

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

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INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.ne-derbyshire.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet members and their responsibilities are as follows:

Councillor J Austen	
Councillor N Barker	- Portfolio Holder for Human Resources, Training and Member Development
Councillor G Baxter MBE	- Leader and Portfolio Holder for Building a Better Council
Councillor M Gordon	- Portfolio Holder for Environment (including Licensing and Sustainable Waste Management, Planning Policy and Economic Growth)
Councillor Mrs E A Hill	- Deputy Leader and Portfolio Holder for Housing Strategy and Social Inclusion (Supported by Councillor J Austen)
Councillor P R Kerry	- Portfolio Holder for Economy, Finance and Regeneration
Councillor L Robinson	- Portfolio Holder for Community Safety and Health (including Anti Social Behaviour and Health)
Councillor T Williams	- Portfolio Holder for Information Technology, E-Information and Asset Management

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for the meetings of Cabinet in 2015/2016 are as follows:

2015 -	10 June	2016 -	13 January
	8 July		10 February
	5 August		9 March
	2 September		6 April
	30 September		4 May
	28 October		
	25 November		
	16 December		

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Future Development Proposals</p> <p>Proposals in respect of housing regeneration work in the District over a one to three year period in respect of non-traditional housing types.</p>	Cabinet	August 2015	Report of Councillor Mrs E A Hill, (supported by Councillor J Austen) Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion (including Adaptations, Affordable Housing and Decent Homes, Supporting People, Older People, People with Disabilities, Young Persons and Equality and Diversity).	Yes – likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Exempt under Paragraph 3 of Schedule 12 of the Local government Act 1972 (as amended).
<p>Medium Term Financial Plan 2015/16 to 2017/18</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery in respect of 2015/16 and 2017/18, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	July 2015	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Management of Corporate Debt – Write Off of Outstanding Amounts To write off outstanding arrears.	Cabinet	July 2015	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more	Exempt paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 (as amended).
Asset Management Strategy and Plan 2014-2017: Non Housing Property and Land To approve the Council's Asset Management Strategy for 2014/2017 in respect of its own property/land transactions.	Cabinet	July 2015	Report of Councillor T Williams, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more and could have a significant impact on two or more wards in the District.	Public
Future Regeneration Options Currently Under Consideration To seek, in principle, approval to progress schemes.	Cabinet	July 2015	Report of Councillor Mrs E A Hill, (supported by Councillor J Austen) Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion (including Adaptations, Affordable Housing and Decent Homes, Supporting People, Older People, People with Disabilities, Young Persons and Equality and Diversity.	Yes – likely to result in savings or expenditure of £50,000 or more and could have a significant impact on two or more wards in the District.	Exempt paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Regeneration and Development Schemes</p> <p>To update Cabinet on current regeneration schemes in the District.</p>	Cabinet	July 2015	Report of Councillor Mrs E A Hill, (supported by Councillor J Austen) Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion (including Adaptations, Affordable Housing and Decent Homes, Supporting People, Older People, People with Disabilities, Young Persons and Equality and Diversity.	Yes – likely to result in savings or expenditure of £50,000 or more and could have a significant impact on two or more wards in the District.	Public
<p>Single Fraud Investigation Service</p> <p>To update Members concerning the current position with respect to the creation of the Single Fraud Service and to outline the options available to the Council to ensure that it retains sufficient capacity and expertise to effectively manage the risk of fraud against the Council.</p>	Cabinet	July 2015	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Tender for Maintenance of Telephony To enable the consideration of tenders submitted in respect of the maintenance of the Council's telephony system	Cabinet	July/August 2015	Report of Councillor G Baxter MBE, Leader and Portfolio Holder with Responsibility for Building a Better Council.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12 of the Local Government Act 1972 (as amended).
A61 Corridor Strategy To enable Cabinet to consider a Strategy in respect of the A61 Corridor	Cabinet	July 2015	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment.	Yes – likely to result in savings or expenditure of £50,000 or more.	Public
Update on the position of disposal of land at Alma Road, North Wingfield To enable Cabinet to consider an offer to purchase land at Alma Road, North Wingfield	Cabinet	July 2015	Report of Councillor T Williams, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management.	Yes – likely to result in savings or expenditure of £50,000 or more.	Exempt under Paragraph 3 of Schedule 12 of the Local Government Act 1972 (as amended).

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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