

Public Document Pack



**North East
Derbyshire**
District Council

2nd SUPPLEMENTARY AGENDA

Our Ref:

Contact: Nicola Calver

Tel: 01246 217753

Email: nicola.calver@ne-derbyshire.gov.uk

Date: Monday, 26 April 2021

To: **All Members of the Council**

You are summoned to attend the annual meeting of the Council to be held on **Monday, 26 April 2021 at 3.00 pm**. Access credentials to the meeting will be sent to you under separate cover. The public parts of the meeting will be streamed from the Council's website on it's 'You Tube' channel.

Group meetings will be arranged, where necessary, by the Group Leaders.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of "hybrid" meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual.

I would encourage you all to attend virtually. Government guidance is clear that no more than 2 people should be meeting together in person. Accordingly if you attend in person you will be deemed to have accepted the following disclaimer as applying.

Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- ☐ RA – Return to Work Mill Lane Covid 19 V13
- ☐ Mill Lane Coronavirus Control Measures V8

Both documents have been emailed to Members and are available on the Modern.Gov App library.

Yours sincerely

A handwritten signature in black ink that reads 'Sarah Steenberg'.

Joint Head of Corporate Governance and Monitoring Officer

AGENDA

10 Appointment of Cabinet - TO FOLLOW (Page 3)

The Leader will announce Cabinet for the 2021/22 municipal year.

11 Appointments to Committees and Advisory Groups/Proportionality - TO FOLLOW (Pages 4 - 12)

To decide on the appointment of Members to Committees and Advisory Groups for the 2021/22 municipal year. The attached document sets out the nominations received to-date - **Appendix 2 has been updated**

12 Appointments of Chairs and Vice Chairs - TO FOLLOW (Page 13)

To decide on the appointment of Committee Chairs and Vice-Chairs for the 2021/22 municipal year. The attached document sets out the nominations received to-date.

15 Appointments to Outside Bodies - TO FOLLOW (Pages 14 - 17)

The document identifies those bodies to which the Council may appoint and the number of seats available on each body



***We speak
your language***

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

***Hablamos su
idioma***

Slovak

***Rozprávame Vaším
jazykom***

Chinese

我们会说你的语言

If you require
this agenda in
large print

or another
format
please call
us on

**01246
217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

THE CABINET 2021-22

Councillor Alex Dale – Leader Portfolio Holder for Overall Strategic Leadership <ul style="list-style-type: none"> • Overall Direct Focus and Vision • Corporate Strategy • Place Shaping • Strategic Alliance • HS2 • Vision Derbyshire • Combined Authority & Devolution • D2N2 Board Representation (if any) • Policy Co-ordination • Performance Monitoring • Licensing • Safeguarding 	Councillor Charlotte Cupit – Deputy Leader & Portfolio Holder for Environmental Services <ul style="list-style-type: none"> • Development Management and Local Plan & Planning Policy Delivery (inc Neighbourhood Planning) • Planning Enforcement • Environmental Health • Fleet Management, Grounds Maintenance & Street Cleansing • Waste Collection & Recycling 	
	Councillor Mark Foster – Portfolio Holder for Council Services <ul style="list-style-type: none"> • Human Resources • Customer Services • Democratic Services • Governance • Elections • Legal & Scrutiny • Health & Safety • Emergency Planning & Business Continuity 	
	Councillor Jez Kenyon – Portfolio Holder for Leisure, Transformation & Climate Change <ul style="list-style-type: none"> • Transformation Programme inc Digital Transformation • Climate Change • Leisure Facilities • Health & Wellbeing • Facilities & Estate Management • Property Services 	
	Councillor Paul Parkin – Portfolio Holder for Finance <ul style="list-style-type: none"> • Audit & Procurement • Accountancy • Finance • Revenues & Benefits • Treasury Management • Payroll • ICT Infrastructure 	
	Councillor Alan Powell – Portfolio Holder for Housing, Communities & Communications <ul style="list-style-type: none"> • RHL Client Support & Management • Strategic Housing • Empty Homes & Homelessness Strategy • Housing Development & Delivery Joint Venture Companies • Promoting Home Ownership • Community Safety Partnership • Internal & External Communications & Public Profile • Partnership Engagement & Strategy • Community & Residents' Engagement • Residents' Forums & Public Meetings • Community Grants 	
	Councillor Carolyn Renwick – Portfolio Holder for Economic Growth <ul style="list-style-type: none"> • Economic Development & Growth • Business Strategy, Commerce & Assets • Commercial Property Development & Investment • Town Centre & High Street Development • One Public Estate • Local Enterprise Partnership • Promoting Tourism 	

