ORGANISATION SCRUTINY COMMITTEE
WORK PROGRAMME 2015/16

Wednesday at 3:00 pm

MEETING DATE	AGENDA ITEMS	SCRUTINY ACTIVITY	WHAT WILL IT COVER	UPDATE/COMMENTS
17th June, 2015	Remit of the Committee		• Scene setting – the terms of reference for the committee • How the Committee operates • Previous reviews recently undertaken • How reviews are undertaken	Sue Broadhead – Overview and Scrutiny Manager
	Draft Work Programme	Consultee, monitor and challenge	• To consider the draft work programme	Sue Broadhead – Overview and Scrutiny Manager
	Transformation Programme	Monitor and challenge	• Overview of the Transformation Programme by the Director of Transformation	Paul Hackett - Accepted
	Business Development	Monitor and challenge	• Update from the Business Development Manager	Liz Ball - Accepted
	Selection of Scrutiny Review Topic	Review	• To discuss and select a topic for the Scrutiny Review • What we want to look at • Who we want to see	Committee members
	List of key decisions	Monitor and challenge	• To consider the list of key decisions	Sue Broadhead – Overview and Scrutiny Manager

29th July, 2015	CANCELLED			
16th September, 2015	Customer Services Transformation	Monitor and challenge	• To consider how the service will meet the Corporate Priority to increase customer confidence and satisfaction with Council services and improve customer contact and access to information	Jane Foley – AD Customer Services and Improvement - Accepted
	Revenue Strategy	Monitor	• To consider an update on progress	Jane Foley AD – Customer Service and Improvement - Accepted
	Media Communications	Monitor and challenge	• To consider how the Council communicates with the Media	Scott Chambers – Communications Manager/ Councillor A Powell in attendance - Accepted
	Extract from Standards Committe		• To consider a recommendation from Standards Committee	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Review – Performance Related Pay	Review	• To receive a scene setting presentation from lead officer • To agree the Project Plan and timetable • Members to consider the questions they want to ask stakeholders	Lead Officer – Paul Hackett – Director of Transformation Accepted

	Human Resources	Monitor and challenge	• To consider an overview of the role of Human Resources within the organisation	Sarah Gordon – Acting Human Resources Manager
	List of key decisions	Monitor and challenge	• To consider the list of key decisions	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	• To consider the Committees' work programme	
11th November, 2015	CANCELLED			
9th December, 2015 (Rearranged meeting)	Performance Related Pay		• To consider any conclusions	
	Administrative Arrangements and joint officers		• To consider a further review topic	
6th January, 2016	Administrative Arrangements and joint officers		• Consideration of data/evidence	
	Whistle blowing Policy		• To consider the Councils Whistle blowing Policy that is being reviewed by Standards Committee and input into the process	Sarah Sternberg – Assistant Director Governance and Monitoring Officer will be in attendance
3RD February, 2016 (Rearranged meeting)	Administrative Arrangements and joint officers		• Interviews	
9th March, 2016	Review	Challenge	• Triangulations of Evidence	Committee Members/ Overview and Scrutiny Manager
	Investors In People		• An update on retaining accreditation against the Investor in People extended framework and progress against improvement action plan	Janice Baltrop-Invited awaiting response

13th April, 2016	Draft Scrutiny Review Report	Review	• To finalise the scrutiny review report	
	Strategic Alliance People Strategy and action plan	Monitor and challenge	• To consider progress	To be invited
	ICT Update	Monitor and challenge	• To consider an update from the ICT Manager	Nick Blaney in attendance - Accepted
	Transformation Programme	Monitor and challenge	• To receive an update on progress	Paul Hackett -Joint Executive Director – Transformation and Jane Foley – Assistant Director of Customer Services and Improvement - Accepted
	Monitoring of O&S recommendations	Monitor	• To monitor the implementation of previous committee and review recommendations	Sue Broadhead – Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	• To consider the list of key decisions	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	• To consider whether the Committees' work programme has been completed at year end	

Organisation Scrutiny Committee Work Programme 2015-16