Monitoring of Scrutiny Recommendations - 2015/16

COMMITTEE MAKING RECOMMENDATION	RECOMMENDATION	DATE OF COMMITTEE	TO BE ACTIONED BY	OUTCOMES OF RECOMMENDATION
Audit and Corporate Governance	• That the committee work programme be referred to Cabinet for its consideration • That a special meeting of the committee be convened to take in October for the purpose of undertaking the CIPFA/SOLACE self assessment document	28th May, 2015	Governance Manager/ Executive Director Operations	The committee work programme was supported by Cabinet at its meeting on 8th July 2015. COMPLETE The special meeting for the CIPFA/SOLACE self-assessment took place on 22 October 2015 COMPLETE
Audit and Corporate Governance	• That comments made by the committee in respect of significant governance issues be noted and incorporated prior to the final version being included	28th May, 2015	Executive Director of Operations	The committee's comments were incorporated into the final version of the Council's Accounts. COMPLETE

	within the Council's of Accounts • Committee recommend the amended code of Corporate Governance as set out in Appendix 2 to the report to Cabinet for approval • An item to be placed on a future Council meeting to help raise awareness of the Council's Code of Corporate Governance			The Code of Corporate Governance was approved by Cabinet at its meeting on 8th July 2015. COMPLETE The Code of Corporate Governance will be added to a future meeting of the Council to help raise awareness.
Audit and Corporate Governance	• That the report on Risk Management, Partnership Working and Strategic Risk Register be noted and the Committee's comments in respect of recruitment to key posts and the national graduate scheme be taken forward to Cabinet on 10th June 2015	28th May, 2015	Executive Director of Operations	The views of the Committee were submitted to Cabinet at its meeting on 10th June 2015. COMPLETE
Audit and Corporate	• That the report on key	28th May, 2015	Executive Director	Lead officers were

Governance	issues of financial governance be noted and the issue with regards to identifying a lead officer within the Action Plan in respect of debtors be addressed		of Operations	identified in respect of the Action Plan in the Key Issues in Financial Governance Report submitted to the committee on 24th September 2015. COMPLETE
Communities	• That the Committee would undertake a review on Environmental Despoilment pending the outcome of a scoping meeting.	12th June, 2015	Overview and Scrutiny Manager	Scoping meeting held on 6th July, 2015. Environmental Despoilment review confirmed COMPLETE
Communities	• That Councillor L Blanshard be nominated to sit on the Healthy NED partnership on behalf of the Committee	12th June, 2015	Overview and Scrutiny Manager	Nomination recommendation submitted to Democratic. Confirmed. COMPLETE
Growth	• That the Committee undertake a scrutiny review on Vacant Land pending the outcome of a scoping meeting	16th June, 2015	Overview and Scrutiny Manager	Scoping meeting held on 13th July, 2015. Vacant Land review confirmed COMPLETE
Organisation	• That forming a positive relationship with the media	17th June, 2015	Overview and Scrutiny Manager	Added to work programme and an invite to the next

	and using the media in a useful way be added to the Work Programme			meeting to Councillor A Powell and Scott Chambers Communications Manager has been sent. Both attended the meeting to discuss further on 16th September, 2015 COMPLETE
Organisation	• That the Committee undertake a review into Human Resources pending the outcome of a scoping meeting	17th June, 2015	Overview and Scrutiny Manager	Scoping meeting held on 7th July, 2015. Agree the reviews focus would be Performance Related Pay COMPLETE
Audit and Corporate Governance	• That the Audited Statement of Accounts 2014/15 be brought to this Committee at its meeting on 24th September 2015 for approval on behalf of the Council • That the Accounts of the council's partners, namely the Chesterfield and district Crematorium and Rykneld	25thJune,2015		The Audited Statement of Accounts 2014/15 were approved by the Committee at its meeting on 24th September 2015 . COMPLETE The Accounts of Chesterfield and District Crematorium and Rykneld Homes will be submitted to

	Homes be brought to this committee in future years • That the Committees thanks be conveyed to staff involved in the preparation of the Draft Accounts			the Committee in future years. The Committees thanks were conveyed to the staff involved in the preparation of the Accounts. COMPLETE
Audit and Corporate Governance	• That the report on key issues of financial governance be noted and that the issue as regards identifying a lead officer in the action plan in respect of arrears be addressed in the next report	25thJune,2015	Executive Director of Operations	Lead officers were identified in respect of the Action Plan in the Key Issues in Financial Governance Report submitted to the committee on 24th September 2015. COMPLETE
Communities	• That the Action plan from the Scrutiny Review of Welfare Reforms be signed off	31st July, 2015	Overview and Scrutiny Manager	Review signed off COMPLETE
Communities	• That a response be forwarded to Cabinet regarding the decision not	31st July, 2015	Overview and Scrutiny Manager	Letter sent 1st September, 2015

	to accept the recommendation for 'exploring a mechanism for identifying people with mental health conditions who were failing to respond to contact from the Council'			Chased with Democratic on 23rd October, 2015 Director of Transformation to provide an update on 8th April, 2016
Communities	• That the Committee undertake an additional review into Safeguarding Arrangements and that the work programme be amended to accommodate the additional work.	31st July, 2015	Overview and Scrutiny Manager	Work programme amended and an additional meeting arranged on 30th October, 2016 COMPLETE
Growth	• That the review project plan be amended to include garage sites	4th August, 2015	Overview and Scrutiny Manager	Project plan amended and confirmed by Committee 22nd September, 2015 COMPLETE
Growth	• That the action plan of the Scrutiny review of Tourism be signed off	4th August, 2015	Overview and Scrutiny Manager	Review signed off COMPLETE
Organisation	• That the organisation Scrutiny Committee recommends:	16th September, 2015	Overview and Scrutiny Manager	Recommendation sent to SAMT

