That the Committee now designates the review as completed.

GSC/ Scrutiny Review Report

70/2

1-22

Committee discussed the original proposals for a Spotlight Review of Business Engagement. Members heard how the scope of this review should be extended to

enable a more comprehensive review to take place. Committee considered and supported this. They asked for the review to be incorporated into the Committee's work programme for the next municipal year.

GSC/ Monitoring of Overview and Scrutiny Recommendations

71/2

1-22 The Committee considered a schedule of actions taken in response the recommendations of the Council's four scrutiny committees.

RESOLVED -

That the Committee noted the information.

GSC/ Forward Plan of Executive Decisions

72/2

1-22 The Committee considered the Forward Plan of Executive Decisions

RESOLVED -

That the Committee noted the information.

GSC/ Work Programme

73/2

1-22 Committee received a summary of the work programme carried out during the 2021-22 Municipal Year. The suggested programme for 2022-23 would be presented for Members at the first meeting of the new municipal year.

RESOLVED -

That the Committee noted the work programme for the 2021-22 municipal year and considered it completed.

GSC/ Additional Urgent Items

74/2

1-22 None.

GSC/ Date of Next Meeting

75/2

1-22 The next meeting of Growth Scrutiny Committee is scheduled to take place on 14 July 2022.

Terms of Reference

5.3 Scrutiny Committees

- (a) Within their themed areas, all *Scrutiny Committees* will:-
- (i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)
 - (ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
 - (iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)
 - (iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*
 - (v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance
 - (vi) question and gather evidence from any person with their consent
 - (vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council
 - (viii) report to the Council meeting annually on the scrutiny function and their work
 - (ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing – Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:
 - Audit
 - Communication and Consultation
 - Customer Services
 - Finance
 - Governance
 - Human Resources
 - ICT
 - Legal
 - Procurement
 - Revenue and Benefits
 - Scrutiny
 - Strategy and Performance
- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

- (i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements
- (ii) consider summaries of specific Internal Audit reports as requested
- (iii) consider reports dealing with the management and performance of the providers of Internal Audit Services
- (iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale
- (v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance
- (vi) consider specific reports as agreed with the External Auditor
- (vii) comment on the scope and depth of external audit work to ensure it gives value for money
- (viii) liaise with the Audit Commission over the appointment of the Council's external auditor
- (ix) commission work from Internal and External Audit as necessary
- (x) maintain an overview of the *Contract Rules*, and *Finance Rules*
- (xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer*, the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*
- (xii) monitor the effective development and operation of risk management and corporate governance in the Council
- (xiii) monitor the Council's anti fraud and corruption strategy

- (xiv) oversee the production of the Council's Statement on Internal Control and recommend its adoption
- (xv) oversee the Council's arrangements for corporate governance and agree necessary actions to ensure compliance with best practice
- (xvi) oversee the Council's compliance with its own and other published standards and control
- (xvii) approve the Council's audited Annual Statement of Accounts
- (xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*
- (xix) consider the External Auditor's report to those charged with governance on issues arising from the audit of the accounts

5.4 **Issues falling within the functions of two or more Scrutiny Committees**

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.

GROWTH SCRUTINY WORK PROGRAMME 2022/23
THURSDAY AT 10:00 AM
CHAIR: Cllr B Strafford-Stephenson VICE CHAIR: Cllr A Platts

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
14 July 2022	UK Shared Prosperity Fund	Consultee, monitor and challenge	<ul style="list-style-type: none"> To receive an update on progress made with the Investment Plan that is due to be submitted as part of the UK Shared Prosperity Fund. 	Karl Apps – Assistant Director – Economic Devp, Regeneration, and Housing Delivery Steve Lee – Assistant Director – Transformation & Communications Accepted
	Remit of the Committee		<ul style="list-style-type: none"> Briefing on Scrutiny: <ul style="list-style-type: none"> - Scene setting - The terms of reference for the Committee - How the Committee operates, ways of working – Discussion 	Committee Members / Damon Stanton – Senior Scrutiny Officer
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> To agree the topic for the Committee’s Scrutiny Review. 	Committee Members

	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider items for the draft work programme for the year and any suggested items for inclusion 	Committee Members/ Damon Stanton – Senior Scrutiny Officer
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer

15 September 2022	Previous Review	Review	<ul style="list-style-type: none"> To consider progress against the action plan – Tourism – Business and Non Business. 	Matt Broughton – Director of Growth & Assets
	Scrutiny Review	Review	<ul style="list-style-type: none"> Documents: Approval of project plan Approval of timetable Drafting of Questions 	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees’ work programme 	Damon Stanton – Senior Scrutiny Officer
03 November 2022	Growth Summary 202/21	Monitor and challenge	<ul style="list-style-type: none"> To consider the End of year update 	Performance Officer – Amar Bashir
	Scrutiny Review	Review	<ul style="list-style-type: none"> Interviews TBC 	TBC
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Damon Stanton – Senior Scrutiny Officer
19 January 2023	Growth Strategy	Monitor and challenge	<ul style="list-style-type: none"> To discuss progress on implementation of the Growth Strategy 	Director Portfolio Holder
		Monitor and challenge	<ul style="list-style-type: none"> Interviews TBC 	TBC
	Scrutiny Review	Review	<ul style="list-style-type: none"> Triangulation of evidence 	Committee
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Damon Stanton – Senior Scrutiny Officer
09 March 2023	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> To consider an update on the work of the Partnership Team 	Steve Lee- Strategic Partnership Co-ordinator
	Scrutiny Review	Review	<ul style="list-style-type: none"> To finalise the Scrutiny Review Report 	Committee
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Damon Stanton – Senior Scrutiny Officer

11 May 2023	One Public Estate	Monitor and challenge	<ul style="list-style-type: none"> To receive a presentation on the Clay Cross Town Deal and the Masterplan for Eckington and Killamarsh 	Head of Economic Development and Housing
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Damon Stanton – Senior Scrutiny Officer
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Forward Plan of Executive Decisions 	Damon Stanton – Senior Scrutiny Officer
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider whether the Committees’ work programme has been completed at year end 	Damon Stanton – Senior Scrutiny Officer