

Our Ref: SRV/MD
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Date: 4 October 2016

To: **Members of the Organisation Scrutiny Committee**

Please attend a meeting of the Organisation Scrutiny Committee to be held on **Wednesday 19 October 2016 at 3.00 pm in Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.



Assistant Director of Governance and Solicitor to the Council & Monitoring Officer

A G E N D A

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting

To approve as a correct record and the Chair to sign the Minutes of the Organisation Scrutiny Committee held on 27 July 2016 - **attached**

4 Employee Survey

To consider the highlight results of the Employee Survey – Stephanie Barker, Joint Assistant Director HR and Payroll (**attached** blank questionnaire)

5 Scrutiny Review – Health and Wellbeing

To consider a selection of current initiatives within the Authority – Stephanie Barker, Joint Assistant Director HR and Payroll

Attached documentation -

- Reward, Recognition and Retention Framework
 - Did you know
 - Health and Wellbeing Survey – Advert & blank questionnaire
 - Employee Assistance Programme – Report
 - Poster – promoting the EAP
 - Health Survey Questionnaire
 - Links – to online versions of Health and Wellbeing documents
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- To consider and finalise arrangements for staff focus groups.

6 List of Key Decisions – Issue No 53

To consider the List of Key Decisions – Issue No 53 - **attached**

7 Work Programme

To consider the Work Programme for the Organisation Scrutiny Committee 2016/17 and review the proposed workload - **attached**

8 Additional Urgent Items

To consider any other matter which the Chair of the meeting is of the opinion should be considered as a matter of urgency.

9 Date of Next Meeting

The next meeting of the Organisation Scrutiny Committee is scheduled to take place on Wednesday 9 November 2016 at 3.00 pm.
