Terms of Reference

5.3 Scrutiny Committees

(a) Within their themed areas, all *Scrutiny Committees* will:-

(i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)

(ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas

(iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)

(iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*

(v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance

(vi) question and gather evidence from any person with their consent

(vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council

(viii) report to the Council meeting annually on the scrutiny function and their work

(ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing – Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:

    - Audit
    - Communication and Consultation
    - Customer Services
    - Finance
    - Governance
    - Human Resources
    - ICT
    - Legal
    - Procurement
    - Revenue and Benefits
    - Scrutiny
    - Strategy and Performance

- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

(i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements

(ii) consider summaries of specific Internal Audit reports as requested

(iii) consider reports dealing with the management and performance of the providers of Internal Audit Services

(iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale

(v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance

(vi) consider specific reports as agreed with the External Auditor

(vii) comment on the scope and depth of external audit work to ensure it gives value for money

(viii) liaise with the Audit Commission over the appointment of the Council's external auditor

(ix) commission work from Internal and External Audit as necessary

(x) maintain an overview of the *Contract Rules*, and *Finance Rules*

(xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer,* the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*

(xii) monitor the effective development and operation of risk management and corporate governance in the Council

(xiii) monitor the Council's anti fraud and corruption strategy

(xiv) oversee the production of the Council’s Statement on Internal Control and recommend its adoption

(xv) oversee the Council’s arrangements for corporate governance and agree necessary actions to ensure compliance with best practice

(xvi) oversee the Council’s compliance with its own and other published standards and control

(xvii) approve the Council's audited Annual Statement of Accounts

(xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*

(xix) consider the External Auditor’s report to those charged with governance on issues arising from the audit of the accounts

5.4 **Issues falling within the functions of two or more Scrutiny Committees**

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.