

### Monitoring of Scrutiny Recommendations - 2018/19

<u>COMMITTEE MAKING RECOMMENDATION</u>	<u>RECOMMENDATION</u>	<u>DATE OF COMMITTEE</u>	<u>TO BE ACTIONED BY</u>	<u>OUTCOMES OF RECOMMENDATION</u>
<b>Audit and Corporate Governance</b>	That the Housing Strategy and Growth Manager be requested to attend the next meeting of the Committee to provide a further update on progress against the Corporate Plan Targets G12 and G14.	17 May 2018	Governance	Attended on 26 July, 2018 COMPLETE
<b>Communities</b>	That the Committee recommend that Rykneld Homes undertake a staff survey on Domestic Abuse.	8 June 2018	Overview and Scrutiny Manager	Recommendations forwarded to Rykneld Homes for consideration COMPLETE
<b>Communities</b>	That Homelessness be chosen as the Scrutiny Review topic for the Committee 2018/19.	8 June 2018	Overview and Scrutiny Manager	Scoping meeting arranged. COMPLETE
<b>Communities</b>	That the Committees comments be considered by the Licencing Committee prior to public consultation.	8 June 2018	Overview and Scrutiny Manager	Passed to principal solicitor COMLETE

<b>Growth</b>	That Devolution/Local Enterprise and Empty Properties be added to the work programme and considered as possible reviews.	14 June 2018	Overview and Scrutiny Manager	Considered at 27 <sup>th</sup> September meeting where decided to not progress as reviews but receive further updates as appropriate COMPLETE
<b>Organisation</b>	That the Council's approach to Communications and advertising be reviewed by the Committee.  That Bolsover District Council be requested to allow a Member or Members to participate in the review of the joint environmental health service.	4 July 2018	Overview and Scrutiny Manager	Scoping meeting arranged  BDC agreed and Councillor D Skinner nominated COMPLETE
<b>Organisation</b>	That the Committee does not endorse the recommendation in the report for officers to continue to monitor the timescale for straight forward complaints to see if this could be reduced from 15 working days to 10 working days.  That the Committee does not endorse the recommendation in the report that it refers the revised joint compliment, comments and complaints Policy to the Council's Cabinet for adoption.	4 July 2018	Monitoring Officer	Monitoring Officer present at meeting and noted the comments and decisions of the Committee COMPLETE

<b>Growth</b>	That the Committee continues to monitor further development on the future of the Council's domestic garage sites.	19 July 2018	Overview and Scrutiny Manager	Noted and the Director of Property and Development at Rykneld Homes aware will be invited to a future meeting when appropriate COMPLETE
<b>Growth</b>	That the Committee receives further updates on devolution and local enterprise partnerships as appropriate.	19 July 2018	Overview and Scrutiny Manager	Noted and Chief Executive aware will be invited to a future meeting when appropriate COMPLETE
<b>Growth</b>	That the Committee receives further updates on the progress against the Housing and Economic Development Strategy targets to maximise employment, skills and training opportunities.	19 July 2018	Overview and Scrutiny Manager	Noted and the Employment and Skills Officer aware will be invited to a future meeting when appropriate COMPLETE
<b>Growth</b>	That the Committee agrees that a review into the provision of business and industrial units to promote economic growth and development in the District be undertaken.  That the Chair, Vice Chair, Overview and Scrutiny Manager and relevant officers scope the review.	19 July 2018	Overview and Scrutiny Manager	Review scoped, project plan and timetable prepared  COMPLETE

<b>Audit and Governance</b>	<b>Corporate</b>	That a review of the Council's Investment Strategy be added to the agenda of the next meeting.	26 July 2018	Section 151 Head of Resources and Officer	Investment/Treasury Management Presentation held on 11 October 2019.  COMPLETE
<b>Audit and Governance</b>	<b>Corporate</b>	The agreed Internal Charter be reviewed in two year time or sooner in the event of any significant changes being made to the Public Sector Internal Audit Standard.	26 July 2018	Internal Audit Consortium Manager	Not due until 2020
<b>Audit and Governance</b>	<b>Corporate</b>	That the Housing Strategy and Growth Manager be requested to attend a future meeting of the Committee to provide a further update on progress against the Corporate Plan Targets G12 and G13.	26 July 2018	Governance	Scheduled to attend meeting on 18 April 2019
<b>Communities</b>		Project plan, timetable and questions for review approved. Members requested to submit an additional questions for inclusion after the meeting.	3 August 2018	Overview and Scrutiny Manager	COMPLETE
<b>Communities</b>		Lead officer on Domestic Abuse review attend the next meeting to provide an update on the progress in relation to recommendation 1 of the review.	3 August 2018	Overview and Scrutiny Manager	Officer attended meeting on 5 <sup>th</sup> October with update COMPLETE

