

15 May 2015

To: **All Members of the Council**

You are summoned to attend the Annual Meeting of the North East Derbyshire District Council to be held on **Tuesday, 26 May 2015 at 2.00 pm** in the Council Chamber, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.



Assistant Director – Governance and Monitoring Officer

**PLEASE NOTE:**

- 1 For members' information the following room arrangements have been made for Group Meetings prior to this Council meeting:  

Labour Group	-	Council Chamber
Conservative Group	-	Executive Meeting Room
- 2 This Council summons has been provided in hard copy while we await all members being provided with I-pad equipment.
- 3 At the start of the meeting the Chair for 2014/2015, Councillor Tracy Reader, will present a cheque for funds raised during her year in office to her chosen charity, Fairplay.

**A G E N D A**

1 **Election of Chair of the Council**

To elect the Chair of the Council for the 2015/16 Municipal Year.

Labour Group nomination: **TBC**

Conservative Group: **TBC**

## **2 Appointment of Vice-Chair of the Council**

To appoint the Vice-Chair of the Council for the 2015/16 Municipal Year

Labour Group nomination: **TBC**

Conservative Group nomination: **TBC**

## **3 Apologies for Absence**

## **4 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **5 To approve as a correct record and the Chair to sign the attached minutes of the following Council meetings:-**

- (a) Rents/Budget - 23 February 2015
- (b) Council Tax - 2 March 2015
- (c) Extraordinary - 1 April 2015

## **6 To approve as a correct record and the relevant Committee Chair to sign the minutes of the following Scrutiny Committee Meetings:-**

- (a) Healthy Communities & Well Being Scrutiny Committee - 6 March 2015
- (b) Economic Regeneration, Skills & Environment Scrutiny Committee - 10 March 2015
- (c) Safer Homes & Neighbourhoods Scrutiny Committee - 11 March 2015

Copies of the above minutes may be obtained at:- <http://www.ne-derbyshire.gov.uk/council-democracy/meetings-and-committees/scrutiny/>

## **7 To approve as a correct record and the relevant Committee Chair to sign the minutes of the following Licensing Sub-Committees:-**

- (a) Premises Licence - 9 June 2014
- (b) Taxi Licence - 17 June 2014
- (c) Scrap Metal Licence - 19 June 2014
- (d) Scrap Metal Licence - 15 August 2014
- (e) Taxi Licence - 28 October 2014
- (f) Premises Licence - 7 January 2015
- (g) Taxi Licence - 3 February 2015
- (h) Premises Licence - 9 March 2015
- (i) Premises Licence - 23 March 2015
- (j) Taxi Licence - 31 March 2015
- (k) Taxi Licence - 21 April 2015
- (l) Premises Licence - 5 May 2015

Copies of the above minutes may be obtained at:-  
<http://www.ne-derbyshire.gov.uk/council-democracy/meetings-and-committees>

## **8 Chair's Announcements (if any)**

**9 Chief Executive's Announcements (if any)**

## 10 Election of the Leader of the Council

To elect the Leader of the Council for a four year term.

## 11 Cabinet 2015/16

The Leader will confirm his Cabinet Portfolio Members for 2015/16 as set out in the document – **TO FOLLOW**

## 12 Reports of the Scrutiny Chairs 2014/15

- (a) Annual Report 2014/15
- (b) Proposed Arrangements for Scrutiny at North East Derbyshire District Council – May 2015 onwards

### 13 Calculation of Political Balance and Allocation of Committee Seats

To consider the attached report of the Assistant Director – Governance and Monitoring Officer.

## 14 Appointment to Committees and Advisory Groups 2015/16

To decide on the appointment of members to committees and advisory groups for 2015/16. A document **(TO FOLLOW)** will set out the provisional nominations received from each political group.

## 15 Appointment of Chairs and Vice-Chairs of Committees

To decide on the appointment of Committee Chairs and Vice-Chairs for 2015/16. A document **(TO FOLLOW)** will set out details of the nominations received so far.

## 16 Appointment of Members to Outside Bodies

To decide on the appointment of members to outside bodies for the life of the Council. A document **(TO FOLLOW)** will set out the provisional nominations received so far.

## 17 Reports of the Monitoring Officer

- |     |                          |   |   |
|-----|--------------------------|---|---|
| (a) | Report No MO/01/15-16/SS | - | Review of the Constitution  |
| (b) | Report No MO/02/15-16/SS | - | Key Decisions Threshold and Decisions Taken Under Urgency         |
| (c) | Report No MO/03/15-16/SS | - | Disciplinary Process for Chief Officers and Deputy Chief Officers |

## 18 Minutes of meetings held between 18 February and 5 May 2015

The following meetings have taken place. To access these documents on the Council's website go to [www.ne-derbyshire.gov.uk/minute-book](http://www.ne-derbyshire.gov.uk/minute-book) (attached as **Appendix 18(1)** are instructions on how to use this facility).

	MEETING	DATE
(a)	Cabinet	18 February 2015 18 March 2015 15 April 2015
(b)	Strategic Alliance Joint Committee	24 February 2015
(c)	Standards Committee	26 February 2015 26 March 2015
(d)	Healthy Communities & Well Being Scrutiny Committee	6 March 2015
(e)	Licensing Sub-Committee (Pubs & Clubs)	9 March 2015 23 March 2015 5 May 2015
(f)	Economic Regeneration, Skills & Environment Scrutiny Committee	10 March 2015
(g)	Safer Homes & Neighbourhoods Scrutiny Committee	11 March 2015
(h)	Planning Committee	17 March 2015
(i)	Licensing Sub-Committee (Taxis)	31 March 2015 21 April 2015
(j)	Audit & Corporate Governance Scrutiny Committee	16 April 2015

Arrangements will be made to project an electronic copy of the above minutes onto the screens in the Council Chamber should any member have a specific question they wish to raise.

The Council previously decided to dispose with going through the minutes of previous meetings page by page and not to produce a hard copy of the Minute Book on condition that members could make a specific request for any set of minutes to the Governance Team.

***There are no recommendations within the above minutes requiring Council approval that are not already on the agenda.***

**19     Public Participation**

In accordance with Council Procedure Rule No 8 to allow members of the public to ask questions about the Council's activities for a period up to fifteen minutes. The replies to any such questions will be given by the appropriate Cabinet Member. Questions must be received in writing or by email to the Monitoring Officer five clear working days before the meeting.

**20     To answer any questions from Members asked under Procedure Rule No 9**

**21     To consider any motions from Members asked under Procedure Rule No 10**

**22     Reports of the Chair of the Standards Committee**

- (a) Annual Report of the Standards Committee 2014/2015
- (b) Future Arrangements for Independent Persons and Co-opted Members

**23     Report of the Portfolio Holder for Housing**

To consider the attached report on Local Authority Mortgage Scheme (LAMS).

**24     Chair's Urgent Business**

To consider any other matter which the Chair is of the opinion should be considered as a matter of urgency.

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