

# Public Document Pack



**North East  
Derbyshire**  
District Council

Our Ref: SRV/MD  
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Date: 16 September 2019

To: **Members of the Growth Scrutiny Committee**

Please attend a meeting of the Growth Scrutiny Committee to be held on **Thursday, 26 September 2019 at 1.00 pm in the Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

## **Members of the Committee**

<b><u>Conservative Group</u></b>	<b><u>Labour Group</u></b>	<b><u>Independent Group</u></b>
Councillor Carolyn Renwick Councillor Diana Ruff Councillor Stephen Clough Councillor Anthony Hutchinson Councillor Nick Whitehead	Councillor Jayne Barry Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

**For further information about this meeting please contact: Damon Stanton**

# **AGENDA**

## **1 Apologies for Absence**

## **2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **3 Minutes of Last Meeting (Pages 4 - 10)**

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 18 July 2019

## **4 Joint Ventures**

To consider a presentation on how joint ventures are working within the District – Head of Service – Property and Commercial Services

## **5 The Council's Transformation Agenda**

To consider a presentation on how the Transformation Programme is supporting Growth – Strategic Director People

## **6 Leisure Facilities**

To consider a presentation on how the Council's Leisure Service is supporting Growth – Strategic Director People

## **7 Scrutiny Review**

To consider a topic for Review - discussion

## **8 List of Key Decisions - Issue No 88 (Pages 11 - 18)**

To consider the list of Key Decisions – Issue No 88

## **9 Work Programme (Pages 19 - 23)**

To consider the Work Programme for the Growth Scrutiny Committee 2019/20 and review the proposed workload.

## **10 Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

## 11 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee will be held on Thursday, 14 November 2019 at 1.00 pm in Chamber 1.



North East  
Derbyshire  
District Council

*We speak  
your language*

**Polish**

*Mówimy Twoim językiem*

**French**

*Nous parlons votre langue*

**Spanish**

*Hablamos su  
idioma*

**Slovak**

*Rozprávame Vaším  
jazykom*

**Chinese**

我们会说你的语言

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**217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

## GROWTH SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON 18 JULY 2019

#### I N D E X

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2	138	Town Centre Regeneration/New Homes Bonus and Council Tax on Housing Developments
3	139	Section 106 Agreements
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5	143	Work Programme
5	144	Additional Urgent Items
6	145	Date of Next Meeting

## GROWTH SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON 18 JULY 2019

#### Present:

	Councillor C Renwick .....	(Chair)	
Councillor	J Funnell		Councillor L Hartshorne
"	S Clough	"	D Ruff
"	S Cornwell		

#### Also Present

Karl Apps	- Acting Head of Economic Development (for <b>Min No 138</b> )
Bryan Harrison	- Senior Regeneration Officer and Urban Designer (for <b>Min No 138</b> )
Richard Purcell	- Joint Head of Planning (for <b>Min No 139</b> )
Julian Cosgrove	- Economic Development and Growth Manager (for <b>Min No 140</b> )
Sue Veerman	- Overview and Scrutiny Manager
Damon Stanton	- Governance Officer

#### **135** Apologies for Absence

Apologies for absence were received from Councillors J Barry, A Hutchinson and N Whitehead.

#### **136** Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

#### **137** Minutes of Last Meeting

RESOLVED – That the Minutes of the meeting of the Growth Scrutiny Committee held on 13 June 2019 be approved as a correct record and signed by the Chair.

**138 Town Centre Regeneration/New Homes Bonus and Council Tax on Housing Developments**

The Committee welcomed Karl Apps, the Acting Head of Economic Development, and Bryan Harrison, the Senior Regeneration Officer and Urban Designer to the meeting.

Members received a presentation from the officers that outlined the New Homes Bonus, council tax, and town centre regeneration. It was stated that the New Homes Bonus was a grant paid by central government to local authorities to incentivise housing growth, and was based on the extra council tax revenue raised for new build homes; conversions; long term empty homes back in use; and social housing premium. The Committee heard that the Authority was rewarded for growth in council tax band D equivalent properties.

Members asked about the Council's housing stock at Rykneld Homes, and whether four bedroomed properties were on the increase due to 'blended families'. The Committee also enquired about the percentage of band D properties and the number of social houses at the Avenue site in Wingerworth. Whilst the officers didn't have that information available to them at the meeting, they agreed to contact the Overview and Scrutiny Manager at a later date.

The Committee heard that the revenue from the New Homes Bonus was available to view in the MTFP, and that whilst it did increase the Council's income, it also increased the costs required to maintain Council services. The officers stated that they expected the New Homes Bonus to cease in 2021/2022.

Members discussed their experience of housing developments in their own wards, in particular, some properties that were deemed to be lacking in quality.

The officers discussed the town centre regeneration frameworks at Clay Cross, Dronfield, Eckington and Killamarsh, and the various plans in place to achieve increased economic growth over the coming years. Section 106 agreements were discussed, and how they provided local communities with much needed infrastructure investment.

The Committee discussed the need for an overall strategic direction for the Council, and looked forward to the release of the Growth Strategy, which would coincide with the release of the Council Plan. Members agreed that they would like to see a strategy that set out the District's aspirations; that would attract inward investment; high skilled jobs and innovation.

**RESOLVED** – that the update be noted.

**139 Section 106 Agreements**

The Committee welcomed Richard Purcell, Head of Planning, to discuss Section 106 Agreements.

The officer stated that Section 106 Agreements were legally binding agreements attached to planning permissions, usually to achieve financial contributions that could not be achieved through planning agreements. Members noted that they needed to satisfy 3 tests;

1. That it was necessary to make an agreement acceptable in planning terms.
2. That it was directly related.
3. That it was fairly and reasonably related in scale and size to the development.

The Head of Planning informed the Committee that developers often subsidised some of their housing stock to sell to registered providers of social housing, so that there was provisions for affordable housing. Members noted that there was no set formula for this, nor for Section 106 Agreements in general, but that they were looked at on a case-by-case basis. The officer agreed to provide the Overview and Scrutiny Manager with further figures and overheads that outlined the provisions for social housing, so it could be presented to the Committee.

Members noted some examples of how Section 106 Agreements had been used, such as to provide additional funding to local schools to mitigate the expense of a large influx of pupils, or for offsite work to highways and junctions to improve traffic flow. It was stated that it was up to the local planning authority to determine what resources went where. The officer explained that viability assessors undertook a viability appraisal with developers to determine how much they could contribute towards an agreement, as some were not be able to afford the full cost.

The Committee discussed the investment from Section 106 Agreements in their own wards, and whether those agreements were subject to public scrutiny, as well as circumstances where there was non-compliance with the agreement. The Head of Planning informed Members that if there was non-compliance with the agreement, then the developers would have broken a legally binding contract, and it would therefore go back to Planning Committee for reconsideration. Members noted that if developers wished to alter the agreement due to a change in circumstances, they would need to seek a formal agreement with the planning authority. It was stated that Section 106 Agreements were sent to Planning Committee every six months, and the Joint Head of Planning agreed to provide the Committee with a copy of previous reports.

The Committee heard that the agreements had trigger points as to when certain payments needed to be paid, and if the money provided had not been spent within five years, it was returned to the developer. The officer explained that there was also various review mechanisms in the agreement that would take into account factors such as inflation and house prices so that contributions were reviewed.

Members discussed the practicalities in relation to all District and Parish Councillors being given future Section 106 Agreement reports, as they felt that there was a lack of awareness and knowledge that surrounded those agreements. The Committee agreed that it was especially important that Parish Councils understood the agreements, so that the resources provided could be used to improve local facilities.

Members thanked the officer for attending the meeting.

*The officer then left the meeting.*

*Councillor S Clough then left the meeting.*

RESOLVED – that the update be noted.

**140 Business Support**

The Committee welcomed Julian Cosgrove, the Economic Development and Growth Manager, to discuss the support the Authority provided to businesses.

The officer discussed the various methods the Council was using in order to grow the District's business base, which included engaging with local universities and growth hubs to attract investment. Members stated that they would like to see a wider vision and strategy for the District, and a clear plan on how that would be achieved. Members were informed that the Economic Development and Growth Manager worked closely with the Portfolio Holder for Business Strategy, Commerce and Assets, and that the District's Growth Strategy would be released in due course.

The Committee heard that the Authority had hosted over 52 business support events in the last few years, and that the Council was essentially 'competing' with other Districts to attract inward investment and growth. Members noted that the Economic Development Team in the Council had carried out a sector analysis and that this provided a much deeper level of understanding across the specific economic sectors of North East Derbyshire, and included for example, trajectories, and a breakdown of all the sub sectors – including for example – the manufacturing sector. It was also stated that NOMIS was periodically used to carry out local economic assessments and was also particularly useful in providing an economic comparison with other Districts using higher (eg Local Authority Level) data. .

The officer informed the Committee of the Government's Industrial Strategy and how this related to NEDDC, and detailed some of the funding bids that had been placed through central government, such as the high street funding bid. The Economic Growth Manager stated that in the future, he would like to see the Authority better positioned to take advantage of those resources.

Members agreed that they would like to see a focus on higher paid jobs, and discussed using the sector analysis to take a clear direction to invest in and attract



higher paid manufacturing. It was stated that it was crucial the District had a 'USP' that encouraged people to move, live and work in North East Derbyshire. The officer and Members discussed some of the District's key attractions, as well as it being local to other major economic investments, such as the new £400 million iport in Doncaster.

*Councillor S Cornwell then left the meeting.*

The officer reiterated that his aim was to see the District retain and increase its business base to achieve further economic growth. Members would be provided with a copy of the presentation to look at in further detail after the conclusion of the meeting, and were encouraged to contact the officer directly if they had any other further questions.

Members thanked the officer for attending the meeting.

*The officer then left the meeting.*

**RESOLVED** – That the update be noted.

**141 Scrutiny Review**

The Overview and Scrutiny Manager asked Members if they had given consideration to a Scrutiny Review topic for the Municipal Year.

The Committee discussed their desire to focus on job creation and supporting infrastructure, but were mindful that the new Growth Strategy was not yet available. Members agreed to spotlight various topics in the upcoming meetings, and that the decision on the main Review Topic should be deferred to the next meeting.

The Overview and Scrutiny Manager was asked if a copy of the sector analysis could be provided to the Committee.

**142 List of Key Decisions – Issue No 86**

The Committee considered Issue No 86 of the List of Key Decisions which set out the major decisions being taken over the next few months.

**RESOLVED** – That the List of Key Decisions, Issue No 85, be noted.

**143 Work Programme**

The Committee considered its Work Programme for the Communities Scrutiny Committee 2019/20.

**RESOLVED** – That the Communities Scrutiny Committee Work Programme 2019/20 be noted.

**144 Additional Urgent Items**

There was no additional urgent items discussed at this meeting.

**145 Date of Next Meeting**

The next meeting of the Growth Scrutiny Committee is scheduled to take place on Thursday 26 September 2019 at 1.00pm.

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**North East  
Derbyshire**  
District Council

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 4 September 2019**  
**Issue No: 88**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Corporate Governance and Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk).

The list can also be accessed from the Council’s website at [www.ne-derbyshire.gov.uk](http://www.ne-derbyshire.gov.uk). The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet Portfolio responsibilities are as follows:

Councillor M E Thacker MBE	-	Leader and Portfolio Holder for Overall Strategic Leadership
Councillor A Dale	-	Deputy Leader and Portfolio Holder for Council Services
Councillor C Cupit	-	Portfolio Holder for Environment & Climate Change
Councillor J Kenyon	-	Portfolio Holder for Business Strategy, Commerce & Assets
Councillor B Lewis	-	Portfolio Holder for Partnerships & Leisure
Councillor P Parkin	-	Portfolio Holder for Finance
Councillor A Powell	-	Portfolio Holder for Communications
Councillor R Welton	-	Portfolio Holder for Housing

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance and Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £100,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £250,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £250,000 or more

- (3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

**The dates for the meetings of Cabinet in 2019/2020 are as follows:**

2019 - 13 June	2020 - 9 January
11 July	13 February
5 September	12 March
3 October	9 April
7 November	7 May
5 December	28 May

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Medium Term Financial Plan</b></p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	October 2019	Report of Councillor P Parkin, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p><b>Medium Term Financial Plan</b></p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.</p>	Cabinet	October 2019	Report of Councillor P Parkin, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Land Sales</b></p> <p>To consider offer(s) to sell Council owned General Fund land.</p>	Cabinet	October 2019	Report of Councillor J Kenyon, Portfolio Holder for Business Strategy, Commerce & Assets.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Proposed Disposal of Six Properties on Whiteleas Avenue, North Wingfield</b></p> <p>To advise Cabinet on the details of the proposal to dispose of five non-traditional homes at Whiteleas Avenue, North Wingfield.</p>	Cabinet	September 2019	Report of Councillor R Welton, Portfolio Holder for Housing.	Yes – likely to result in the Council making Capital Income of £250,000 or more.	Exempt under Paragraph 1 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Manor Farm – Investment Report</b></p> <p>To seek approval to invest shareholder equity and make available a commercial loan to fund the development of Manor Farm Dronfield.</p>	Cabinet	October 2019	Report of Councillor J Kenyon, Portfolio Holder for Business Strategy, Commerce & Assets.	Yes – likely to result in the Council making Revenue Savings of £100,000 or more or making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Communications Team Review</b></p> <p>To advise Cabinet on changes to the Communications Team structure.</p>	Cabinet	October 2019	Report of Councillor A Powell, Portfolio Holder for Communications.	No	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>ICT Structure Review</b></p> <p>To advise Cabinet on changes to the IT Team structure.</p>	Cabinet	September 2019	Report of Councillor B Lewis, Portfolio Holder for Partnerships & Leisure.	No	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).



Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Strategic Alliance Management Team Structure Proposals</b></p> <p>To inform Cabinet of Strategic Alliance Management Team Structure proposals.</p>	Cabinet	October 2019	Report of Councillor M E Thacker MBE, Leader of the Council and Portfolio Holder with Responsibility for Overall Strategic Leadership.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more.	Exempt under Paragraph 1 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Review of Housing Management</b></p> <p>To inform Cabinet of proposed review of Housing Management.</p>	Cabinet	October 2019	Report of Councillor R Welton, Portfolio Holder for Housing.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more.	Public

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

##### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**GROWTH SCRUTINY WORK PROGRAMME 2019/20**  
**THURSDAY AT 1:00 PM**

Chair CII Carolyn Renwick    Vice Chair CII Anthony Hutchinson

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
13 <sup>th</sup> June, 2019	Remit of the Committee		<ul style="list-style-type: none"> <li>• Briefing on Scrutiny:               <ul style="list-style-type: none"> <li>- Scene setting</li> <li>- The terms of reference for the Committee</li> <li>- How the Committee operates, ways of working – Discussion</li> </ul> </li> </ul>	Committee Members / Sue Veerman -Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To consider suggestions for review and select a topic for the Scrutiny Review</li> <li>• Consider what we want to look at</li> <li>• Consider stakeholders who we want to see</li> </ul>	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Growth Summary 2018/19	Monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Growth Performance Indicators</li> </ul>	Amar Bashir – Improvement Officer - Performance
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager

<b>18<sup>th</sup> July, 2019</b>	Town Centre Regeneration  New Homes Bonus and , Council Tax on Housing Developments	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider Town Centre Regeneration within the District</li> <li>To consider New Homes Bonus and Council Tax on Housing Developments</li> </ul>	Bryan Harrison – Senior Regeneration Officer and Urban Designer Karl Apps – Acting Head Of Service Economic Development
	Section 106's	Monitor and challenge	<ul style="list-style-type: none"> <li>To discuss how Section 106 works within the Authority</li> </ul>	Richard Purcell – Head Of Service Planning
	Business Support	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider what support the Authority provides to Business</li> </ul>	Julian Cosgrove – Economic Development and Growth Manager
	Selection of Scrutiny Review Topic	Review	To consider whether the Committee has identified a Scrutiny Review topic	Committee Members
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>26<sup>th</sup> September, 2019</b>	Joint Ventures	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider how joint ventures are working within the District</li> </ul>	Grant Galloway – Head Of Service Property and Commercial Services
	The Councils Transformation Agenda	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider how the Transformation Programme is supporting Growth</li> </ul>	Lee Hickin – Strategic Director People

	Leisure Facilities	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider how the Councils Leisure Service is supporting Growth</li> </ul>	Lee Hickin – Strategic Director People
	Scrutiny Review	Review	To consider a topic for Review - discussion	Committee
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> <li></li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>14<sup>th</sup> November, 2019</b>	Scrutiny Review	Review	<p><b>Interviews:</b></p> <ul style="list-style-type: none"> <li>➤ 1:00 pm</li> <li>➤ 1:30 pm</li> <li>➤ 2:00 pm</li> <li>➤ 2:30 pm</li> </ul>	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager

<b>16<sup>th</sup> January, 2020</b>	Scrutiny Review	Review	<b>Interviews:</b> <ul style="list-style-type: none"> <li>➤ 1:00 pm</li> <li>➤ 1:30 pm</li> <li>➤ 2:00 pm</li> <li>➤ 2:30 pm</li> </ul>	
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>27<sup>th</sup> February 2020</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>• Triangulation of evidence – Scrutiny Review</li> </ul>	Committee Members
	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> <li>• To consider an update on the Partnership team activities in support of growth</li> </ul>	Steve Lee- Strategic Partnership Co-Ordinator
	Previous Scrutiny Review – Business Centres and Industrial Units	monitor and challenge	<ul style="list-style-type: none"> <li>• Scrutiny Review action plan – consider progress</li> </ul>	Grant Galloway – HOS Property and Commercial Services - Sign off?
	Previous Scrutiny Review – Tourism and Growth	monitor and challenge	<ul style="list-style-type: none"> <li>• Scrutiny Review action plan – consider progress</li> </ul>	Karl Apps – Acting HOS Economic Development – Sign off?

	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
9 <sup>th</sup> April, 2020	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress of the Local Plan</li> </ul>	Helen Fairfax – Planning Policy Manager
	Item to be identified by Committee			
	Item to be identified by Committee			
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager