

# Public Document Pack



**North East  
Derbyshire**  
District Council

## **PLEASE NOTE:**

This is not a virtual meeting and is being held in the Council Chamber at Mill Lane

Contact: Damon Stanton  
Tel: 01246 217011  
Email: [damon.stanton@ne-derbyshire.gov.uk](mailto:damon.stanton@ne-derbyshire.gov.uk)  
Date: Wednesday, 25 August 2021

To: **Members of the Communities Scrutiny Committee**

Please attend a meeting of the Communities Scrutiny Committee to be held on **Friday, 3 September 2021 at 1.30 pm in the Council Chamber**, District Council Offices, Mill Lane, **Wingerworth**, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

### **Members of the Committee**

<b><u>Conservative Group</u></b>	<b><u>Labour Group</u></b>	<b><u>Liberal Democrat Group</u></b>
Councillor Lilian Deighton Councillor Roger Hall Councillor Barry Lewis Councillor Kevin Tait Councillor Philip Wheelhouse	Councillor Joseph Birkin Councillor Nigel Barker Councillor Jeff Lilley	Councillor Pam Windley

**For further information about this meeting please contact: Damon Stanton 01246 217011**

# **AGENDA**

## **1 Apologies for Absence**

## **2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **3 Minutes of Last Meeting (Pages 4 - 6)**

To approve as a correct record and the Chair to sign the Minutes of the Formal Communities Scrutiny Committee meeting held on 5 March and the Informal Communities Scrutiny Committee meetings held on 14 May and 2 July 2021 (attached).

## **4 Scrutiny Review**

Scoping and Scene Setting for the 2021/22 Scrutiny Review. The Environmental Enforcement Team Leader (NEDDC) and the ASB Case Worker (Bolsover) will be in attendance.

## **5 Housing Update**

To consider an update from the Council's Housing Options Team Leader.

## **6 Forward Plan of Executive Decisions**

To consider the Forward Plan of Executive Decisions. Please note, the most up-to-date Forward Plan of Executive Decisions can be accessed via the following link:-

<https://democracy.norfolk.gov.uk/mgListPlans.aspx?RPId=1137&RD=0&bcr=1>

## **7 Scrutiny Work Programme (Pages 7 - 11)**

To consider the Work Programme for the Communities Scrutiny Committee 2021/2022.

## **8 Additional Urgent Items (if any)**

To consider any other matter which the Chair of the meeting is of the opinion should be considered as a matter of urgency.

## **9 Date of Next Meeting**

The next meeting of the Communities Scrutiny Committee will be held on Friday, 22 October 2021 at 1.30 pm.

# We speak your language



North East  
Derbyshire  
District Council

Polish

*Mówimy Twoim językiem*

Urdu

ہم آپ کی زبان بولتے ہیں

Romanian

*Vorbim limba dumneavoastră*

Chinese

我们会说你的语言



If you require this agenda in **large print** or another format  
please call us on **01246 217753** Text No: **07800 00 24 25**



If you require an adjustment to enable you to participate in or access the meeting  
please contact the Governance Team at least 72 hours before the meeting starts.

## COMMUNITIES SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON FRIDAY, 2 JULY 2021

#### **Present:**

Councillor Kevin Tait (Chair)

Councillor William Armitage  
Councillor Nigel Barker  
Councillor Roger Hall  
Councillor Pam Windley

Councillor Joseph Birkin  
Councillor Lilian Deighton  
Councillor Jeff Lilley

#### **Also Present:**

S Veerman                      Overview and Scrutiny Manager  
A Bond                          Governance Officer

#### **CSC/ Apologies for Absence**

12/2

1-22 An apology for absence had been received from Councillor M Potts.

#### **CSC/ Declarations of Interest**

13/2

1-22 Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no Declarations of Interest made.

#### **CSC/ Minutes of Last Meeting**

14/2

1-22 RESOLVED – That the Minutes of the Communities Scrutiny Committee held on the 14 May 2021 were noted.

#### **CSC/ Remit of the Committee**

15/2

1-22 The Committee received an overview of the remit of the Communities Scrutiny Committee from the Overview and Scrutiny Manager. Members were provided with the Terms of Reference for the four Scrutiny Committees within the Council to provide an overview of the Communities Scrutiny Committees specific remit but also how it sat within the wider scrutiny function.

Members were advised that Scrutiny was a mechanism in which Council performance could be monitored. This included monitoring performance, monitoring action plans, being alert to service information and monitoring Cabinet decisions. The Committee also heard that following a Scrutiny Review it could make recommendations to Cabinet for them to consider.

**CSC/ Draft Work Programme**

**16/2**

**1-22** Committee considered the Draft Work Programme and discussed possible items for inclusion for the year 2021/22.

It was noted that the Head of Economic Development, Regeneration & Housing Delivery and the Housing Options Team Leader had offered to come to Committee and provide a Housing update.

