

**GROWTH SCRUTINY WORK PROGRAMME 2018/19**  
**THURSDAY AT 1:00pm**

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
14th June 2018	Remit of the Committee		<ul style="list-style-type: none"> <li>• Scene setting – the terms of reference for the Committee</li> <li>• How the Committee operates – Discussion</li> </ul>	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To consider suggestions for review and select a topic for the Scrutiny Review</li> <li>• Consider what we want to look at</li> <li>• Consider stakeholders who we want to see</li> </ul>	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the draft work programme for the year and items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Growth Summary 2017/18	monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Growth Performance Indicators</li> </ul>	Kath Drury -Information, Engagement and Performance Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager
19th July 2018	Garages	monitor and	<ul style="list-style-type: none"> <li>• To consider and update on garages</li> </ul>	Niall Clarke -Director of

		challenge		Property Services and Development – Rykneld Homes
	Update on Devolution/ LEPs	monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update from the Chief Executive</li> </ul>	
	Employment and Skills		<ul style="list-style-type: none"> <li>Progress update on initiatives</li> </ul>	Jane Weston, Employment and Skills Officer
	Empty Properties	Review	<ul style="list-style-type: none"> <li>Consideration of further information regarding suitability for review topic</li> </ul>	Karl Apps - Housing Strategy and Growth Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>27<sup>th</sup> September 2018</b>	Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> <li>Scene setting</li> <li>Consideration of Asset Survey</li> </ul>	Lead Officer – Grant Galloway AD <b>accepted</b> Natalie Etches <b>accepted</b>  Lead Officer – Grant Galloway AD

			<ul style="list-style-type: none"> <li>• Approval of Project Plan and timetable</li> <li>• Drafting of questions</li> </ul>	Committee  Committee
	Tourism and Growth action plan	monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the lead officer response to the review of Tourism and Growth</li> </ul>	
<b>15<sup>th</sup> November 2018</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>• Discussion with Head of Service – Finance and Resources on debt monitoring</li> </ul>	
	Scrutiny Review	Review	<p><b>Interviews:</b></p> <ul style="list-style-type: none"> <li>➤ 1:15 pm Matt Broughton AD Partnerships and Transformation</li> <li>➤ 1:45 pm David Broom - Architect</li> <li>➤ 2:15 pm Bob Walker – Property Services Manager</li> <li>➤ 2:45 pm Gareth Harper – Estates Manager</li> </ul>	
	Previous Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> <li>• Update on A61 Scrutiny Review action plan</li> </ul>	Written update – sign off?
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>13<sup>th</sup> December</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>• <b>Interviews at Coney Green:</b></li> </ul>	

<b>2018</b>			<ul style="list-style-type: none"> <li>➤ 1:00 pm Centre Staff</li> <li>➤ 1:30 pm Tenants</li> </ul> <p>Visits to Business and Industrial premises AM</p>	Arrangements to be confirmed
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>28<sup>th</sup> February 2019</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>• Triangulation of evidence – Scrutiny Review</li> </ul>	Committee Members
	Growth Update and Major Regeneration Projects plus updates on Joint Ventures, One Public Estate, Devolution and the LEPS	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider an update from the Chief Executive and Officers</li> </ul>	Dan Swaine, Allison Westray-Chapman, Grant Galloway and Matt Scarborough <b>accepted</b>
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

11 <sup>th</sup> April 2019	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee
	Partnership Activities in support of Growth	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on the Partnership team activities in support of growth</li> </ul>	Steve Lee- Strategic Partnership Co-Ordinator <b>accepted</b>
	Economic Development and Housing Strategy Update(including Empty Properties action plan and Employment and Skills update	Monitor	<ul style="list-style-type: none"> <li>To consider progress against the strategy and associated action plans</li> </ul>	Karl Apps <b>accepted</b> Julian Cosgrove Jane Weston <b>accepted</b>
	Action plan from lead officer on Tourism and Growth	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the progress against the action plan</li> </ul>	Allison Westray Chapman, Head of Service -Economic Development <b>Accepted – officer tbc</b>
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress of the Local Plan</li> </ul>	Helen Fairfax – Planning Policy Manager <b>accepted</b>
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

