

MINUTES OF ANNUAL COUNCIL MEETING HELD ON 21 MAY 2018

I N D E X

Page No	Minute No	Heading
2	1	Election of Chair of the Council for the 2018/19 Municipal Year
2	2	Appointment of Vice Chair of the Council for the 2018/19 Municipal Year
2	3	Apologies for Absence
2	4	Declarations of Interest
2	5	Chair's Announcements
3	6	Chief Executive's Announcements
3	7	Cabinet 2018/19
3	8	Appointment to Committees and Advisory Groups 2018/19
4	9	Appointment of Chairs and Vice-Chairs of Committees 2018/19
4	10	Appointment of Members to Outside Bodies
4	11	Operation of Urgency Rules and Thresholds for Key Decisions
5	12	Chair's Urgent Business

NORTH EAST DERBYSHIRE DISTRICT COUNCIL
MINUTES OF THE MEETING OF ANNUAL COUNCIL
HELD ON 21 MAY 2018

Present:

Councillor R Smith (Outgoing Chair)
Councillor J Ridgway (Incoming Chair)

Councillor P Antcliff

“ J Austen
“ N Barker
“ B Barnes
“ J Barry
“ G Baxter MBE
“ L Blanshard
“ S Boyle
“ G Butler
“ A Cooper
“ S Cornwell
“ C Cupit
“ A Dale
“ S Ellis
“ M Emmens
“ A Foster
“ M Foster
“ A Garrett
“ M Gordon
“ R Hall
“ D Hancock

Councillor P A Holmes

“ G Hopkinson
“ C Hunt
“ P R Kerry
“ H Laws
“ J Lilley
“ T Mansbridge
“ R Marriott
“ G Morley
“ S Peters
“ T Reader
“ B Ridgway
“ L Robinson
“ K Rouse
“ D Skinner
“ C A Smith (incoming Vice Chair)
“ L Stone
“ K Tait
“ C Tite
“ R Welton
“ B Wright

Also in attendance:-

D Swaine	-	Chief Executive
K Hanson	-	Strategic Director (Place)
L Hickin	-	Strategic Director (People)
S Sternberg	-	Head of Service – Corporate Governance and Solicitor to the Council & Monitoring Officer
D Clarke	-	Head of Service – Finance & Resources
N Calver	-	Governance Manager
D Cairns	-	Senior Governance Officer
A Maher	-	Governance Officer

1 Election of Chair of the Council for the Municipal Year 2018/19

Two nominations were received for the position of Chair of the Council for the 2018/19 Municipal Year.

Councillor J Ridgway – Labour Group Nomination
Councillor B Lewis – Conservative Group Nomination

RESOLVED – That Councillor J Ridgway be elected Chair of the Council for the 2018/19 Municipal Year.

Councillor R Smith handed over the Chains of Office to Councillor J Ridgway, who signed the Declaration of Acceptance of Office and took the Chair's position. Councillor R Smith returned to the Cabinet bench.

2 Appointment of Vice-Chair of the Council for the Municipal Year 2018/19

Two nominations were received for the position of Vice Chair of the Council for the 2018/19 Municipal Year.

Councillor C A Smith – Labour Group Nomination
Councillor M Foster – Conservative Group Nomination

RESOLVED- That Councillor C A Smith be appointed Vice-Chair of the Council for the 2018/19 Municipal Year.

Councillor C A Smith took the Vice Chair's Medallion, signed the Declaration of Acceptance of Office and took the Vice Chair's position.

3 Apologies for Absence

Apologies for absence had been received from Councillors W Armitage, P Elliott, E A Hill, C D Huckerby, B Lewis, A Powell, B Rice, M E Thacker MBE and J Windle.

4 Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at the meeting.

5 Chair's Announcements

The newly elected Chairman of Council began her announcements by thanking all Members for electing her. She undertook to be a fair and even handed Chair and serve the Council to the best of her ability

The Chair nominated The Chesterfield Royal Hospital Charity as her appeal charity for 2018/19 and indicated that the money raised throughout her year in office would be put towards services to support those affected by mental health.

To start her charity appeal the Chair was to auction off the plants around the Council Chamber supplied by the Parks Department following the meeting.

6 Chief Executive's Announcements

The Chief Executive congratulated the Chair and Vice-Chair on their appointments and looked forward to working with them.

