

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT

DRAFT PROJECT PLAN

<u>NAME OF COMMITTEE:</u> Growth	<u>SCRUTINY OFFICER:</u> Sue Broadhead
SUBJECT TO BE REVIEWED	Vacant Land
REASON(S) FOR THE REVIEW	To support the Council's Growth Agenda in ensuring the Council is best placed to maximize the benefits of its land assets
IDENTIFY APPROPRIATE CORPORATE OBJECTIVES	<ul style="list-style-type: none"> • Unlocking Development Potential • Enabling Housing Growth
TERMS OF REFERENCE	<ul style="list-style-type: none"> • To undertake a review of how the Council manages its land assets • To consider options available to the Council to maximize the benefits of its land assets
AIMS AND OBJECTIVES OF REVIEW	<ul style="list-style-type: none"> • To review how the Council identifies land available for development , disposal or retention within the district and the decision making framework that support this • To identify any opportunities for improvement
KEY ISSUES	<ul style="list-style-type: none"> • Are we getting the best use of our land assets • What barriers do we have to deal with • Have we got a robust Strategy in place

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	16 th June, 2015		
Finish	8 th March, 2016		
Report	5 th April, 2016		

METHOD(S) OF REVIEW:	<ul style="list-style-type: none"> • Interviews with stakeholders • Questionnaires • Desk top research • Consideration of relevant documents and strategies/policies • Site Visits
IMPLICATIONS: (legislative, regulatory, etc)	
DOCUMENTARY EVIDENCE: (Internal/External)	<ul style="list-style-type: none"> • Asset Management Plan • Disposal/ Acquisitions Policy • List of sites identified by Local Plan • Minutes of relevant Council Committees • Minutes of Bolsover Asset Management Group • Minutes and associated reports of NEDDC Asset Management Group. • Details of Garage Sites
WITNESSES:	<ul style="list-style-type: none"> • Councillor P Williams - Portfolio Holder- Asset Management • Brian Mason - Director of Operations • James Arnold - Assistant Director of Planning and Environment • Adrian Kirkham -Planning Services Manager • Helen Fairfax - Planning Policy Manager • John Knight - Senior Estates and Valuation Officer • Sue Cooper - Estates Officer • Niall Clark - Director of Regeneration and Development • Allison Westray Chapman - Assistant Director - Economic Growth • Rebecca Slack - Housing Strategy and Enabling Manager • Matt Broughton - Commercial Properties and Developments Manager • Legal representative • Councillors - local knowledge
CONSULTATION/ RESEARCH:	Best practice in other authorities
SITE VISITS	TBC

PROJECT OUTCOMES

CONCLUSIONS:	
RECOMMENDATIONS:	
CABINET CONSIDERED:	
OUTCOME:	
FOLLOW UP:	
REVIEW OF PROCESS/COMMENTS:	
SIGNED OFF BY CHAIR:	
DATE:	