North East Derbyshire District Council

Annual Council

26 April 2021

APPOINTMENTS TO COMMITTEES AND ADVISORY GROUPS

Report of the Monitoring Officer and Solicitor to the Council

Classification: This report is public

Report By: Sarah Sternberg, Monitoring Officer

Contact Officer: Nicola Calver, Governance Manager 01246 127753
nicola.calver@ne-derbyshire.gov.uk

PURPOSE / SUMMARY

- To appoint Elected Members to the Council's Committees and Advisory Groups for the 2022/22 Municipal Year.
-

RECOMMENDATIONS

1. That the Council's Committees, along with their terms of reference, as set out in the Revised Constitution presented to this meeting, be established for the 2021/22 municipal year in accordance with Council Procedure Rule 1.1(k);
2. That the size of the Committees as set out within the Appendices to the report be agreed for the 2021/22 municipal year in accordance with Council Procedure Rule 1.1(k);
3. That the Council notes its previous agreement of the allocation of seats of Committees as made in November 2020 and its accordance with the political balance rules (as set out in Appendix 1) and accepts this as a provisional allocation on the proviso that a new allocation will be agreed in accordance with the outcome of the By-Election on 6th May 2021 (as set out in Appendix 2);
4. That the appointment to Committees as set out in Appendix 2 and verbally updated in the meeting be agreed; and

Approved by the Leader of the Council

IMPLICATIONS

Finance and Risk: Yes ☐ No ☒

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☒ No ☐

Details:

The Council is required to appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matter which are neither reserved to the Council Meeting nor are Executive Functions; decide the size and terms of reference for those committees; and decide the allocation of seats to political groups in accordance with the Political Balance rules.

On Behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input checked="" type="checkbox"/> NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Significantly Affected	All
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Group Leaders

REPORT DETAILS

1 Background

- 1.1 In line with the provisions within the Council's constitution, the Annual Meeting of Council is required to:
- Appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matter which are neither reserved to the Council Meeting nor are Executive Functions;
 - Decide the size and terms of reference for those committees;
 - Decide the allocation of seats to political groups in accordance with the Political Balance rules.
- 1.2 The terms of reference for each Committee has been presented to the meeting as part of the Review of the Constitution.
- 1.3 The political balance was agreed at the meeting of Council on 16th November 2020. In light of the forthcoming by-election, it is suggested that no changes are considered to the number of seats allocated to groups until the next meeting of Council. Details of that decision are set out in Appendix 1.

2. Details of Proposal or Information

- 2.1 The size of each Committee is set out in **Appendix 1** to the report.
- 2.2 Political Groups are requested to nominate Members to serve on Committees and Advisory Groups (as set out in **Appendix 2**) with effect from 26 April 2021 for the 2021/22 Council year, understanding that amendments will be forthcoming at the following meeting when the outcome of the by-election is known.
- 2.3 The Committees are subject to the political balance requirements of the Local Government and Housing Act 1989. The Advisory Groups are not subject to the political balance requirements.

3 Reasons for Recommendation

- 3.1 The report recommends that the allocation of Committee seats detailed best meets the requirements of Section 15 of the Local Government and Housing Act as far as reasonable practicable.

- 3.2 Nominations received in advance of the meeting from Political Groups are detailed in **Appendix 2**.

4 Alternative Options and Reasons for Rejection

- 4.1 The Council may make amendments to the nominations to committees within the proportionality agreed before and up to the discussion of this matter at the Annual Meeting.
- 4.2 The Council is required by the provisions within its constitution to establish and appoint to committees at the annual meeting.