Councillor Armitage joined the meeting.

**RESOLVED** – That:-

- (1) The draft Work Programme be noted.
- (2) An update on Housing be added to the draft Work Programme.

**CSC/ Selection of Scrutiny Review Topic**

**17/2**

**1-22** Members had a wide ranging discussion on a variety of possible review topics. These topics included the establishment of an out of hours team within environmental health, similar to the CAN Rangers at Bolsover District Council (BDC); The Housing Management agreement with Rykneld Homes Ltd; and the District Council's provision for individuals with hearing disabilities.

The Overview & Scrutiny Manager provided background information on previous Scrutiny work undertaken on some of the areas raised. She also advised Committee that some of the topics discussed could come to future meetings as a stand-alone item if not chosen as the review topic.

There was a consensus that the case for the establishment of an out of hours team, or CAN Rangers, within Environmental Health would form the Scrutiny review topic.

Committee discussed what they would like to identify from the review. This included comparing the service offered by BDC, speaking to their CAN Rangers, viewing policies and procedures and comparing these with other Councils offering a similar service. Committee would also look at how North East Derbyshire District Council (NEDDC) resolves similar issues as well as any potential costs involved.

The Overview & Scrutiny Manager informed Members that she would investigate relevant officers who could provide an overview of current service provision and request their attendance at Communities Scrutiny Committee to discuss this area with members.

**CSC/ Forward Plan of Executive Decisions**

**18/2**

**1-22** **AGREED** – That the Forward Plan of Executive Decisions be noted.

**CSC/ Additional Urgent Items (if any)**

**19/2**

**1-22** There were no additional urgent items at this meeting of the Communities Scrutiny Committee.

**CSC/ Date of Next Meeting**

**20/2**

**1-22** The next meeting of the Communities Scrutiny Committee would take place on Friday 3 September 2021.

**COMMUNITIES SCRUTINY WORK PROGRAMME 2021/22**  
**FRIDAY at 1:30 pm**

**Chair: Cllr Kevin Tait    Vice Chair: Cllr Barry Lewis**

<b>MEETING DATE</b>	<b>AGENDA ITEM</b>	<b>SCRUTINY ACTIVITY</b>	<b>WHAT IT WILL COVER</b>	<b>UPDATE/COMMENTS</b>
<b>2<sup>nd</sup> July, 2021</b>	Remit of the Committee		<ul style="list-style-type: none"> <li>• Briefing on Scrutiny :               <ul style="list-style-type: none"> <li>- setting the scene</li> <li>- the terms of reference for the Committee</li> <li>- How the Committee operates, ways of working– Discussion</li> </ul> </li> </ul>	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Draft Work Programme		<ul style="list-style-type: none"> <li>• To discuss items for the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To consider the Committees topic for a Scrutiny review</li> <li>• Consider what we want to look at</li> <li>• Consider stakeholders who we want to see</li> </ul>	Committee Members

	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager
<b>3<sup>rd</sup> September, 2021</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Scene setting and Scoping for the 2021/22 Scrutiny Review</li> </ul>	Lead Officers – Tommy Rush <b>accepted</b> and Matt Liddy - <b>accepted</b>
	Housing Update	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider recent developments</li> </ul>	Lee Pepper - <b>accepted</b>
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>22<sup>nd</sup> October, 2021</b>	Communications Provision for people with disabilities	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider a presentation from the officer responsible for equalities</li> </ul>	Amar Bashir - <b>accepted</b>
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Approval of Project Plan and Timetable</li> <li>Consideration of any Documentation</li> </ul>	Committee
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	



	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman -Overview and Scrutiny Manager
<b>10<sup>th</sup> December, 2021</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager

<b>11<sup>th</sup> February, 2022</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Previous Scrutiny Review	Review	<ul style="list-style-type: none"> <li>To consider progress against the action plan – Scrutiny Review of Residential Parking</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>1<sup>st</sup> April, 2022</b>	Health Partnership Working	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress on the Healthy North East Derbyshire Approach</li> </ul>	Tris Burdett - Partnership Officer
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of evidence – Scrutiny Review</li> </ul>	Members
	Previous Scrutiny Review	Review	<ul style="list-style-type: none"> <li>To consider progress against the action plan – Obesity in Younger Residents</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>20<sup>th</sup> May, 2022</b>	Community Safety Partnership	Monitor and challenge	<ul style="list-style-type: none"> <li>To review the work of the Partnership</li> </ul>	Faye Green - Community Partnership Manager
	Street scene	monitor and challenge	<ul style="list-style-type: none"> <li>To consider the services performance including recycling</li> </ul>	Steve Brunt, HOS - Street scene
	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee Members
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager