

# Public Document Pack



**North East  
Derbyshire**  
District Council

Our Ref: SRV/MD  
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Date: Wednesday, 5 June 2019

To: **Members of the Growth Scrutiny Committee**

Please attend a meeting of the Growth Scrutiny Committee to be held on **Thursday, 13 June 2019 at 1.00 pm in the Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink, reading "Sarah Steenberg".

Joint Head of Corporate Governance and Monitoring Officer

## **Members of the Committee**

<b><u>Conservative Group</u></b>	<b><u>Labour Group</u></b>	<b><u>Independent Group</u></b>
Councillor Carolyn Renwick Councillor Diana Ruff Councillor Stephen Clough Councillor Anthony Hutchinson Councillor Nick Whitehead	Councillor Jayne Barry Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

**For further information about this meeting please contact: Damon Stanton**

# **A G E N D A**

## **1 Apologies for Absence**

## **2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **3 Minutes of Last Meeting (Pages 4 - 9)**

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 11 April 2019.

## **4 Remit of Committee (Pages 10 - 13)**

(a) Scene Setting – The Terms of Reference

(b) How the Committee operates - discussion

## **5 Selection of Scrutiny Review Topic (Page 14)**

To discuss and select a topic for the Committee's Scrutiny Review. (Please fill in the attached sheet if you have any suggestions which we can discuss at the meeting).

## **6 Draft Work Programme (Pages 15 - 20)**

To consider the draft Work Programme for the Growth Scrutiny Committee 2019/20 and make any suggestions for items.

## **7 NEDDC Growth Summary Report 2018/19 (Pages 21 - 32)**

To consider the Growth Summary Report 2018/19

## **8 List of Key Decisions - Issue No 85 (Pages 33 - 39)**

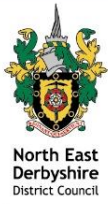
To consider the list of Key Decisions – Issue No 85

## **9 Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

## **10 Date of Next Meeting**

The next meeting of the Growth Scrutiny Committee will be held on Thursday, 18 July 2019 at 1.00 pm in Chamber 1.



North East  
Derbyshire  
District Council

## ***We speak your language***

### **Polish**

***Mówimy Twoim językiem***

### **French**

***Nous parlons votre langue***

### **Spanish**

***Hablamos su  
idioma***

### **Slovak**

***Rozprávame Vaším  
jazykom***

### **Chinese**

***我们会说你的语言***

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## **GROWTH SCRUTINY COMMITTEE**

### **MINUTES OF MEETING HELD ON 11 APRIL 2019**

## **I N D E X**

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2	695	Partnership Activities in Support of Growth
3	696	Economic Development and Housing Strategy Update
4	697	Action Plan for Lead Officer on Tourism and Growth
4	698	Local Plan Update
5	699	Monitoring of Overview and Scrutiny Recommendations
5	700	Date of Next Meeting

## **GROWTH SCRUTINY COMMITTEE**

### **MINUTES OF MEETING HELD ON 11 APRIL 2019**

#### **Present:**

Councillor J Windle ..... (Chair)

Councillor C Smith ..... (Vice-Chair)

Councillor S Boyle

Councillor B Rice

“ S Cornwell

#### **Also Present**

Jane Weston – Employment and Skills Officer (Min No 696)

Julian Cosgrove – Economic Development and Growth Manager (Min No 696)

Karl Apps – Acting Joint Head of Economic Development (Min Nos 696 & 697)

Steve Lee – Strategic Partnership Co-ordinator (Min No 695)

Sue Veerman – Overview and Scrutiny Manager

Damon Stanton – Governance Officer

#### **687 Apologies for Absence**

Apologies for absence were received from Councillors A Powell, K Tait and C Tite.

#### **688 Declarations of Interest**

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

#### **689 Minutes of Last Meeting**

**RESOLVED** – That the Minutes of the meeting of the Growth Scrutiny Committee held on 28 February 2019 be approved as a correct record and signed by the Chair.

#### **690 Draft Scrutiny Report**

The Committee considered the draft report on Business Centres and Industrial Units. Members were asked for their comments and amendments to the report before its submission to the next Cabinet for consideration. The Committee discussed the report and were happy with the content subject to some minor amendments.

**RESOLVED** – That the Growth Scrutiny Committee Report on Business Centres and Industrial Units be approved for submission to Cabinet, subject to the minor amendments being made.

(Overview and Scrutiny Manager)

**691 Change of Order of Agenda Items**

The Chair, in agreement with other Members of the Growth Scrutiny Committee, changed the order of the agenda items as set out within these Minutes.

**692 List of Key Decisions – Issue No 84**

The Committee considered Issue No 84 of the List of Key Decisions, which set out the major decisions being taken over the next few months.

RESOLVED – That the List of Key Decisions, Issue No 84, be noted.

**693 Scrutiny Work Programme**

The Committee considered the Work Programme for the Growth Scrutiny Committee 2018/19 which set out the items that the Committee had considered through the year. The Work Programme had been completed.

RESOLVED – That the Growth Scrutiny Committee's Work Programme for 2018/19 be noted.

**694 Additional Urgent Items (If Any)**

There were no urgent items to be discussed at this meeting.

**695 Partnership Activities in Support of Growth**

The Committee considered a presentation from the Strategic Partnership Coordinator that outlined the NEDDC Partnerships Team activities in support of Growth.

Members heard that funding was available to parts of the North East Derbyshire District through the Bolsover-North East Derbyshire (BNED) LEADER Approach, part of the Rural Development Programme for England (RDPE) which is funded by the UK Government and the European Union. It was stated that there were six priority areas, with a grant budget totalling £1,237,704.00. There had been twenty projects approved and contracted in North East Derbyshire and eleven in Bolsover District, equating to £1,142,050.10 and contracting to create 68.82 jobs. The Strategic Partnership Coordinator advised Members that there was some funding still available, and encouraged them to put forward eligible bids.

The officer outlined the North East Derbyshire Business Growth Fund, which had a funding grant total of £66,500, and involved 15 approved projects, with 5 in development. The Committee discussed some of the 'success stories' of the project, as well as the job creation and the economic growth within the District.

Members heard the work the Authority was doing through the voluntary and community sector, such as annual grants to deliver a wide range of support and

assistance to vulnerable members of the community, including the financially excluded. Members noted the increased demand for services which offered advice on matters such as Universal Credit, debt and housing. Household interventions had increased from 14,751 in 2014/15 to 20,832 in 2017/18. The Committee discussed the important role of the Chesterfield and North East Derbyshire Credit Union (CNEDCU), which offered a Family Loan Scheme, and at December 2018 had 4,795 members.

Members thanked the officer for attending the meeting.

RESOLVED – That the update be noted.

**696 Economic Development and Housing Strategy Update**

Members received an update on the Council's Economic Development and Housing Strategy, in order to consider progress against the Strategy and associated Action Plans for Economic Development (Economic Growth Manager), Empty Properties (Acting Joint Head of Economic Development), and Employment and Skills (Employment and Skills Officer).

Employment and Skills – Employment and Skills Officer

The Committee heard that one of the 8 key strategic objectives of the Economic Development and Housing Strategy was to 'maximise employment, skills, and training opportunities'.

The officer outlined the progress that was being made, which included working with local partners to upskill local residents and the local workforce. It was stated that the Council had a skills advisor with the D2N2 Growth Hub, and that sessions were being organised where businesses could book slots to discuss workforce development challenges.

Members noted that the Authority was also working with partners to reduce unemployment through targeted initiatives, such as the Working Communities Project, which provided support for residents facing redundancy or who were unemployed.

The Committee discussed apprenticeships, and the positive impacts that these opportunities have had on the lives of young residents, who had previously been disengaged pupils at local schools.

Economic Development – Economic Development and Growth Manager

The Committee received a presentation from the Economic Development and Growth Manager. Members heard that the Authority had made a number of significant investments to improve economic growth in the District, such as improved access to superfast Broadband; Business Support Programmes;

developed links to higher education institutions; the unlocking of potential major employment sites; and Town Centre health checks.

Members discussed the STEAM report 2018, and the complex data and trends that the report identified. The Committee found the information useful but requested that in future meetings, the officer make the data available to Members in advance, so that the information could be properly analysed.

#### **Empty Properties – Acting Joint Head of Economic Development**

The Committee received an Empty Property Update, from the Acting Joint Head of Economic Development. The update outlined the action being taken by the Authority to reduce the number of empty properties in the District.

Members heard that the Council had used Landlord Forums to focus on the effect Universal Credit was having on landlords, and address their concerns. There had also been extensive communication with owners of long term empty properties, to help bring them back into use. Members noted that the Authority had entered into a partnership with E.ON – with NEDDC being the first local authority in the UK to have such an agreement.

Members thanked the officers for attending the meeting.

**RESOLVED** – That the update be noted.

#### **697 Action Plan for Lead Officer on Tourism and Growth**

The Acting Joint Head of Economic Development presented the Committee with the Tourism and Growth Scrutiny Review Action Plan, outlining the progress made against the action plan.

Members made enquiries with regards to the possibility of a 'micro-website' that could be specific for tourism within the District.

The Committee also discussed the success of initiatives including the recently launched TV at Bolsover District Council. They discussed the possibility of replicating that success at North East Derbyshire District Council (NEDDC).

**RESOLVED** – That the progress made against the Action Plan be noted.

#### **698 Local Plan Update**

The Committee considered an Update on the Local Plan. The Planning Policy Manager had been unable to attend the meeting to present the report, and Members were asked to raise any queries with the Overview and Scrutiny Manager or the Chair who would be attending the next Local Plan meeting.

**RESOLVED** – That the Local Plan Update be noted.



**699    Monitoring of Overview and Scrutiny Recommendations**

The Committee considered the implementation of previous Committee and Review recommendations from the Overview and Scrutiny Manager.

RESOLVED – That the Committee note the progress on the Scrutiny recommendations 2018/19.

**700    Date of Next Meeting**

The next meeting of the Growth Scrutiny Committee was scheduled to take place in the new Municipal Year on Thursday 13 June 2019 at 1.00pm.

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Growth Scrutiny MINS 0411

## **Terms of Reference**

### 5.3 Scrutiny Committees

(a) Within their themed areas, all *Scrutiny Committees* will:-

- (i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)
- (ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
- (iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)
- (iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*
- (v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance
- (vi) question and gather evidence from any person with their consent
- (vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council
- (viii) report to the Council meeting annually on the scrutiny function and their work
- (ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing – Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:
  - Audit
  - Communication and Consultation
  - Customer Services
  - Finance
  - Governance
  - Human Resources
  - ICT
  - Legal
  - Procurement
  - Revenue and Benefits
  - Scrutiny
  - Strategy and Performance
- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

- (i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements
- (ii) consider summaries of specific Internal Audit reports as requested
- (iii) consider reports dealing with the management and performance of the providers of Internal Audit Services
- (iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale
- (v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance
- (vi) consider specific reports as agreed with the External Auditor
- (vii) comment on the scope and depth of external audit work to ensure it gives value for money
- (viii) liaise with the Audit Commission over the appointment of the Council's external auditor
- (ix) commission work from Internal and External Audit as necessary
- (x) maintain an overview of the *Contract Rules*, and *Finance Rules*
- (xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer*, the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*
- (xii) monitor the effective development and operation of risk management and corporate governance in the Council
- (xiii) monitor the Council's anti fraud and corruption strategy

- (xiv) oversee the production of the Council's Statement on Internal Control and recommend its adoption
- (xv) oversee the Council's arrangements for corporate governance and agree necessary actions to ensure compliance with best practice
- (xvi) oversee the Council's compliance with its own and other published standards and control
- (xvii) approve the Council's audited Annual Statement of Accounts
- (xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*
- (xix) consider the External Auditor's report to those charged with governance on issues arising from the audit of the accounts

#### 5.4 **Issues falling within the functions of two or more Scrutiny Committees**

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.

## Overview and Scrutiny Committees

### Suggested Topics for Review

2019/20

Suggested by:

Issue to be looked into:

Why I think we need to look at this:

What would I like to see come out of such a review:

**GROWTH SCRUTINY WORK PROGRAMME 2019/20**  
**THURSDAY AT 1:00 PM**

Chair Cll Carolyn Renwick    Vice Chair Cll Anthony Hutchinson

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
13 <sup>th</sup> June, 2019	Remit of the Committee		<ul style="list-style-type: none"> <li>Briefing on Scrutiny: <ul style="list-style-type: none"> <li>Scene setting</li> <li>The terms of reference for the Committee</li> <li>How the Committee operates, ways of working – Discussion</li> </ul> </li> </ul>	Committee Members / Sue Veerman -Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>To consider suggestions for review and select a topic for the Scrutiny Review</li> <li>Consider what we want to look at</li> <li>Consider stakeholders who we want to see</li> </ul>	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager

Agenda Item No 6

Agenda Item 6

	Growth Summary 2018/19	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Growth Performance Indicators</li> </ul>	Amar Bashir – Improvement Officer
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager
<b>18<sup>th</sup> July, 2019</b>	Scrutiny Review	Monitor and challenge	<ul style="list-style-type: none"> <li>Scene setting</li> <li>Approval of Project Plan and timetable</li> <li>Drafting of questions</li> </ul>	Lead Officer – Committee Committee
	Update on Devolution/ LEPs Or General Growth update tbc	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update from the Chief Executive</li> </ul>	
	Scrutiny Review	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Cabinets response to the review of Business Centres and Industrial Units</li> </ul>	
	Item to be identified by Committee			
	List of key decisions	Consultee,	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman



		monitor and challenge		Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>26th September, 2019</b>			<b>Interviews:</b> <ul style="list-style-type: none"> <li>➤ 1:00 pm</li> <li>➤ 1:30 pm</li> <li>➤ 2:00 pm</li> <li>➤ 2:30 pm</li> </ul>	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> <li></li> </ul>	Sue Veerman Overview and Scrutiny Manager

