Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

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INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Corporate Governance and Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.ne-derbyshire.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet members and their responsibilities are as follows:

Councillor N Barker	-	Portfolio Holder for Commercial Property and Assets
Councillor G Baxter MBE	-	Leader and Portfolio Holder for Corporate Strategy and Transformation
Councillor M Gordon	-	Portfolio Holder for Environment
Councillor E A Hill	-	Deputy Leader and Portfolio Holder for Housing Strategy
Councillor P R Kerry	-	Portfolio Holder for Finance
Councillor J Lilley	-	Portfolio Holder for Partnerships, Health and Wellbeing
Councillor R Smith	-	Portfolio Holder for Corporate Governance

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance and Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only "Key Decisions". In these Rules a "Key Decision" means an executive decision, which is likely:

(1) **REVENUE**

(a) Results in the Council making Revenue Savings of £100,000 or more; or
(b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

(a) Results in the Council making Capital Income of £250,000 or more; or
(b) Results in the Council incurring Capital Expenditure of £250,000 or more

(3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

The dates for the meetings of Cabinet in 2018/2019 are as follows:

2018	-	6 June	
		27 June	
		1 August	
		5 September	
		3 October	
		31 October	
		28 November	
		19 December	
2019	-		16 January
			13 February
			13 March
			10 April

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Medium Term Financial Plan To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.	Cabinet	April 2019	Report of Councillor P R Kerry, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
Medium Term Financial Plan To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.	Cabinet	April 2019	Report of Councillor P R Kerry, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Land Sales To consider offer(s) to sell Council owned General Fund land.	Cabinet	April 2019	Report of Councillor N Barker, Portfolio Holder for Commercial Property & Assets	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
Proposed Disposal of Five Properties on Whiteleas Avenue, North Wingfield To advise Cabinet on the details of the proposal to dispose of five non-traditional homes at Whiteleas Avenue, North Wingfield.	Cabinet	April 2019	Joint Report of Councillor P R Kerry, Portfolio Holder for Finance and Councillor E A Hill, Deputy Leader and Portfolio Holder for Housing Strategy.	Yes – likely to result in the Council making Capital Income of £250,000 or more	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Temporary Accommodation & Prevention Officer Role To update on the progress of work undertaken by the Homelessness Prevention Service's temporary Accommodation and Prevention Officer and to recommend to make the role permanent.	Cabinet	April 2019	Report of Councillor E A Hill, Deputy Leader and Portfolio Holder for Housing Strategy	No.	Exempt under Paragraphs 1 & 3 of Schedule 12A to the Local Government Act 1972 (as amended).

SCHEDULE

SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.

2. Information which is likely to reveal the identity of an individual.

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

6. Information which reveals that the authority proposes –

   (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
   (b) To make an order or direction under any enactment.

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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