

Our Ref: SRV/MD
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Date: 19 June 2018

To: **Members of the Organisation Scrutiny Committee**

Please attend a meeting of the Organisation Scrutiny Committee to be held on **Wednesday 4 July 2018 at 3.00 pm in Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.



Head of Corporate Governance and Monitoring Officer

A G E N D A

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting

To approve as a correct record and the Chair to sign the Minutes of the Organisation Scrutiny Committee held on 18 April 2018. - **attached**

4 Remit of the Committee

- (a) Scene Setting – The Terms of Reference – **attached**
- (b) How the Committee operates – **discussion**

5 Selection of Scrutiny Review Topic

To discuss and select a topic for the Committee's Scrutiny Review. (Please fill in the attached sheet if you have any suggestions which we can discuss at the meeting) – **attached**

6 Draft Work Programme

To consider the attached draft Work Programme of the Organisation Scrutiny Committee 2018/19 and make any suggestions for items – **attached**

7 Review of the Compliments, Comments and Complaints Policy

To consider the reviewed Policy – Sarah Sternberg, Head of Corporate Governance and Monitoring Officer - **attached**

8 Annual Report of Human Resources and Organisational Development

To receive an update on the following:-

- (i) Employee Health & Wellbeing
- (ii) Organisational Development
- (iii) Apprenticeships
- (iv) Question and answers on HR related issues - **attached**

9 List of Key Decisions – Issue No 74

To consider the List of Key Decisions – Issue No 74 - **attached**

10 Additional Urgent Items

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

11 Date of Next Meeting

The next meeting of the Organisation Scrutiny Committee is scheduled to take place on 5 September 2018 at 3.00 pm.
