

**MINUTES OF COUNCIL MEETING HELD ON 14 JULY 2014****I N D E X**

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# **NORTH EAST DERBYSHIRE DISTRICT COUNCIL**

## **MINUTES OF THE MEETING OF THE COUNCIL**

**HELD ON 14 JULY 2014**

### **Present:**

Councillor Mrs T Reader .....		Chair
Councillor J Allsop		Councillor C Hunt
“ Mrs P Antcliff		“ P R Kerry
“ N Barker		“ H Laws
“ B Barnes		“ J D McGrory
“ G Baxter MBE		“ T J Moon
“ P Blackburn		“ D S Oxspring
“ G Butler		“ G P Ramshaw
“ A Cooper		“ B Ridgway
“ J A Dargue		“ Mrs J Ridgway
“ P Elliott		“ Mrs L Robinson
“ S Ellis		“ K G Savidge
“ Mrs A Foster		“ D Skinner
“ N Foster		“ Mrs C A Smith
“ K Gillott		“ L Stone
“ R Hall		“ M E Thacker
“ Mrs P Hemsley		“ Miss T Williams
“ Mrs E A Hill		“ J Windle
“ Mrs C D Huckerby		“ B Wright

### **144 Apologies for Absence**

Apologies for absence had been received from Councillors Mrs J Austen, Mrs A Blackburn, Mrs N C Dolby, Mrs C F Ellis, Miss M Emmens, Mrs J Hill, Mrs A Holmes, B Lewis, G Morley, P J Riggott and P Widdowson.

### **145 Declarations of Interest**

Members were requested to declare the existence and nature of any disclosable pecuniary interest and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

Councillor H Laws declared a Disclosable Pecuniary Interest in item 10 on the agenda, Review of the Chair of Planning Committee's Special Responsibility Allowance, arising from his position as Chair of the Planning Committee. He would leave the room prior to consideration of the item and not seek to influence the debate or vote thereon.

**146 Minutes of Previous Meetings**

**RESOLVED** – That the minutes of the meeting of the Council and Annual Council meetings on 19 May 2014 be approved as a correct record and signed by the Chair.

**147 Chair's Announcements**

The Chair began her announcements by reflecting on a busy previous month where, amongst other events, she had attended the Dronfield Scouts AGM and learnt that three of their scouts had recently become Queen's Scouts, an accolade shared by only nine others throughout Derbyshire.

Other events she had attended included the High Sheriff's Reception and Buxton Military Tattoo. Looking ahead, she would be attending a Young Voices concert at Pride Park as well as a commemorative tree planting ceremony at Eastwood Park in Calow.

The Chair was, herself, hosting a charity football tournament and fun day on Sunday, 17 August at Clay Cross Town FC. Entry was one pound. Teams from North East Derbyshire District Council, Rykneld Homes and Apollo would compete for a trophy and there would be a half time penalty shootout and plenty of other stalls and attractions on display.

This would be followed by the Annual Brass Band Festival on 13 September and, a week later, by the Civic Service and reception at Clay Cross Parish Church and Social Centre. Bucket collections would be held in Chesterfield Town Centre on Saturday 16<sup>th</sup> and 23<sup>rd</sup> August. This year the Chair's charity was Fairplay which helped with respite for children with disabilities.

Members were reminded of the upcoming licensing training and District Parish Liaison Group on 16 July.

**148 Public Participation**

In accordance with Council Procedure Rule No 8 members of the public were allowed to ask questions about the Council's activities for a period of up to 15 minutes.

No questions were asked at the meeting.

**149 Minutes of Council Meetings held between 13 May and 26 June 2014**

The following meetings had taken place between 13 May and 26 June 2014:

	<b>MEETING</b>	<b>DATE</b>
<b><u>Minute Book 7 (2013/14 Municipal Year)</u></b>		
(a)	Planning Committee	13 May 2014
(b)	Cabinet	14 May 2014
<b><u>Minute Book 1 (2014/15 Municipal Year)</u></b>		
(a)	Safer Homes & Neighbourhoods Scrutiny Committee	21 May 2014
(b)	Economic Regeneration, Skills & Environment Scrutiny Committee	27 May 2014
(c)	Standards Committee	28 May 2014
(d)	Audit & Corporate Governance Scrutiny Committee	29 May 2014 26 June 2014
(e)	Healthy Communities and Wellbeing Scrutiny Committee	30 May 2014
(f)	Licensing Sub-Committee (Pubs and Clubs)	9 June 2014
(g)	Planning Committee	10 June 2014
(h)	Cabinet	11 June 2014
(i)	Licensing Sub-Committee (Taxis)	17 June 2014
(j)	Licensing Sub-Committee (Scrap Metal)	19 June 2014
(k)	Joint ICT Committee	23 June 2014

There were no recommendations within the above meetings requiring Council approval that were not already on the agenda.