	• That further consideration be given to how staff could be briefed on dealing with the media, both Councillor Powell and the Communications Manager offered to assist in this • That a regular item be included on the SAMT agenda regarding Media Relations/Communications			
Organisation	• That the Project Plan and Timetable be altered to include a site visit prior to stakeholder interviews being held	16th September, 2015	Director of Transformation/Overview and Scrutiny Manager	COMPLETE – Approach made to Oxford Council but unsuccessful
Growth	• None	22nd September, 2015		
Audit and Corporate Governance	• That an update on recommendations arising from the Health and Safety Audit be reported to all future meetings of the Committee until the issues	24th September,2015	Internal Audit Consortium/ Executive Director - Operations	The Executive Director Operations provided an update to the Committee on 26th November 2015 on the progress against the recommendations in

	identified are resolved.			relation to the Health and Safety audit report. A further report will be taken to a future meeting.
Communities	• That following the restructure of the Neighbourhoods Team at Rykneld Homes a list of key officer contacts be forwarded onto Members	25th September,2015	Director of Regeneration	Reminder email sent by O&A Manager 22 October, 2015
Audit and Corporate Governance	• None	22nd October 2015		
Communities	• None	30th October, 2015		
Communities	• None	20thNovember, 2015		
Growth	• None	24th November, 2015		
Audit and Corporate Governance	• The Committee requests that internal audit undertake an evaluation of the use of consultants and agency staff within the Council and bring a report	26th November, 2015	Interim Head of the Internal Audit Consortium	A report will be taken to the next meeting of the Committee in April 2016.

	to the next meeting.			
Organisation	• Performance Related Pay – That the Overview and Scrutiny Manager put together a briefing report from the conclusions reached by the Committee • That the briefing report to include that if the Council decided to appoint a consultant in the future to assist the Council in considering implementing performance related pay within the Authority, the Committee wished to have input into the consultant's brief and terms of reference	9th December, 2015	Overview and Scrutiny Manager	
Organisation	• That Human Resources be requested to supply the Committee with data on	9th December, 2015	Overview and Scrutiny Manager	COMPLETE

	sickness absence, numbers of staff leaving the Authority, levels of overtime undertaken, use of agency/consultants, recruitment and retention information, exit interview data and appraisals to the Committee in its review • That the review timetable be amended to include consideration of the data requested at its meeting on 6th January, 2016			
Organisation	• That the Committee request an update from the Member for Information Technology, E Information and Asset Management on the position of the disposal of freehold land in respect of sites in Clay Cross	9th December, 2015	Overview and Scrutiny Manager	COMPLETE
Organisation	• That the Whistle blowing	9th December, 2015	Overview and	COMPLETE

	Policy be brought to the next meeting on 6th January, 2016		Scrutiny Manager	
Organisation	• That the Assistant Director Governance and Monitoring Officer would consider the issues and comments raised by Members and these would be considered as part of the review of the Whistle blowing Policy at the next Standards Committee in March 2016	6th January, 2016	Assistant Director Governance and Monitoring Officer	COMPLETE
Organisation	• That information requested in connection with the Committees review as detailed in the minutes be provided for the next meeting on 3rd February, 2016	6th January, 2016	Overview and Scrutiny Manager/Human Resources	COMPLETE – HR representative and Director of Transformation attended the meeting

	• representative from Human Resources attend the Committee to answer questions on the data			
Growth	• That a written report update on the Housing Strategy action plan be provided from the Private Sector and Housing Options Manager	12th January, 2016	Private Sector and Housing Options Manager	Report requested 13th January, 2016 and provided by the Private Sector and Housing Options Manager. COMPLETE
Growth	• That the item on Partnerships be deferred to a future meeting	12th January, 2016	Overview and Scrutiny Manager	Item included on the agenda for 5th April, 2016 COMPLETE
Communities	• None	15th January, 2016		
Organisation	• None	3rd February, 2016		
Audit and Corporate Governance	• A further report on target T10 – To develop a series of strategies and plans to	4th February, 2016	Executive Director Operations/ Executive Director – Transformation	The report is being prepared for the next meeting.

	support the ambition of a sustainable leisure service by March 2016 – be brought to this Committee at its next meeting			
Audit and Corporate Governance	• The Committee requests Cabinet make the adoption of a District Council Local Plan at the earliest opportunity a key corporate priority for the Council.	4th February, 2016	Executive Director – Operations	Cabinet considered and agreed the Committee's request at its meeting on 9 March 2016. COMPLETE
Growth	• That following triangulation of the evidence a review report be produced for the Committee to consider	8th March, 2016	Overview and Scrutiny Manager	Ongoing
Growth	• That the Working with Town and Parish Councils Action Plan be signed off	8th March, 2016	Overview and Scrutiny Manager	COMPLETE
Organisation	•	9th March, 2016	Overview and	To be considered as part of

	That Vacancy Lag within the Council be considered after May 2016for inclusion on the work programme in the new municipal year		Scrutiny Manager	work programming after May, 2016
Organisation	• That the findings of the review be incorporated into a report for the Committees consideration	9th March, 2016	Overview and Scrutiny Manager	Ongoing
Communities	• None	11th March, 2016		
Growth	•	5th April, 2016		
• **Communities**	•	8th April, 2016		
• **Organisation**	•	13th April, 2016		
• **Audit and Corporate Governance**	•	21st April, 2016		