<b>14<sup>th</sup> November, 2019</b>	Scrutiny Review	Review	<b>Interviews:</b> <ul style="list-style-type: none"> <li>➤ 1:00 pm</li> <li>➤ 1:30 pm</li> <li>➤ 2:00 pm</li> <li>➤ 2:30 pm</li> </ul>	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>16<sup>th</sup> January, 2020</b>	Scrutiny Review	Review	<b>Interviews:</b> <ul style="list-style-type: none"> <li>➤ 1:00 pm</li> <li>➤ 1:30 pm</li> <li>➤ 2:00 pm</li> <li>➤ 2:30 pm</li> </ul>	
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>27<sup>th</sup> February 2020</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of evidence – Scrutiny Review</li> </ul>	Committee Members
	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on the Partnership team activities in support of growth</li> </ul>	Steve Lee- Strategic Partnership Co-Ordinator
	Previous Scrutiny Review – Business Centres and Industrial Units	monitor and challenge	<ul style="list-style-type: none"> <li>Scrutiny Review action plan – consider progress</li> </ul>	Sign off?
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
9 <sup>th</sup> April, 2020	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee
	Economic Development and Housing Strategy Update(including Empty Properties action plan and Employment and Skills update	Monitor	<ul style="list-style-type: none"> <li>To consider progress against the strategy and associated action plans</li> </ul>	Karl Apps Julian Cosgrove Jane Weston

	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress of the Local Plan</li> </ul>	Helen Fairfax – Planning Policy Manager
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

## North East Derbyshire District Council - Growth Summary – 2018/19 Outturn

### Unlocking Our Growth Potential

In 2014 the Council committed to a strategy to focus on unlocking the potential to deliver growth for the district. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council set out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential. A summary of the progress against these priorities for 2018/19 (October to March 2019) is as follows:

#### 1. Supporting Enterprise: maintaining and growing the business base

- The Council continues to work closely with the Growth Hubs and signposts businesses to the many business support related growth hub offers. We also run business networks across the district to help local businesses engage with and access the key staff from the Growth Hubs. Also run own eventbrite page to help put on local business support events and continue to promote the Growth Hub through the Council magazine, the NEWS.
- All businesses on Callywhite Lane Industrial Estate Dronfield, and Coney Green Clay Cross (approximately 60 in total) have been informed of the proposal for the establishment of a North Derbyshire Manufacturing Zone in those areas.
- A total of 13 businesses across the district supported with a range of issues including development opportunities, funding, general business advice, letter of support provided to Henry Boots to accompany JESSICA funding bid for Markham Vale, marketing, apprenticeships, new business support, recruitment, workforce training, linkages with skills providers and Southampton University, and publicity.
- Three well-attended business networks held in January, February and March 2019 in Dronfield, Eckington and Clay Cross. Annual HADL Apprenticeship Marketplace was held in March 2019.
- NED Business Growth Fund: To date 15 successful applications have been awarded a total of £51,079.23 and are contracted to generating £55,489.42 match funding and to deliver 20.65 FTE jobs. Grants totalling £42,881.91 have been paid to date and 15.4 FTE are now in place which is a current unit cost of £2,785 per job. 5 applications are in the appraisal process, although the scheme closed to new applications on 31.03.19 and will not be renewed.
- The Council has put various initiatives on to support exports. This programme has now been completed and the Council will work with the Derbyshire Economic Partnership to support that partnership's efforts to carry out an audit later in the summer.
- The Council worked in Partnership to deliver the NBV Starting In Business Programme - a 3 day course that commenced on 7th November 2018 and included skills and knowledge required to run a business, how to access help and support, how to manage money and business planning.

- Economic Development has now completed its sites and register premises (integrating sites from the local plan, sites from Asset Management, data from the Business Rates records and a quarterly market review) and established an Inward Investment forum with DEP and Marketing Derby that will now meet quarterly with an ongoing dialogue around enquiries from the region and further. SCR are also now updated with all known available sites and premises.
- BNED LEADER Approach: The programme has now approved 31 projects totalling £1,142,050.10. These projects are committed to generating £1,592,468.40 match funding and creating 68.82FTE jobs, which is a unit cost of £16,585 per job. Projects can be contracted up to 30 June 2019 and circa £95,000 remains available for allocation.

