

GROWTH SCRUTINY WORK PROGRAMME 2018/19
THURSDAY AT 1:00pm

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
14th June 2018	Remit of the Committee		<ul style="list-style-type: none"> • Scene setting – the terms of reference for the Committee • How the Committee operates – Discussion 	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> • To consider suggestions for review and select a topic for the Scrutiny Review • Consider what we want to look at • Consider stakeholders who we want to see 	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the draft work programme for the year and items for inclusion 	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Growth Summary 2017/18	monitor and challenge	<ul style="list-style-type: none"> • To consider the Growth Performance Indicators 	Kath Drury -Information, Engagement and Performance Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman- Overview and Scrutiny Manager
19th July 2018	Garages	monitor and	<ul style="list-style-type: none"> • To consider and update on garages 	Niall Clarke -Director of

		challenge		Property Services and Development – Rykneld Homes
	Update on Devolution/ LEPs	monitor and challenge	<ul style="list-style-type: none"> To consider an update from the Chief Executive 	
	Employment and Skills		<ul style="list-style-type: none"> Progress update on initiatives 	Jane Weston, Employment and Skills Officer
	Empty Properties	Review	<ul style="list-style-type: none"> Consideration of further information regarding suitability for review topic 	Karl Apps - Housing Strategy and Growth Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
27th September 2018	Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> Scene setting Consideration of Asset Survey 	Lead Officer – Grant Galloway AD accepted Natalie Etches accepted Lead Officer – Grant Galloway AD

			<ul style="list-style-type: none"> • Approval of Project Plan and timetable • Drafting of questions 	Committee Committee
	Tourism and Growth action plan	monitor and challenge	<ul style="list-style-type: none"> • To consider the lead officer response to the review of Tourism and Growth 	
15th November 2018	Scrutiny Review	Review	<ul style="list-style-type: none"> • Discussion with Head of Service – Finance and Resources on debt monitoring 	
	Scrutiny Review	Review	<p>Interviews:</p> <ul style="list-style-type: none"> ➤ 1:15 pm Matt Broughton AD Partnerships and Transformation ➤ 1:45 pm David Broom - Architect ➤ 2:15 pm Rob Walker – Property Services Manager ➤ 2:45 pm Gareth Harper – Estates Manager 	
	Previous Scrutiny Review	monitor and challenge	<ul style="list-style-type: none"> • Update on A61 Scrutiny Review action plan 	Written update – sign off?
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
13th December	Scrutiny Review	Review	<ul style="list-style-type: none"> • Interviews at Coney Green: 	

2018			<ul style="list-style-type: none"> ➤ 1:00 pm Centre Staff ➤ 1:30 pm Tenants <p>Visits to Business and Industrial premises AM and PM</p>	Arrangements to be confirmed
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
28th February 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> • Triangulation of evidence – Scrutiny Review 	Committee Members
	Growth Update and Major Regeneration Projects plus updates on Joint Ventures, One Public Estate, Devolution and the LEPS	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider an update from the Chief Executive and Officers 	Dan Swaine, Allison Westray-Chapman, Grant Galloway and Matt Scarborough accepted
	Growth Summary 2017/18	monitor and challenge	<ul style="list-style-type: none"> • To consider the Growth Performance Indicators 	Kath Drury -Information, Engagement and Performance Manager accepted
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
11th April 2019	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> To agree the draft report for Scrutiny Review 	Committee
	Partnership Activities in support of Growth	Monitor and challenge	<ul style="list-style-type: none"> To consider an update on the Partnership team activities in support of growth 	Steve Lee- Strategic Partnership Co-Ordinator accepted
	Economic Development and Housing Strategy Update(including Empty Properties action plan and Employment and Skills update	Monitor	<ul style="list-style-type: none"> To consider progress against the strategy and associated action plans 	Karl Apps accepted Julian Cosgrove Jane Weston accepted
	Action plan from lead officer on Tourism and Growth	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the progress against the action plan 	Allison Westray Chapman, Head of Service -Economic Development Accepted – officer tbc
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> To consider progress of the Local Plan 	Helen Fairfax – Planning Policy Manager accepted
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee,	<ul style="list-style-type: none"> To consider whether the Committees' work 	Sue Veerman - Overview

		monitor and challenge	programme has been completed at year end	and Scrutiny Manager
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