DOCUMENT INFORMATION

Appendix No	Title
1	Proportionality on Committees (as agreed at the November meeting of Council)
2	Appointments to Committee (as received at the date of publication)
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
None	

	Seats on Council	Proportionality
Total seats	53	100.00%
Conservative Group	30	56.604%
Labour Group	17	32.075%
Liberal Democrat Group	3	5.660%
Independent Group	2	3.77%
Vacancy	1	1.89%

Ordinary Committees	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Vacancy		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Licensing Act Committee	14	7.92	8	4.49	5	0.79	1	0.53	0	0.26	0	14
Licensing General Committee	14	7.92	8	4.49	5	0.79	1	0.53	0	0.15	0	14
Planning Committee	13	7.36	7	4.17	4	0.74	1	0.49	1	0.13	0	13
Standards Committee	9	5.09	5	2.89	2	0.51	1	0.34	0	0.09	1	9
Total Seats on Ordinary Committees	50	28.30	28	16.04	16	2.83	4	1.89	1	0.64	1	50

* Standards Committee - Ind offered their seat to Lib De

Scrutiny Committees	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Vacancy		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Audit & Corporate Governance Scrutiny Committee	9	5.09	5	2.89	3	0.51	1	0.34	0	0.09	0	9
Communities Scrutiny Committee	9	5.09	5	2.89	3	0.51	1	0.34	0	0.09	0	9
Growth Scrutiny Committee	9	5.09	5	2.89	3	0.51	0	0.34	1	0.09	0	9
Organisation Scrutiny Committee	9	5.09	5	2.89	3	0.51	0	0.34	1	0.09	0	9

Joint Committees*	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Vacancy		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Joint ICT	3	1.70	2	0.96	1	0.17	0	0.11	0	0.04	0	3
Joint Scrutiny Panel	3	1.70	2	0.96	1	0.17	0	0.11	0	0.04	0	3

* Note – For political balance to apply, there must be at least three seats to be filled on joint committees (excl executive committees)

Advisory/Working Groups *political balance rules don't apply	Total seats on Group	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Vacancy		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
JCG	3	1.70	3	0.96	0	0.17	0	0.11	0	0.06	0	3
MDWG	7	3.96	4	1.28	1	0.40	1	0.26	1	0.08	0	7
LPSG	8	4.53	5	1.60	2	0.45	0	0.30	1	0.09	0	8
Total seats	18	10.19	12	3.85	3	1.02	1	0.68	2	0.23	0	18

*Ind Group have the additional seat on LPSG

ms

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

26 APRIL 2021

APPOINTMENT TO COMMITTEES AND ADVISORY GROUPS

COMMITTEES

COMMITTEE	CONSERVATIVE GROUP NOMINATIONS RECIEVED	LABOUR GROUP NOMINATIONS RECIEVED	LIBERAL DEMOCRAT GROUP NOMINATIONS RECIEVED	INDEPENDENT GROUP AMENDMENTS TO BE GIVEN VERBALLY	VACANCY	TOTAL SEATS
Audit & Corporate Governance Scrutiny	(5) Cllrs W Armitage, S Clough, M E Thacker, M Roe & K Tait	(3) Cllrs N Barker, P Kerry, & G Morley	(1) Cllr R Shipman			9
Communities Scrutiny	(5) Cllrs L Deighton, W Armitage, R Hall, M Potts & K Tait	(3) Cllrs N Barker, J Birkin & J Lilley	(1) Cllr P Windley			9
Growth Scrutiny	(5) M Roe, M Emmens, A Hutchinson, P Wright & O Gomez Reaney	(3) Cllrs S Cornwell, L Hartshorne & N Barker		(1) Cllr J Funnell		9
General Licensing Committee	(8) Cllrs P Antcliff, M Emmens, A Hutchinson, H Liggett, M Roe, M Thacker, R Welton & P Wright	(5) Cllrs P Kerry, A Holmes, S Pickering, L Stone & T Reader	(1) Cllr P Windley			14
Licensing & Gambling Acts Committee	(8) Cllrs P Antcliff, M Emmens, A Hutchinson, H Liggett, M Roe, M Thacker, R Welton & P Wright	(5) Cllrs P Kerry, A Holmes, S Pickering, L Stone & T Reader	(1) Cllr P Windley			14
Organisation Scrutiny	(5) Cllrs A Foster, D Ruff H Liggett, M Potts, R Welton & P Wright	(3) Cllrs J Birkin, M Jones and P R Kerry		(1) Cllr J Funnell		9

