

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

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## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk).

The list can also be accessed from the Council’s website at [www.ne-derbyshire.gov.uk](http://www.ne-derbyshire.gov.uk). The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet members and their responsibilities are as follows:

Councillor J Austen	- Portfolio Holder for Information Technology, E-Information and Asset Management
Councillor N Barker	- Portfolio Holder for Human Resources, Training and Member Development
Councillor G Baxter MBE	- Leader and Portfolio Holder for Building a Better Council
Councillor M Gordon	- Portfolio Holder for Environment (including Licensing and Sustainable Waste Management, Planning Policy and Economic Growth)
Councillor Mrs E A Hill	- Deputy Leader and Portfolio Holder for Housing Strategy and Social Inclusion
Councillor P R Kerry	- Portfolio Holder for Economy, Finance and Regeneration
Councillor J Lilley	- Portfolio Holder for Community Safety, Equality & Diversity and Health (including Anti Social Behaviour)

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

**The dates for the meetings of Cabinet in 2016/2017 are as follows:**

2016 - 23 November  
14 December

2017 - 11 January  
8 February  
8 March  
5 April  
10 May

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Medium Term Financial Plan 2016/17 to 2018/19</b></p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery in respect of 2016/17 to 2018/19, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	November 2016	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p><b>Medium Term Financial Plan 2016/17 to 2018/19</b></p> <p>To update Members in respect of progress against the savings targets set out in the Medium Term Financial Plan.</p>	Cabinet	November 2016	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more.	Public

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<b>Regeneration Update</b>  To update Cabinet on current and proposed Housing Schemes across the District.	Cabinet	November 2016	Report of Councillor Mrs E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion.	Yes – likely to result in savings or expenditure of £50,000 or more	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<b>Freehold Interest in Plot 20 Bridge Street, Clay Cross</b>  The land concerned is currently let on a long leasehold basis with the current lease holder seeking to acquire the freehold interest. The Council therefore needs to consider its options in this matter.	Cabinet	November 2016	Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Update on Progress on the Disposal of Various Council Properties</b></p> <p>To provide an update of progress in securing agreed property sales and to seek Cabinet approval to progress a limited number of further property sales.</p>	Cabinet	November 2016	Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Manor Farm, Dronfield</b></p> <p>To seek approval to progress the proposed Regeneration Scheme with a view to optimising the Manor Farm site.</p>	Cabinet	November 2016	Report of Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Chesterfield &amp; District Crematorium Delivery Options</b></p> <p>To consider the options for the future delivery of the Chesterfield &amp; District Crematorium.</p>	Cabinet	November 2016	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Purchase of Land at Grassmoor</b></p> <p>To consider the purchase of land at Grassmoor.</p>	Cabinet	November 2016	Report of Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>Proposed Purchase of Housing Units at North Wingfield</b></p> <p>To advise Cabinet on the proposed purchase of housing units at North Wingfield ASRA Housing Association.</p>	Cabinet	November 2016	Report of Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>North Wingfield – Proposed Phase 2 of the Whiteleas Regeneration Programme</b></p> <p>To advise Cabinet regarding the option to commence a further phase of the current regeneration scheme.</p>	Cabinet	November 2016	Report of Councillor Mrs E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p><b>North Wingfield – Local Lettings Policy, including temporary removal of Equality Cap</b></p> <p>To approve the Local Lettings Policy, including temporary removal of the Equality Cap at North Wingfield.</p>	Cabinet	November 2016	Report of Councillor Mrs E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion.	Yes – likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Public
<p><b>Disposal of five terraced houses at Prospect Road, Pilsley (no 14 currently void)</b></p> <p>To consider the disposal of five terraced houses at Prospect Place, Pilsley.</p>	Cabinet	November 2016	Report of Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).



Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>De designation of two bedroom flats at Holmgate</b></p> <p>To consider the De designation of two bedroom flats at Holmgate.</p>	Cabinet	November 2016	Report of Councillor Mrs E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion.	Yes – likely to result in savings or expenditure of £50,000 or more.	Public
<p><b>Progress on Derbyshire Revenues and Benefits Initiative</b></p> <p>To outline progress in respect of the countrywide initiative and to agree changes in policy necessary to take advantage of the full functionality of the enhanced system.</p>	Cabinet	November 2016	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more and could have a significant impact on two or more wards in the District.	Public
<p><b>Shared Disaster Recovery and NEDDC Service and Storage Replacement</b></p> <p>To accept a tender for the replacement of Shared Disaster Recovery and NEDDC Server and Storage following completion of a procurement exercise.</p>	Cabinet	December 2016	Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<b>Fixed Lines and Calls Contract</b>  To accept a tender for provision of fixed telephony, broadband and call costs following completion of a procurement exercise.	Cabinet	December 2016	Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Public
<b>Management of Corporate Debt – Write Off of Outstanding Amounts</b>  To consider the proposed write off of debts over £2,500.	Cabinet	December 2016	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraphs 1 and 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<b>Mobile Telephone Contract</b>  To accept a tender for provision of mobile telephony and call costs following completion of a procurement exercise.	Cabinet	December 2016	Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p><b>Streetscene (Waste) Services Arrangements</b></p> <p>To update Cabinet of a change in the Waste Services Local Agreement into how the District's future waste arrangements are organised.</p>	Cabinet	Within the next four months	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment.	Yes – likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Exempt under Paragraphs 1 & 4 of Schedule 12A to the Local Government Act 1972 (as amended).

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

##### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.