**RESOLVED** – That the minutes of the meetings held between 13 May and 26 June 2014 be received.

**150 Questions from Members**

No questions had been received from Members under Procedure Rule No 9.

**151 Motions on Notice from Members**

No motions had been received from Members under Procedure Rule No 10.

**152 ICT Security Awareness**

Council received a presentation from the Members' ICT and Training Officer around the importance of ICT security awareness.

Members were advised that the Council's ICT security was now governed by Public Services Network which was a UK Government programme seeking to unify the provision of network infrastructure across the public sector into an inter-connected network to increase efficiency and reduce expenditure.

The presentation covered the following areas:

- Internet guidelines;
- E-mail guidelines;
- Complex passwords;
- Infosec awareness;
- Social engineering.

Members were advised that access to internet and e-mail was predominantly for business purposes with only insignificant personal use permitted. If members wished to have access to apps then they should contact the ICT Team with a supporting business case. The importance of password security was emphasised. A new Members' ICT Charter would be brought to a future Cabinet meeting via the Member Development Working Group.

Council then observed a short film on some of the issues outlined in the presentation.

**RESOLVED** – That:

- (1) The presentation on ICT Security Awareness be noted.
- (2) The Members' ICT and Training Officer be thanked for his presentation and the information provided.

*Councillor H Laws withdrew from the meeting at this point in proceedings.*

**153 Review of the Chair of Planning Committee's Special Responsibility Allowance**

Council considered Report No ADGMO/18/14/MK of the Chair of the Independent Remuneration Panel which advised on a recent review of the Chair of Planning Committee's Special Responsibility Allowance and asked Council to decide whether it should be amended.

On 6 January 2014, Council resolved to reduce the size of Planning Committee from 33 to 18 members with effect from the Council meeting on 19 May 2014. As part of other changes, the Committee would comprise solely of non-executive members including a non-executive Chair. An Independent Remuneration Panel was convened to undertake a review of the Chair's Special Responsibility Allowance.

Details of that review were appended to the report. The Panel met on 28 April 2014 and resolved to recommend to Council that the Special Responsibility Allowance for the Chair of Planning Committee be £7,612. This report had been scheduled to come to Council on 19 May, however, owing to delays outside the Council's control members were not able to make a decision until now.

Due to the delay in giving notice of the recommendation it was proposed that any new allowance be backdated to 20 May 2014.

**RESOLVED** – That Council amends the existing Members' Allowance Scheme as follows to have effect from 20 May 2014:

- That the Special Responsibility Allowance for the Chair of Planning Committee be £7,612.

(Governance Manager)

**154 Appointment to Shared Services Scrutiny Committee**

**RESOLVED** – That Councillor B Wright be appointed to the Shared Services Scrutiny Committee in place of Councillor B Ridgway.

**155 Exclusion of Public**

**RESOLVED** – That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Paragraphs 1 and 3, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**156 Strategic Alliance: Senior Management Strategic Capacity**

Council considered a report of the Chief Executive which sought to delegate power to the Joint Appointments Panel to appoint a replacement to the position of Assistant Director – Finance and Revenues and Benefits and to

enable the Panel to appoint to any future vacancies which formed part of the Strategic Alliance Management Team, with the exception of statutory posts.

Members were reminded that at their last meeting they approved the creation of two new assistant director posts for Community Safety and Property and Estates and delegated power to appoint to them via a Joint Appointments Panel comprising members of both Bolsover and North East Derbyshire District Councils.

Since that meeting, the current Assistant Director – Finance and Revenues and Benefits had resigned and this report proposed that the vacancy be filled via the Joint Appointments Panel. The report further proposed that the Panel have power to appoint any future vacancies which formed part of the Strategic Alliance Management Team, with the exception of the statutory posts of Head of Paid Service, Section 151 Officer and Monitoring Officer.

**RESOLVED** – That delegated power be given to a Joint Appointments Panel, consisting of three members from Bolsover District Council and three members from the Appointments Committee of North East Derbyshire District Council, to appoint a replacement to the post of Assistant Director – Finance and Revenues and Benefits and to any future vacancies arising within the Strategic Alliance Management Team with the exception of the statutory posts of Head of Paid Service, Section 151 Officer and Monitoring Officer.

(Assistant Director – Human Resources and Payroll)  
(Paragraphs 1 and 3)

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