7 Cabinet 2018/19

The Leader advised Council of the changes to the Cabinet Members and their Portfolios for the forthcoming Municipal Year. This was confirmed as:-

Councillor G Baxter MBE

Leader and Portfolio Holder for Corporate Strategy and Transformation

Councillor E A Hill

Deputy Leader and Portfolio Holder for Housing Strategy

Councillor N Barker

Portfolio Holder for Commercial Property and Assets

Councillor M Gordon

Portfolio Holder for Environment

Councillor P R Kerry

Portfolio Holder for Finance

Councillor J Lilley

Portfolio Holder for Partnerships, Health and Wellbeing

Councillor R Smith

Portfolio Holder for Corporate Governance

RESOLVED – That Council notes the Cabinet for 2018/19 as attached to the Agenda.

8 Appointment to Committees and Advisory Groups 2018/19

RESOLVED – That Council approves the appointments of Members to Committees and Advisory Groups for 2018/19 attached as **Appendix A** to these Minutes.

9 Appointment of Chairs and Vice-Chairs of Committees 2018/19

Following nominations from the floor for positions of Chairs and Vice Chairs of Committees for 2018/19 two candidates were put forward for each position.

RESOLVED – That the Chairs and Vice Chairs of Committees for 2018/19 attached as **Appendix B** to these Minutes be approved.

10 Appointment of Members to Outside Bodies

Council were advised of a number of changes to the Appointments to Outside Bodies for 2015-2019 with the full list of appointments attached to the Agenda.

RESOLVED – That the Appointments to Outside Bodies for 2015-19 be approved.

11 Operation of Urgency Rules and Thresholds for Key Decisions

The Council was required under legislation to report instances where Special Urgency Rules had been utilised in respect of Key Decisions. This was where it was impractical to give the requisite notice of Key Decisions before they were made.

Council were asked to note that no decisions had been taken over the previous 12 months under Special Urgency Rules.

At the same time the Council had a constitutional requirement to advise of those occasions when it had taken decisions where call-in provisions had been waived. The Council had taken two such decisions in the previous 12 months and details were given in the report.

Council noted that it was a requirement at its annual meeting to review the threshold for Key Decisions. A Key Decision was an Executive Decision which was likely to result in the Council incurring expenditure or making savings which were deemed as significant or a Decision that was significant in terms of its effect on communities living or working in the area comprising two or more wards within the District. In reference to Key Decisions the Council had previously decided that income or expenditure of £50,000 or more was deemed to be significant. The current thresholds for Key Decisions were recommended to continue and are as follows:-

- Revenue Income, Savings or Expenditure - £100,000
- Capital Income or Expenditure - £250,000

RESOLVED – That:-

- (1) The decisions taken over the past 12 months under Special Urgency Rules, attached as Appendix 1 to the report, be noted.

- (2) The decisions taken over the past 12 months under Urgency Provisions in the Council's Scrutiny Rules, attached as Appendix 2 to the report, be noted.
- (3) The financial thresholds for Key Decisions be maintained at £100,000 (Revenue) and £250,000 (Capital) be agreed.

12 Chair's Urgent Business

There was no Chair's urgent business to be considered at this Annual Council Meeting.

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

21 MAY 2018

APPOINTMENT TO COMMITTEES AND ADVISORY GROUPS

- 1.1 Political Groups are requested to nominate members to serve on the following Committees and Advisory Groups with effect from 21 May 2018 for the 2018/19 Council year.
- 1.2 The Committees are subject to the political balance requirements of the Local Government and Housing Act 1989.
- 1.3 The Advisory Groups are not subject to the political balance requirements.

COMMITTEES

COMMITTEE	LABOUR GROUP	CONSERVATIVE GROUP	INDEPENDENT MEMBER	LIB DEM MEMBER	TOTAL SEATS
Audit and Corporate Governance Scrutiny	(6) Cllrs B Barnes, G Butler, A Garrett, G Morley, D Skinner and C A Smith	(3) Cllrs S Ellis, G Hopkinson and M Thacker			9
Communities Scrutiny	(6) Cllrs B Barnes, C Hunt, D Marriott, T Reader, L Robinson and C Tite	(3) Cllrs W Armitage, L Blanshard and M Foster			9
Growth Scrutiny	(6) Cllrs S Boyle, S Cornwell, B Rice, C Smith, C Tite and J Windle	(3) Cllrs C Cupit, A Powell and K Tait			9
Licensing	(8) Cllrs M Gordon, J Austen, G Butler, P R Kerry, H Laws, T Reader, B Ridgway and J Windle	(5) Cllrs M Emmens, M Foster C D Huckerby, M Thacker and R Welton	(1) Cllr A Cooper	(1) Cllr D Hancock	15
Organisation Scrutiny	(6) Cllrs J Barry, T Mansbridge, L Robinson, B Ridgway, D Skinner and B Wright	(3) Cllrs A Dale, B Lewis and R Welton			9

