

**ORGANISATION SCRUTINY COMMITTEE
WORK PROGRAMME 2015/16**

Wednesday at 3:00 pm

MEETING DATE	AGENDA ITEMS	SCRUTINY ACTIVITY	WHAT WILL IT COVER	UPDATE/COMMENTS
17th June, 2015	Remit of the Committee		<ul style="list-style-type: none"> • Scene setting – the terms of reference for the committee • How the Committee operates • Previous reviews recently undertaken • How reviews are undertaken 	Sue Broadhead – Overview and Scrutiny Manager
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the draft work programme 	Sue Broadhead – Overview and Scrutiny Manager
	Transformation Programme	Monitor and challenge	<ul style="list-style-type: none"> • Overview of the Transformation Programme by the Director of Transformation 	Paul Hackett
	Business Development	Monitor and challenge	<ul style="list-style-type: none"> • Update from the Business Development Manager 	Liz Ball

	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> • To discuss and select a topic for the Scrutiny Review • What we want to look at • Who we want to see 	Committee members
	List of key decisions	Monitor challenge and	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Broadhead – Overview and Scrutiny Manager
29th July, 2015	Scrutiny Review	Review	<ul style="list-style-type: none"> • To receive a scene setting presentation from lead officer • To agree the Project Plan and timetable • Members to consider the questions they want to ask stakeholders 	Lead Officer
	Investors In People		<ul style="list-style-type: none"> • An update on retaining accreditation against the Investor in People extended framework 	

	Customer Services Transformation	Monitor and challenge	<ul style="list-style-type: none"> To consider how the service will meet the Corporate Priority to increase customer confidence and satisfaction with Council services and improve customer contact and access to information 	Jane Foley – AD Customer Services and Improvement
	Revenue Strategy	Monitor	<ul style="list-style-type: none"> To consider an update on progress 	Jane Foley AD – Customer Service and Improvement
	Strategic Alliance People Strategy and action plan	Monitor and challenge	<ul style="list-style-type: none"> To consider progress 	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	
16th September, 2015			<ul style="list-style-type: none"> Interviews 	
11th November, 2015			<ul style="list-style-type: none"> Interviews 	

6th January, 2016	Review	Challenge	Triangulations of Evidence	
	ICT Update	Monitor and challenge	To consider an update from the ICT Manager	Nick Blaney
	TBC			
9th March, 2016	Draft Scrutiny Review Report	Review	<ul style="list-style-type: none"> To finalise the scrutiny review report 	committee
	Transformation Programme	Monitor and challenge	<ul style="list-style-type: none"> To receive an update on progress 	Paul Hackett -Joint Executive Director - Transformation
	TBC		•	
	TBC		•	
	TBC		•	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	
13th April, 2016	TBC		•	
	TBC		•	
	TBC		•	
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Broadhead – Overview and Scrutiny Manager

	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider whether the Committees' work programme has been completed at year end 	

Organisation Scrutiny Work Programme 2015-2016