

Monitoring of Scrutiny Recommendations - 2016/17

<u>COMMITTEE MAKING RECOMMENDATION</u>	<u>RECOMMENDATION</u>	<u>DATE OF COMMITTEE</u>	<u>TO BE ACTIONED BY</u>	<u>OUTCOMES OF RECOMMENDATION</u>
Audit and Corporate Governance	<ul style="list-style-type: none"> • Notes the report on the summary of progress on the annual internal audit plan 2015/16. • Requests that the Assistant Director Property and Estates attend the Committee in July 2016 to discuss the marginal audit report on Commercial and Industrial Property Rents. • Requests that the Committee be provided with information on the level of investment in the Council's Commercial and Industrial Properties and Estates. 	19 th May, 2016	Assistant Director Property and Estates	
Audit and Corporate Governance	<ul style="list-style-type: none"> • The outcome of the review of the Internal Audit 	19 th May, 2016	Executive Director Operations	

	<p>Charter be noted.</p> <ul style="list-style-type: none"> • The updated Internal Audit Charter be agreed. • The agreed Internal Audit Charter be reviewed in two years time or sooner in the event of any significant changes being made to the Public Sector Internal Audit Standards. 			
Audit and Corporate Governance	<ul style="list-style-type: none"> • The Committee agreed that the Annual Governance Statement which is to form part of the Council's Statement of Accounts was a correct reflection of the Council's Governance arrangements. • Having reviewed the effectiveness of the Governance framework the Committee's agreement that the Council's Governance and Internal Control arrangements are fit for purpose be noted. • The Code of Corporate Governance which would 	19 th May, 2016	Executive Director Operations	

	<p>be prepared in light of the updated CIPFA/SOLACE guidance will be brought to the next meeting of this Committee.</p> <ul style="list-style-type: none"> • The Committee requests a further update on the progress within Health and Safety following the outcome of the external review. 			
Communities	<p>That the Communities Scrutiny Committee would undertake a Scrutiny Review on Town Centre Environments and their impact on Community Safety in 2016/17. Following a scoping meeting between the Overview and Scrutiny Manager, Chair and Vice Chair of the Committee, and the Lead Officer for that service a draft project plan would be submitted to the Committee for approval.</p>	3 rd June, 2016	Overview and Scrutiny Manager	Scoping meeting held on 6 th July, 2016 and project plan approved by committee 29 th July, 2016 COMPLETE
Communities	<ul style="list-style-type: none"> • The Committee noted the 	3 rd June, 2016	Overview &	Governance Manager

	<p>update.</p> <ul style="list-style-type: none"> • A presentation be given at full Council on East Midlands Ambulance Service. • That this item be considered for a future District/Parish Forum. • The Overview and Scrutiny Manager to keep an information link with East Midlands Ambulance Service to enable the Committee to keep up-to-date and pick up on any emerging issues or concerns. 		Scrutiny Manager	<p>informed and arrangements being made to include on a future Council Meeting (31st October, 2016) and at a future District/Parish (30/11/16)</p> <p>COMPLETE</p>
Communities	<ul style="list-style-type: none"> • That the Committee noted the discussion on Safeguarding. • That the CSE Co-ordinator from Derbyshire County Council be invited to Attend a future meeting to further discuss safeguarding issues. 	3 rd June, 2016	Overview & Scrutiny Manager	Hold pending amount of items already on work programme. To be fitted in at a future date on new work programme
Communities	Councillor Tite, Vice Chair of	3 rd June, 2016		Agreed change of start

	<p>the Committee, requested that the Committee consider whether future meetings could commence at 1.00 pm instead of 1.30 pm.</p> <p>Subject to no issues from other Members of the Committee, the next meeting of the Communities Scrutiny Committee would take place on Friday, 29 July 2016 at 1.00 pm in Chamber 1.</p>			time and members informed. COMPLETE
Organisation	<ul style="list-style-type: none"> • That the Scrutiny Review topic be chosen at the next meeting of the Organisation Scrutiny Committee following the outcome of the administrative arrangements action plan to be submitted to Cabinet on 3 August 2016. • That a copy of the Staff Survey be made available to members of the Committee before its distribution to staff. 	29 th June, 2016	Overview and Scrutiny Manager/Members	<p>Action plan accepted by Cabinet and Scrutiny Topic (Health and Wellbeing) chosen.</p> <p>Copy of survey sent to the Committee</p> <p>COMPLETE</p>