## 2. Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth

- The Avenue - First phase of housing progressing well, show home opened March 2019 and first residents expected to occupy housing in April 2019. OPE study approaching completion, masterplan for housing and employment areas in final draft. The new greenways and open space being well used and very popular. Planning permission granted for the roundabout and southern access, business case for £4.6m of D2N2 funding being developed.
- Former Coalite Site – On-site remediation progressing well. Discussions regarding design and planning issues ongoing.
- Egstow Park - First phase of housing advancing well with many units sold and occupied. Pre-application discussions taken place, including an independent design review, for phase 2 of the housing. Anticipating full application for Costa Coffee being submitted soon.
- Callywhite Lane expansion - Watching brief maintained regarding potential opportunities arising from HS2.
- Grant funding the delivery of 28 units of social housing (18 affordable rent and 10 shared ownership) with commuted sums. The site has been empty for a number of years due to viability issues. The grant agreement has been drawn up and we are working with the Registered Provider (RP) to finalise this.
- A site has been identified for the 'Move on' fund which could potentially deliver 12 flats, the site has been valued and we are speaking with the RP about progressing this.
- The empty property trial is under way and so far 13 home owners have accessed the service and this will result in the completion of 4 part built properties.
- Developers Forum met in November with a focus on skills and developing some Construction Hubs across NEDDC, BDC and CBC. This was to work towards a CITB bid. We were unsuccessful with the bid but we are going to continue to work up the project with greater private sector involvement.

### **3. Unlocking Development Potential: unlocking the capacity of major employment sites**

- The Local Plan is currently at examination<sup>1</sup> and provides the strategic context for the promotion and development of priority sites. Officers continue to work with the developers on the key sites at Biwaters, The Avenue, Markham Vale and Coalite to bring forward these strategic sites.
- The Local Plan focusses a significant proportion of development on the A61 corridor. Transport evidence underpinning the Plan includes the A61 Growth Corridor Strategy which aims to address current capacity issues and unlock development potential. This is crucial to effective delivery of the Local Plan.

The following is a more detailed breakdown of some of the performance measures against our Growth priorities.

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<sup>1</sup>A new timetable for adoption of the Local Plan was agreed with the Government and the Council is on target to achieve that. The Plan is currently at Examination following publication. The independent Inspector appointed to examine the Plan held formal hearing sessions during November/December 2018 and March 2019. The Council is preparing to consult on Modifications to the Plan in June 2019 following Local Elections.

## NEDDC Growth PI Summary (2018/19 – Outturn)

2017/18 Outturn		Description	2018/19 Outturn	18/19 Target	Status
£482,058	1.	Major Planning fees received (PI)	£255,963		▲
£169,954	2.	Minor Planning fees received (PI)	£246,776		
£652,012	3.	Combined Minor and Major Planning fees	£502,739		
100% (36 out of 36)	4.	Process all major planning applications 10% better than the national minimum (50%) (CP)	100%	60%	▲
87% (115 Out of 131)	5.	Determining "Minor" applications within target deadlines (PI)	92% (242 out of 262)	70%	▲
90.5% (248 Out of 274)	6.	Determining "Other" applications within target deadlines (PI)	96% (475 out of 497)	85%	▲
7.02 Years	7.	Supply of available and deliverable housing sites at 1st April (5 year supply)	2230 dwellings (8.6 years supply)		
2.05ha 2016/17	8.	Area of new employment floor space built (hectares / square metres)	Available Q1 2019/20		
1131 Cumulative	9.	Enable the development of at least 1,000 new residential properties within the district by March 2019 (CP)	1131	1,000	▲
£219,479 17/18 (Cumulative £849,071)	10.	Achieve an increase of £950,000 in additional New Homes Bonus from the government by March 2019 (CP)	£920,291	£950,000	▼
95	11.	Work with partners to deliver an average of 100 affordable homes each year (CP)	Available Q1 2019/20	100	■
1	12.	Through the Private Rented Sector Leasing Scheme deliver 5 additional units of affordable housing each year (CP)	3	5	▼
£209,300	13.	Average house price – see graph	£224,031	-	■



2017/18 outturn		Description	2018/19 Outturn	18/19 Target	Status
1	14.	Bring 20 empty properties per year back into use by March 2019 (CP)	12 - 2018/19 18 cumulative	20	▼
97.45%	15.	% of business rates collected in year	98.17%	97.7%	▲
£709,021 Cumulative £1,327,976	16.	Optimise business growth as measured by gross NNDR by 1m by March 2019 (CP) (Baseline £39,744,922 2014/15) (Baseline £44,627,236 2017/18)	£2,154,228	1m	▲
42.1%	17.	Percentage of NNDR arrears collected	64.7%	55.4%	▲
£709,021 (+1.59%)	18.	Change in rateable value of commercial property in the district	£ 1,594,983 (+3.57%)	-	
£1,078,851	19.	Level of income generated through letting property owned by the Council but not occupied by the Council	£1,151,744.08	£1,088,750	▲
£400,971 Exceeding budget by £23,058	20.	Commercial Property financial performance in line or exceeding budget forecast.	£829,020.50	£808,750	▲
£55,477 Exceeding budget by £634	21.	Coney Green financial performance in line or exceeding budget forecast.	£322,723.58	£280,000	▲
9	22.	Number of Business Growth Fund grants awarded	15		▲
£26,265	23.	Value of Business Growth Fund grants awarded	£51,079		▲
7	24.	Number of BNED LEADER grants awarded (scheme total)	31	18	▲
£195,384	25.	Value of BNED LEADER grants awarded (scheme total)	£1,142,050	£659,217	▲
7	26.	Apprenticeships started	18	11 FTE	▲

