

GROWTH SCRUTINY WORK PROGRAMME 2018/19
THURSDAY AT 1:00pm

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
14th June 2018	Remit of the Committee		<ul style="list-style-type: none"> • Scene setting – the terms of reference for the Committee • How the Committee operates – Discussion 	Sue Veerman -Overview and Scrutiny Manager/ Committee Members
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> • To consider suggestions for review and select a topic for the Scrutiny Review • Consider what we want to look at • Consider stakeholders who we want to see 	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the draft work programme for the year and items for inclusion 	Committee Members/ Sue Veerman - Overview and Scrutiny Manager

	Growth Summary 2017/18	monitor and challenge	<ul style="list-style-type: none"> To consider the Growth Performance Indicators 	Kath Drury -Information, Engagement and Performance Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman- Overview and Scrutiny Manager
19th July 2018	Garages	monitor and challenge	<ul style="list-style-type: none"> To consider and update on garages 	Niall Clarke -Director of Property Services and Development – Rykneld Homes
	Update on Devolution/ LEPs	monitor and challenge	<ul style="list-style-type: none"> To consider an update from the Chief Executive 	
	Employment and Skills		<ul style="list-style-type: none"> Progress update on initiatives 	Jane Weston, Employment and Skills Officer
	Empty Properties	Review	<ul style="list-style-type: none"> Consideration of further information regarding suitability for review topic 	Karl Apps - Housing Strategy and Growth Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager

27th September 2018	Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> • Scene setting • Consideration of Asset Survey • Approval of Project Plan and timetable • Drafting of questions 	Lead Officer – Grant Galloway AD Natalie Etches Lead Officer – Grant Galloway AD Committee Committee
	Tourism and Growth action plan	monitor and challenge	<ul style="list-style-type: none"> • To consider the lead officer response to the review of Tourism and Growth 	
15th November 2018	Scrutiny Review	Review	<ul style="list-style-type: none"> • Discussion with Head of Service – Finance and Resources on debt monitoring 	
	Scrutiny Review	Review	Interviews: <ul style="list-style-type: none"> ➤ 1:15 pm Matt Broughton AD Partnerships and Transformation ➤ 1:45 pm David Broom – Architect ➤ 2:15 pm Bob Walker – Property Services Manager ➤ 2:45 pm Gareth Harper – Estates 	

			Manager	
	Previous Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> Update on A61 Scrutiny Review action plan 	Written update – sign off
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
13th December 2018	Scrutiny Review	Review	<ul style="list-style-type: none"> Interviews at Coney Green: <ul style="list-style-type: none"> ➤ 1:00 pm Centre Staff ➤ 1:30 pm Tenants <p>Visits to Business and Industrial premises AM</p>	
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager

28th February 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> Interview with John Knight- Senior Estates and Valuation Officer 	
	Scrutiny Review	Review	<ul style="list-style-type: none"> Triangulation of evidence – Scrutiny Review 	Committee Members
	Growth Update and Major Regeneration Projects plus updates on Joint Ventures, One Public Estate, Devolution and the LEPS	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider an update from the Chief Executive and Officers 	Dan Swaine, Allison Westray-Chapman, Grant Galloway and Matt Scarborough accepted
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
11th April 2019	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> To agree the draft report for Scrutiny Review 	Committee
	Partnership Activities in support of Growth	Monitor and challenge	<ul style="list-style-type: none"> To consider an update on the Partnership team activities in support of growth 	Steve Lee- Strategic Partnership Co-Ordinator Accepted
	Economic Development and Housing Strategy	Monitor	<ul style="list-style-type: none"> To consider progress against the strategy 	Karl Apps accepted Julian Cosgrove

	Update(including Empty Properties action plan and Employment and Skills update		and associated action plans	Jane Weston accepted
	Action plan from lead officer on Tourism and Growth	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the progress against the action plan 	Allison Westray Chapman, Head of Service -Economic Development Accepted – officer tbc
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> To consider progress of the Local Plan 	Helen Fairfax – Planning Policy Manager Accepted
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider whether the Committees' work programme has been completed at year end 	Sue Veerman - Overview and Scrutiny Manager