Planning	(7) Cllrs W Armitage, P Elliott, M Foster, H Liggett, M Potts, A Powell & D Ruff Substitutes: Cllrs P Antcliff, S Clough, C Huckerby & R Hall	(4) Cllrs M Jones, L Hartshorne, J Ridgway and K Rouse Substitutes Cllrs T Reader, E A Hill and J Barry, VACANT	(1) Cllr D Hancock Substitute: Cllr P Windley	(1) Cllr A Cooper Substitute: Cllr J Funnell		13
Standards	(5) Cllrs P Antcliff, W Armitage, H Liggett, D Ruff & R Welton	(2) Cllrs K Rouse & P Kerry	(1) Cllr D Hancock	(0)	(1) SEAT REMAINS VACANT	9 plus 2 parish reps

JOINT COMMITTEES

COMMITTEE	CONSERVATIVE GROUP LAST YEARS' NOMINATIONS - AMENDMENTS TO BE GIVEN VERBALLY	LABOUR GROUP NOMINATIONS RECIEVED	LIBERAL DEMOCRAT GROUP NOMINATIONS RECIEVED	INDEPENDENT GROUP AMENDMENTS TO BE GIVEN VERBALLY	VACANCY	TOTAL SEATS
Joint Crematorium	(4) Cllrs C Renwick, J Kenyon, P Parkin and A Powell					4
Joint ICT Committee	(2) Cllrs J Kenyon and P Parkin	(1) Cllr J Lilley				3
Joint Scrutiny Panel	(2) Cllrs L Deighton & R Welton	(1) Cllr J Barry				3
Joint Employment & Appeals Committee	(3) Leader Deputy Leader Cabinet Portfolio Holder	(1) Leader of the Opposition				4 from NEDDC and 4 from Bolsover

ADVISORY GROUPS

COMMITTEE	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL GROUP	DEMOCRAT	INDEPENDENT GROUP	VACANCY	TOTAL SEATS
Council Joint Consultative Group (plus named substitutes)	(3) Cllrs A Dale, M Foster & C Cupit						3 plus 6 representatives of employees and officers
Member Development Working Group	(4) Cllrs M Foster, P Antcliff R Hall & M Potts	(1) Cllr J Birkin	(1) Cllr P Windley		(1) Cllr A Cooper		7 members
Local Plan Steering Group	(5) Cllrs S Clough, W Armitage, C Cupit, A Powell & D Ruff	(2) Cllrs N Barker & S Pickering			(1) Cllr A Cooper		8 plus officers
Site Inspection Group (plus named substitutes)	(2) Cllrs A Powell & D Ruff	(1)					3 plus local Members and appropriate Officers

NOMINATIONS FOR CHAIRS AND VICE-CHAIRS OF COMMITTEES 2021/22

<u>POSITION</u>	<u>CONSERVATIVE NOMINATION</u>	<u>OTHER NOMINATIONS</u>
-----------------	--------------------------------	--------------------------

Council

Chair	Martin Thacker
Vice Chair	Diana Ruff

Audit & Corporate Governance Scrutiny Committee

Chair	Martin Thacker
Vice Chair	Steve Clough

Communities Scrutiny Committee

Chair	Kevin Tait
Vice Chair	Mo Potts

Growth Scrutiny Committee

Chair	Anthony Hutchinson
Vice Chair	Michelle Emmens

General Licensing Committee

Chair	Heather Liggett
-------	-----------------

Licensing & Gambling Acts Committee

Chair	Heather Liggett
-------	-----------------

Organisation Scrutiny Committee

Chair	Angelique Foster
Vice Chair	Richard Welton

Planning

Chair	Diana Ruff
Vice Chair	Alan Powell

Standards Committee

Chair	William Armitage
Vice Chair	Heather Liggett

- The Chair of the Licensing Sub-Committees will be appointed at each individual meeting of this body.
- The Vice-Chair of Licensing Committee will be appointed in the absence of the Chair for a specific meeting.