Planning	(10) Cllrs H Laws, B Barnes, S Boyle, G Butler, P A Holmes, C Hunt, S Peters, K Rouse, B Ridgway and C A Smith	(7) Cllrs P Antcliff, W Armitage, C Cupit, P Elliott, R Hall, C D Huckerby and A Powell	(1) Cllr A Cooper		18 All remaining non-executive members are substitutes
Standards	(6) Cllrs B Ridgway, G Butler, S Boyle, A Garrett, S Peters and K Rouse	(3) Cllrs P Antcliff, W Armitage and A Powell			9 plus two parish representatives

JOINT COMMITTEES

COMMITTEE	LABOUR GROUP	CONSERVATIVE GROUP	INDEPENDENT MEMBER	LIB DEM MEMBER	TOTAL SEATS
Joint Crematorium	(4) Cllrs M Gordon, P R Kerry, J Lilley and R Smith				4
Joint ICT Committee	(2) Cllrs P R Kerry and J Lilley	(1) Cllr W Armitage			3
Joint Scrutiny Panel	(2) Cllrs J Barry and D Skinner	(1) Cllr K Tait			3
Strategic Alliance Joint Committee	(6) Cllrs G Baxter, G Butler, M Gordon, E A Hill, P R Kerry and J Windle	(3) Cllrs A Dale, S Ellis and A Powell			9 from NEDDC and 9 from Bolsover
Joint Employment Committee	(2) Cllrs G Baxter and E A Hill	(1) Cllr M Thacker			3 from NEDDC and 3 from Bolsover
Substitutes	(2) To be advised	(1) Cllr A Dale			3 from NEDDC and 3 from Bolsover
Joint Appeals Committee	(2) Cllrs G Baxter and E A Hill	(1) Cllr M Thacker			3 from NEDDC and 3 from Bolsover
Substitutes	(2) To be advised	(1) Cllr A Dale			3 from NEDDC and 3 from Bolsover

ADVISORY GROUPS

COMMITTEE	LABOUR GROUP	CONSERVATIVE GROUP	INDEPENDENT MEMBER	LIB DEM MEMBER	TOTAL SEATS
Council Joint Consultative Group (plus named substitutes)	⁽³⁾ The Leader, Deputy Leader and Relevant Portfolio Holder				3 plus 6 representatives of employees and officers
Member Development Working Group	⁽⁵⁾ Cllrs J Austen, N Barker, G Baxter, R Smith and J Windle		⁽¹⁾ Cllr A Cooper	⁽¹⁾ Cllr D Hancock	7 members
Local Plan Steering Group	⁽⁵⁾ Vice Chair of Planning, Cllrs J Austen, N Barker, M Gordon and J Windle	⁽²⁾ To be advised.	⁽¹⁾ Cllr A Cooper		8 plus officers
Site Inspection Group (plus named substitutes)	⁽²⁾ Chair and Vice Chair of Planning (Subs – Cllrs G Butler and K Rouse)	⁽¹⁾ Cllr P Antcliff			3 plus local Members and appropriate Officers
Urban Design Best Practice Group	⁽⁴⁾ Leader, Deputy Leader, Relevant Portfolio Holders	⁽¹⁾ Cllr C Cupit			5 plus officers

Appendix A (Annual Council Mins 0521) 2018/AJD

Appendix B

NOMINATIONS FOR CHAIRS AND VICE-CHAIRS OF COMMITTEES 2018/19

<u>POSITION</u>	<u>CHAIR</u>	<u>VICE CHAIR</u>
<u>Council</u>	Cllr J Ridgway	Cllr C Smith
<u>Licensing Committee</u>	Cllr M Gordon	
<u>Planning</u>	Cllr H Laws	Cllr B Barnes
<u>Growth Scrutiny Committee</u>	Cllr J Windle	Cllr C Smith
<u>Communities Scrutiny Committee</u>	Cllr T Reader	Cllr C Tite
<u>Organisation Scrutiny Committee</u>	Cllr D Skinner	Cllr T Mansbridge
<u>Audit & Corporate Governance Scrutiny Committee</u>	Cllr G Morley	Cllr G Butler
<u>Standards Committee</u>	Cllr B Ridgway	Cllr G Butler

Note:

- The Chair of the Licensing Sub-Committees will be appointed at each individual meeting of this body.
- The Vice-Chair of Licensing Committee will be appointed in the absence of the Chair for a specific meeting.