2017/18 Outturn		Description	2018/19 Outturn	18/19 Target	Status
73	27.	50 businesses supported through Key Account Management by March 2019 (CP)	127	50	▲
1.1%	28.	Percentage of residents aged 18-24 claiming Job Seekers Allowance – see graph	0.2%	-	-
0.9%	29.	Percentage of Derbyshire residents aged 18-24 claiming Job Seekers Allowance – see graph	0.4%	-	-
1.0%	30.	Percentage of all district residents 16-64 claiming Job Seekers Allowance – see graph	0.3%	-	-
New indicator	31.	Out-Of-Work Benefits Claimant count - Age range 16 – 64 See note	1.8% NEDDC 2.2% East Mid 2.7% GB	-	-

**Note:**

Out-Of-Work Benefits Claimant count Age range 16 - 64	<p>The Claimant Count is the number of people claiming benefit principally for the reason of being unemployed. This is measured by combining the number of people claiming Jobseeker's Allowance (JSA) and National Insurance credits with the number of people receiving Universal Credit principally for the reason of being unemployed. Claimants declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made.</p> <p>Under Universal Credit a broader span of claimants are required to look for work than under Jobseeker's Allowance. As Universal Credit Full Service is rolled out in particular areas, the number of people recorded as being on the Claimant Count is therefore likely to rise.</p>
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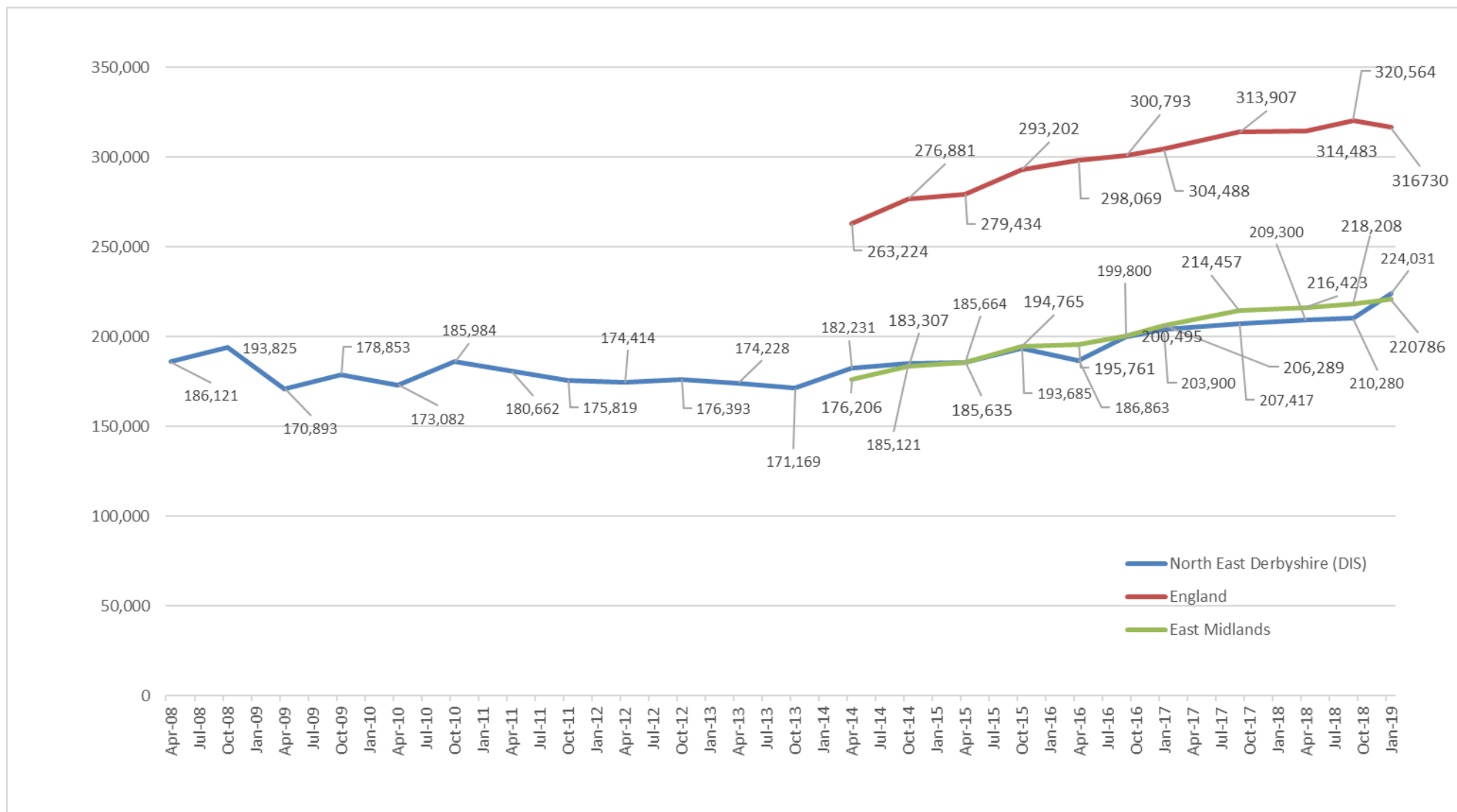
## Exceptions

