

**GROWTH SCRUTINY COMMITTEE**  
**WORK PROGRAMME 2015/16**  
**Tuesdays at 10:00 am**

MEETING DATE	AGENDA ITEMS	SCRUTINY ACTIVITY	WHAT WILL IT COVER	UPDATE/COMMENTS
16 <sup>th</sup> June, 2015	Remit of the Committee		<ul style="list-style-type: none"> <li>• Scene setting – the terms of reference for the committee</li> <li>• How the Committee operates</li> <li>• Previous reviews recently undertaken</li> <li>• How reviews are undertaken</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager
	Draft Work Programme		<ul style="list-style-type: none"> <li>• To consider the draft work programme</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To discuss and select a topic for the Scrutiny Review</li> <li>• What we want to look at</li> <li>• Who we want to see</li> </ul>	Committee members
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> <li>• To update on progress following the consultation exercise</li> </ul>	Helen Fairfax – Planning Policy Manager
	Employment and Skills Update	Monitor and challenge	<ul style="list-style-type: none"> <li>• To consider an update on progress</li> </ul>	Jane Weston – Employment and Skills Officer
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager

<b>4<sup>th</sup> August, 2015</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>• To receive a scene setting presentation from lead officer</li> <li>• To agree the Project Plan and timetable</li> <li>• Members to consider the questions they want to ask stakeholders</li> </ul>	Lead Officer	
	Working with Town and Parish Council Action Plan	Monitor	<ul style="list-style-type: none"> <li>• To consider the lead officers response to the Scrutiny Review</li> </ul>	Working with Town and Parish Council Action Plan	M
	Tourism Action Plan	Monitor	<ul style="list-style-type: none"> <li>• To consider a progress against the Scrutiny Review Action Plan</li> </ul>		
	Regeneration – The Avenue, Coalite site, former Biwaters site, Callywhite Lane	monitor and challenge	<ul style="list-style-type: none"> <li>• To consider an update on the progress of the developments</li> </ul>		
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Working with Town and Parish Council Action Plan	M
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committees' work programme</li> </ul>		

<b>22<sup>nd</sup> September, 2015</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
<b>24<sup>th</sup> November, 2015</b>			<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
<b>12<sup>th</sup> January, 2016</b>	Review	Challenge	<ul style="list-style-type: none"> <li>Triangulation of Evidence</li> </ul>	
	Economic Development and Housing Strategy	monitor and challenge	<ul style="list-style-type: none"> <li>To monitor progress of the strategy and action plan</li> </ul>	Rebecca Slack and Julian Cosgrove?
	Partnerships	monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on the Partnership team activities in support of growth</li> </ul>	Steve Lee – Strategic Partnership Co-Ordinator
	TBC		<ul style="list-style-type: none"> <li></li> </ul>	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	
<b>11<sup>th</sup> March, 2016</b>	Growth Agenda	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on progress of the growth strategy</li> </ul>	Chief Executive

	Local Enterprise Partnerships/ Combined Authorities	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on progress</li> </ul>	Chief Executive
	Draft Scrutiny Review Report	Review	<ul style="list-style-type: none"> <li>To agree the draft scrutiny report for submission to Cabinet</li> </ul>	
	Working with Town and Parish Council Action Plan	Monitor	<ul style="list-style-type: none"> <li>To consider progress against the Scrutiny Review Action Plan</li> </ul>	Matt Kane – Governance Manager
	TBC		<ul style="list-style-type: none"> <li></li> </ul>	
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	
<b>5<sup>th</sup> April, 2016</b>	Asset Management	Monitor	<ul style="list-style-type: none"> <li>To consider an update on action plan</li> </ul>	Grant Galloway –AD Property and Estates
	Planning Service	Monitor and Challenge	<ul style="list-style-type: none"> <li>To consider an update on the service</li> </ul>	James Arnold – AD Planning and Environmental Health
	TBC		<ul style="list-style-type: none"> <li></li> </ul>	
	TBC		<ul style="list-style-type: none"> <li></li> </ul>	
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Broadhead – Overview and Scrutiny

				Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the work programme has been completed at year end</li> </ul>	Sue Broadhead – Overview and Scrutiny Manager

Growth Scrutiny Work Programme – 0616