Organisation	<p>That the Organisation Scrutiny Committee's Draft Work Programme for 2016/17 be noted.</p> <p>(2) That the Assistant Director – HR and Payroll provide a staff sickness update quarterly for the Committee.</p>	29 th June, 2016	Overview and Scrutiny Manager/ Assistant Director HR & Payroll	Scheduled March, 2017 COMPLETE
Growth	<ul style="list-style-type: none"> That an earlier meeting date than already scheduled be arranged for the Chief Executive to attend the Committee to provide an update on the business prospectus and growth agenda to provide a steer for the committees review topic 2016/17 	7 th July, 2016	Overview and Scrutiny Manager	Meeting held on 1 st September, 2016 COMPLETE
Growth	<ul style="list-style-type: none"> That the Planning Policy Manager be invited to the next meeting to update the Committee on progress of the Local Plan 	7 th July, 2016	Overview and Scrutiny Manager	Invited to next meeting but deferred due to length of meeting. A briefing note was provided instead. COMPLETE
Audit and Corporate	<ul style="list-style-type: none"> he Committee requests 	14 th July, 2016	Executive Director Operations /	

Governance	<p>that the Assistant Director Economic Growth attend a future meeting of the Committee to discuss the Council's plans for attracting new businesses and growing business rates income.</p> <ul style="list-style-type: none"> • The minute for this item be submitted to the next meeting of the Cabinet. • The Committee notes the report on the Financial Outturn 2015/16. 		Assistant Director Economic Growth	
Organisation	<ul style="list-style-type: none"> • That the Organisation Scrutiny Committee agree to hold various focus groups on staffing issues and possibly look at an external facilitator for the groups for its 2016/7 Scrutiny Review topic 	27 th July, 2016	Overview and Scrutiny Manager	COMPLETE
Communities	<ul style="list-style-type: none"> • None 	29 th July, 2016		

Growth	<ul style="list-style-type: none"> That Growth Performance Indicators be sent to Committee six monthly 	1 st September, 2016	Overview and Scrutiny Manager	On 1 st December, 2016 agenda then six monthly COMPLETE
Growth	<ul style="list-style-type: none"> That a review scoping meeting be held between the Overview and Scrutiny Manager, the Chair and Vice-Chair of the meeting and the Lead Officer for the Service to discuss the suggestion raised by the Committee as a potential review topic 	1 st September, 2016	Overview and Scrutiny Manager/Members	Meeting held 19 th September, 2016 COMPLETE
Growth	<ul style="list-style-type: none"> That the Planning Policy Manager prepare a briefing note for the Committee on the Local Plan Update 	1 st September, 2016	Overview and Scrutiny Manager	COMPLETE
Audit and Corporate Governance	<ul style="list-style-type: none"> That the Committee note the report from KPMG And approve the letter of representation and authorise the Chair of ACGC and the CFO to sign the letter on behalf of the Council 	22 nd September, 2016	Director of Operations	

Audit and Corporate Governance	<ul style="list-style-type: none"> • That the committee approve the audited statement of accounts 2015/16 • Delegated powers be granted to CFO following consultation with chair or Vice Chair of ACGC to agree any changes which may be necessary in order to ensure the finalisation of the external audit currently being concluded by the Council's external auditors KPMG to ensure completion of the statement of accounts by 30th September 2016 		Director of Operations	
Communities	<ul style="list-style-type: none"> • Consideration be given to including an item on a future District and Parish Liaison Group on the Crime Statistics System and to raise awareness of it to Members 	23 rd September, 2016	Overview and Scrutiny Manager	Raised with Democratic Services. Being considered for a future District/Parish Conference COMPLETE

	<ul style="list-style-type: none"> Consideration be given to including an article in NEDi news on the role of the Community Safety Partnership and how to contact the Community Safety Partnership team 			Community Safety Partnership officer advised. Confirmed that an article has been put on the intranet and internet. She also advised that there is a CSP item in every edition of the News. COMPLETE
Communities	<ul style="list-style-type: none"> That the Overview and Scrutiny Manager invite the Chair of Licensing, appropriate Officers and the Executive Director - Transformation to a special meeting to discuss issues around CCTV in taxis and also to discuss other issues arising from recommendations from the Scrutiny Review 	23 rd September, 2016	Overview and Scrutiny Manager	COMPLETE
Growth	<ul style="list-style-type: none"> That the members of the committee in principle fully 	6 th October, 2016	Overview and Scrutiny Manager/	Officer notified. COMPLETE

	<p>supported the concept of setting up a Joint Venture Company</p> <ul style="list-style-type: none"> Request that the AD – Property and Estates feeds back to the Committee on progress of the Joint Venture Company in due course 		AD – Property and Estates	
	<ul style="list-style-type: none"> That a quick review be undertaken by the Committee on improvements to the A61 road network including issues with the road in terms of the Local Plan and the impact of housing 	6 th October, 2016	Overview and Scrutiny Manager/Members	COMPLETE
Organisation	<ul style="list-style-type: none"> Requests the AD of HR and Payroll to provide the Committee with the full results of the Employee Survey 	19 th October, 2016	Overview and Scrutiny Manager	Requested – not yet received
Organisation	<ul style="list-style-type: none"> That the Organisation Scrutiny Committee would facilitate the focus groups 	19 th October, 2016	Overview and Scrutiny Manager	COMPLETE

	independently and a further discussion would take place between the Overview and Scrutiny Manager, the Chair and Vice Chair of the Committee regarding the operation of the staff focus groups			
Communities	<ul style="list-style-type: none"> That the Committee still were of the opinion that the unaccepted recommendation on a 'Mechanism for identifying people with mental health conditions failing to respond to contact from the Council' needed to be revisited to see how far the Council had come with that recommendation and also how the information is flagged up, recorded and shared where necessary. The Overview and Scrutiny 	18 th November, 2016	Overview and Scrutiny Manager	COMPLETE –May be considered further in the new work programme for 2017/18

	Manager was requested in the first instance to clarify with Rykneld Homes how they dealt with this issue.			
Communities (special)	<ul style="list-style-type: none"> That the Committee recommends that the Licensing Committee consider further work to be undertaken in reviewing the Taxi Licensing Policy to make CCTV in taxis compulsory 	28 th November, 2016	Overview and Scrutiny Manager	COMPLETE
Audit and Corporate Governance	<ul style="list-style-type: none"> That the Committee request that the Communities Scrutiny Committee considers the concerns raised over flytipping in the district and also asked if the Council was receiving value for money through the 5/60 programme due to an increase in child hood obesity in NED 	24 th November, 2016	Director of Operations	
Audit and Corporate	<ul style="list-style-type: none"> That Officers consider the 	24 th November, 2016	Director of	

Governance	work programme and meeting schedule in order to allow reports to be considered by ACGC in a timely manner before their submission to Cabinet		Operations	
Audit and Corporate Governance	<ul style="list-style-type: none"> That the ACGC performed in line with the CIPFA/SOLACE requirements, with a limited number of areas of weakness identified which will be addressed at future meetings 	24 th November, 2016	Director of Operations	
Growth	<ul style="list-style-type: none"> That the List of Key Decisions Issue No 54 be be noted and the queries raised would be actioned by the Governance Team 	1 st December, 2016	Governance Team	COMPLETE
Organisation	<ul style="list-style-type: none"> None 	4 th January, 2017		
Communities	<ul style="list-style-type: none"> None 	13 th January, 2017		
Growth	<ul style="list-style-type: none"> None 	26 th January, 2017		
Audit and Corporate Governance	<ul style="list-style-type: none"> 	2 nd February, 2017		

Organisation	•	8 th March, 2017		
Communities	•	10 th March, 2017		
Growth	•	16 th March, 2017		
Audit and Corporate Governance	•	6 th April, 2017		
Communities	•	7 th April, 2017		
Organisation	•	12 th April, 2017		
Growth	•	13 th April, 2017		