<p>Achieve an increase of £950,000 in additional New Homes Bonus from the government by March 2019 (CP)</p>	<p>Q4 The additional amount of NHB being received in 2018/19 is £71,220.</p> <p>£105,333 = 2015/16  £524,259 = 2016/17  £219,479 = 2017/18  £71,220 = 2018/19</p> <p>Cumulative for the corporate plan period = <b>£920,291</b></p>
<p>Through the Private Rented Sector Leasing Scheme deliver 5 additional units of affordable housing each year (CP)</p>	<p>Q4 Apr 2019 - Action Housing are looking at developing a former hotel into 13 apartments. Once the terms have been agreed with the owner, work should start within the next 6 months.</p> <p>To date <b>3</b> empty properties have been brought back into use through the scheme - 1 in Q1 (18/19), 1 in Q2 (18/19) and 1 in Q3 (18/19).</p> <p>The Council will continue to work with Action Housing to promote this scheme to landlords and owners of empty properties.</p> <p><b>Corporate plan actuals:</b>  2015/16 – 0  2016/17 – 0  2017/18 – 1  2018/19 - 3</p>

<p>Bring 20 empty properties per year back into use by March 2019 (CP)</p>	<p>12 properties were brought back into use during 2018/19</p> <p>Q4 Apr 2019 Action Housing and the Council have continued to promote the Sustainable Tenancy project which has resulted in a further empty property being brought back into use. Action Housing are in talks with the owner of an empty hotel in Eckington, to potentially convert it into 13 apartments.</p> <p>The Council launched an empty property programme back in January - in partnership with E.ON - to help owners bring their empty properties back into use. E.ON have received 11 empty property referrals to date and it is expected that these will be brought back into reoccupation by the end of 2019. It is also anticipated that this number will increase as we continue to promote the scheme. The scheme is a pilot and NEDDC are the first Council in the UK that have entered into partnership with E.ON - this has drawn widespread attention from other authorities around the UK who are keen to emulate our success.</p> <p>The Council have written out to all of the owners of long term empty properties to promote the E.ON empty property scheme and also to see if there are other ways in which we can help and to understand the reasons why properties are empty. To date, 50% of owners across the District have responded to us, which is a much higher response rate than other Councils who have rates as low as 4%. This exercise has also helped to make us aware of properties that are occupied, where the owners have failed to notify Council Tax - so far this has resulted in 21 properties now being registered as occupied, which will help to reduce the overall number that we have to report on and will hopefully increase the amount the Council receives in New Homes Bonus. To date, 12 long term empty</p>
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	<p>properties have been brought back into use - in 2018/19 - through intervention from the empty property officer.</p> <p>2 Landlord events have been held recently which have involved presentations from the Fire Service and the DWP that focus on different subjects that affect landlords. The events have been well received by landlords as feedback indicates that they are a useful way to receive legislation updates and to share best practice with other landlords and Council Officers.</p> <p>Corporate plan actuals:</p> <p>2015/16 – 5 properties</p> <p>2016/17 – 0</p> <p>2017/18 – 1</p> <p>2018/19 – 12 (19/20 Target – 10 empty properties)</p>
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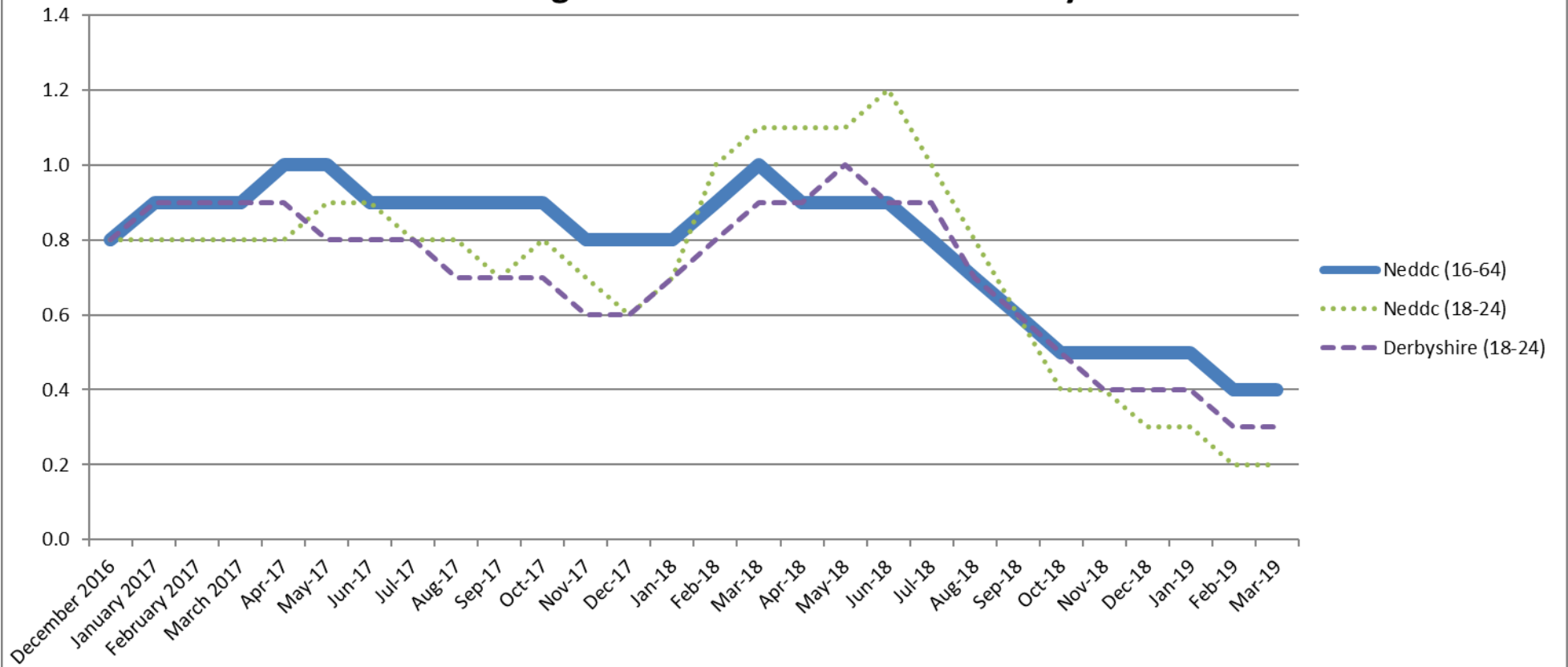
**North East Derbyshire, East Midlands and English average house prices (2013 up to Jan 2019)\***



\*<https://www.nomisweb.co.uk/>

North East Derbyshire District Job Seeker's Allowance % Trend Chart \*

## Jobseekers Allowance Percentage Trend Chart NEDDC and Derbyshire



\*Hometrack - Housing Intelligence System



## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 7 May 2019**

**Issue No: 85**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Corporate Governance and Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk).

The list can also be accessed from the Council’s website at [www.ne-derbyshire.gov.uk](http://www.ne-derbyshire.gov.uk). The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet Portfolio responsibilities are as follows:

- Portfolio Holder for Commercial Property and Assets
- Portfolio Holder for Corporate Strategy and Transformation
- Portfolio Holder for Environment
- Portfolio Holder for Housing Strategy
- Portfolio Holder for Finance
- Portfolio Holder for Partnerships, Health and Wellbeing
- Portfolio Holder for Corporate Governance

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance and Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £100,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £250,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £250,000 or more

- (3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

**The dates for the meetings of Cabinet in 2019/2020 are as follows:**

2019 -	5 June	2020 -	8 January
	10 July		12 February
	31 July		11 March
	4 September		8 April
	2 October		6 May
	6 November		27 May
	4 December		

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Medium Term Financial Plan</b></p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	June 2019	Report of Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p><b>Medium Term Financial Plan</b></p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.</p>	Cabinet	June 2019	Report of Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<b>Land Sales</b>  To consider offer(s) to sell Council owned General Fund land.	Cabinet	June 2019	Report of Portfolio Holder for Commercial Property & Assets	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<b>Proposed Disposal of Five Properties on Whiteleas Avenue, North Wingfield</b>  To advise Cabinet on the details of the proposal to dispose of five non-traditional homes at Whiteleas Avenue, North Wingfield.	Cabinet	June 2019	Joint Report of Portfolio Holder for Finance Portfolio Holder for Housing Strategy.	Yes – likely to result in the Council making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Manor Farm – Investment Report</b></p> <p>To seek approval to invest shareholder equity and make available a commercial loan to fund the development of Manor Farm Dronfield.</p>	Cabinet	June 2019	Report of Portfolio Holder for Commercial Property & Assets.	Yes – likely to result in the Council making Revenue Savings of £100,000 or more or making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

##### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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