Appointments to be made to Outside Bodies for the 2021-22 Municipal Year

Outside Body	No. of Positions	Council Representative
Advice Agency Liaison Board	1	Martin Thacker
Age Concern Chesterfield & District	1	Alan Powell
APSE	1	Charlotte Cupit
Ash Renishaw Liaison Committee	1 (plus sub)	Oscar Gomez Reaney
Bolsover/NE Derbyshire LEADER Programme	1	Jeremy Kenyon
Chesterfield & North Derbyshire Pensioner's Association	1	Alan Powell
Chesterfield Canal Partnership	1	Jeremy Kenyon
Chesterfield Volunteer Centre	1	Diana Ruff
Citizens Advice Bureau Management Committee	2	William Armitage and Mo Potts
Clay Cross One Public Estate Project Control Board	1	Jeremy Kenyon
Coal Aston Public Playing Fields & Village Hall	1	Mark Foster
Community Safety Partnership Formerly known as the Safer Neighbourhoods Crime and Disorder Partnership)	1	Alan Powell
Council for Voluntary Services (LINKS)	1	Paul Parkin
D2/N2 Joint Committee	1 (plus sub)	Alex Dale

Outside Body	No. of Positions	Council Representative
Danesmoor Darby & Joan Club	3	Brian Wright, William Armitage & Maggie Jones
Derbyshire and Nottinghamshire Chamber of Commerce	1	Paul Parkin
Derbyshire Law Centre	1	Alan Powell
Derbyshire Partnership Forum (Formerly known as Derbyshire Partnership Transformational Board)	1	Jeremy Kenyon
Derbyshire Police and Crime Panel	1	Mo Potts
Derbyshire Scrutiny Liaison Group	1	John Funnell
Dronfield & District Disabled Club	1	Roger Hall
East Midlands Councils	1	Alex Dale
Eckington Parish Over 60's Club	1	Jeremy Kenyon
EMC Regional Employers Board	1	Carolyn Renwick
English Heritage East Midlands Region	1	Alan Powell
Ford Angling Club	1	Carolyn Renwick
Groundwork Trust	1	Jeremy Kenyon
Holmgate Community Centre Management Committee	2	William Armitage and Kathy Rouse
Holmgate Darby & Joan Club	3	William Armitage and Kathy Rouse & Pat Holmes

Outside Body	No. of Positions	Council Representative
Joint Board with BDC, CBC and NEDDC	1 (plus sub)	Alex Dale (Charlotte Cupit – sub)
Joint Scrutiny Panel (Shared Services)	1	Anthony Hutchinson
Killamarsh Community Trust	2	Steve Cough and Mo Potts
LGA Derbyshire	3	Charlotte Cupit, Carolyn Renwick and Diana Ruff
LGA General Assembly and Related	1	Alex Dale
Marketing Peak District & Derbyshire – Local Authority Investor Group	1	Carolyn Renwick
Marsh Lane, Old People's Welfare Association	1	Carolyn Renwick
Northwood Group Ltd	1	Nick Whitehead / Anthony Hutchinson
NDHIA Advisory Committee	2	Alan Powell and Roger Hall
Police and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	1	Mo Potts
Peak District National Park Authority	1	William Armitage
Pear Tree Friendship Club	1	Mo Potts
Ridgeway Sports & Social Club	2	Carolyn Renwick, Oscar Gomez Raeney
Sheffield City Region Combined Authority	1 (plus sub)	Alex Dale (sub: Charlotte Cupit)
Shirland & Higham Village Hall Management Committee	2	Charlotte Cupit, Heather Liggett

Outside Body	No. of Positions	Council Representative
Shirland Welfare Committee	1	Heather Liggett
Stonebroom Community Association	1	Charlotte Cupit
Strategic Partnership for Accommodation and Support	1 (plus sub)	Barry Lewis (sub: Carolyn Renwick)
Wingerworth Welcome Club	1	Pat Antcliff