<b>Organisation</b>	That the action plan be progressed (timetable and project plan) and amended as agreed at the meeting.  Any additional stakeholder questions for the review by members to be sent to the O & S Manager.	5 September 2018	Overview and Scrutiny Manager	COMPLETE  None received  COMPLETE
<b>Organisation</b>	That the Action Plan for the Review of Health & Wellbeing and Morale be signed off.	5 September 2018	Overview and Scrutiny Manager	COMPLETE
<b>Organisation</b>	List of key decisions.	5 September 2018	Overview and Scrutiny Manager	That the Housing Strategy and Growth Manager be asked to contact the Member directly about the issue raised.  COMPLETE
<b>Growth</b>	That the project plan and timetable for the review be approved, subject to the amendments agreed at today's meeting.	27 September 2018	Overview and Scrutiny Manager	COMPLETE
<b>Growth</b>	That the Committee monitors progress made in implementing the action plan agreed by Cabinet in response to its review of Tourism and Growth.	27 September 2018	Overview and Scrutiny Manager	Included on work programme in six months' time  COMPLETE

<b>Audit and Governance</b>	<b>Corporate</b>	NONE.	11 October 2018		
<b>Communities</b>		<p>That the action plan on the impact of town centre environments on Community Safety, including the parking aspect be signed off.</p> <p>The Committee continues to receive updates on issues with the action plan as and when appropriate.</p> <p>The Lead Officer on behalf of the Committee contacts DCC, as highway authority, to express its concern that appropriate action should be taken to ensure that appropriate parking enforcement is in place in the District. Elected members be encouraged to provide DCC as highway authority with any evidence of parking offences that they are aware of.</p>	5 October 2018	Head of Street Scene/Overview and Scrutiny Manager	Action plan signed off and removed from PERFORM COMPLETE
<b>Communities</b>		<p>That the Committee recommends the creation of a full-time Domestic Violence Officer post, initially for three years.</p> <p>A review of the post takes place after two years to determine whether it should be extended beyond the initial three year period. The Council explores further the options for securing additional funding for this Post.</p>	5 October 2018	Head of Housing and Community Safety	Officer attending 18 <sup>th</sup> January, 2019 meeting with update. Officer not now available. To attend and update as part of the full action plan progress at a future meeting

<b>Organisation</b>	NONE.	7 November 2018		
<b>Growth</b>	That the A61 Scrutiny Review Action Plan be signed off as complete.	15 November 2018	Overview and Scrutiny Manager	Action plan signed off and removed from PERFORM COMPLETE
<b>Audit and Governance Corporate</b>	That progress on implementing the Commercial and Industrial property Rents Audit report's Action Plan be reported to the Committee early in the new municipal year.	22 November 2018	Head of Finance and Revenues and Section 151 Officer	Not yet due
<b>Audit and Governance Corporate</b>	That the Committee receives further summaries of the internal audit recommendation on a six monthly basis.	22 November 2018	Head of the Internal Audit Consortium	Not yet due
<b>Audit and Governance Corporate</b>	That the Committee receives further reports on a quarterly basis detailing the Council's debt.	22 November 2018	Head of Finance and Revenues and Section 151 Officer	Debt monitoring report on agenda for 31 January 2019 and included in Work Programme.  COMPLETE
<b>Audit and Governance Corporate</b>	That the completed self- assessment questionnaire be reviewed and any follow on actions to be presented to a future meeting of the Committee.	22 November 2018	Head of Finance and Revenues and Section 151 Officer	No Actions Arising from the self-assessment  COMPLETE

<b>Communities</b>	<p>That the case study information presented to the Committee be noted.</p> <p>A special meeting of the Communities Scrutiny Committee be arranged to consider the application of the Council's Choice Based Lettings and Allocations Policy.</p>	23 November 2018	Overview and Scrutiny Manager	Meeting arranged for 7 <sup>th</sup> December, 2018 at 2:00pm COMPLETE
<b>Communities</b>	That the Communities Scrutiny Committee's work programme for 2018/19 , including the additional evidence gathering session that would now be arranged, be noted.	23 November 2018	Overview and Scrutiny Manager	Work programme amended to include 7 <sup>th</sup> December, 2018 meeting. COMPLETE
<b>Communities</b>	That the Communities Scrutiny Committee be informed of the timetable for the review of the Choice Based Lettings and Allocations Policy at its next meeting in order to determine the future course of action to progress the Scrutiny Review to address the Committee's concerns as outlined in the minutes.	7 December 2018	Overview and Scrutiny Manager	Housing Options Team Leader, Housing Policy and Intelligence Officer (Housing Strategy) and Head of Neighbourhoods (Rykneld Homes) invited to 18 <sup>th</sup> January, 2019 meeting to discuss further. COMPLETE
<b>Growth</b>	NONE.	13 December 2018		
<b>Organisation</b>	NONE.	16 January 2019		

<b>Communities</b>	NONE.	18 January 2019		
<b>Audit and Corporate Governance</b>	<p>That the Committee approves the Accounting Policies detailed in Appendix 1 to the report.</p> <p>That Members note that any proposed amendments or changes to these Policies would be reported back to the Committee, together with an explanation for the reasons a change was considered to be appropriate and detailing any financial implications of the amendment.</p>	31 January 2019		
<b>Communities</b>	That the triangulated evidence from the Scrutiny Review into Homelessness be included in the draft Scrutiny Review report.	8 February 2019	Overview and Scrutiny Manager	Report drafted COMPLETE
<b>Growth</b>		28 February 2019		
<b>Communities</b>		1 March 2019		
<b>Organisation</b>		6 March 2019		
<b>Organisation</b>		17 April 2019		
<b>Audit and Corporate Governance</b>		18 April 2019		