

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

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INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Assistant Director of Governance and Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.ne-derbyshire.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet members and their responsibilities are as follows:

Councillor N Barker	- Portfolio Holder for Human Resources, Training and Member Development
Councillor G Baxter MBE	- Leader and Portfolio Holder for Building a Better Council
Councillor M Gordon	- Portfolio Holder for Environment (including Licensing and Sustainable Waste Management, Planning Policy and Economic Growth) and Asset Management
Councillor E A Hill	- Deputy Leader and Portfolio Holder for Housing Strategy and Social Inclusion
Councillor P R Kerry	- Portfolio Holder for Economy, Finance and Regeneration and ICT
Councillor J Lilley	- Portfolio Holder for Community Safety, Equality & Diversity and Health (including Anti Social Behaviour) and Customer Care & Contact Centre

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director of Governance and Solicitor to the Council & Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £100,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £250,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £250,000 or more

- (3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

The dates for the meetings of Cabinet in 2017/2018 are as follows:

2018 - 21 March
11 April
9 May

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Medium Term Financial Plan 2017/18 to 2020/21</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery in respect of 2017/18 to 2020/21, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	March 2018	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance & Regeneration and ICT.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p>Medium Term Financial Plan 2017/18 to 2020/21</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery in respect of 2017/18 to 2020/21.</p>	Cabinet	March 2018	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance & Regeneration and ICT.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Land Sales To consider offer(s) to sell Council owned General Fund land.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
Wingerworth Neighbourhood Plan To consider the recommendations of the Examiner on the Wingerworth Neighbourhood Plan and whether to proceed to referendum.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Public
Management of Corporate Debt – Write-Off of Outstanding Amounts To write off irrecoverable amounts over £2,500.	Cabinet	March 2018	Report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance & Regeneration and ICT.	Yes – likely to result in the Council incurring Revenue Expenditure of £100,000 or more.	Exempt under Paragraphs 1 & 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Regeneration Update To update Cabinet on current and proposed Housing Schemes across the District.	Cabinet	March 2018	Report of Councillor E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion	No	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
Manor Farm, Dronfield – Update Report To update Cabinet on the project to regenerate the former Area Housing Office Site, Manor Farm, Dronfield.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)
Mill Lane Surplus Office Accommodation To advise Cabinet on the letting of Mill Lane surplus office accommodation.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council incurring Revenue Expenditure of £100,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Choice Based Lettings & Allocations Policy</p> <p>The Policy details how Rykneld Homes allocate the Council's housing stock. The Policy also covers the allocation of properties belonging to Registered Providers and Housing Associations where the Council has nomination rights or agreed lettings plans and some private rented accommodation.</p>	Cabinet	March 2018	Report of Councillor E A Hill, Portfolio Holder with Responsibility for Housing Strategy and Social Inclusion.	Yes – likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Public
<p>Rykneld Homes – Asset Management Strategy</p> <p>To advise Cabinet on the details of the proposed Rykneld Homes Ltd Asset Management Strategy.</p>	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Hallowes Court, Dronfield – Housing Options To update Cabinet on the options to purchase additional housing units at Hallowes Court, Dronfield.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)
The Avenue – Affordable Housing – Phase 1 To update Cabinet on the bid for the affordable housing in Phase 1 of The Avenue.	Cabinet	March 2018	Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment and Asset Management.	Yes – likely to result in the Council incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)
Strategic Alliance Management Team – Recruitment Proposals To seek Cabinet approval for the recruitment proposals for the Strategic Alliance Management Team.	Cabinet	March 2018	Report of Councillor G Baxter MBE, Leader of the Council and Portfolio Holder with Responsibility for Building a Better Council.	No	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.