

Appendix A

Summary of Proposed Changes to NEDDC Constitution considered by the Constitution Working Group

Part	Page No	Section	Summary of changes
2	18	6.1	Inclusion of the composition of scrutiny committees of 9 councillors
	26	10.5 and 10.6	Inserting about the membership and functions of the Joint Employment Committee and the Joint Appeal Committees established by Council at Annual Meeting in May 2015.
3	51	5.5 Joint scrutiny arrangements	Correction of the scope of the Shared Services Joint Scrutiny Committee. Removal of reference to Strategic Alliance Review Committee which was never formally established.
	57-59	5.9 Joint Appointments Committee and 5.10 Joint Appointments Panel	Removal of Joint Appointments Committee and Joint Appointments Panel due to establishment of Joint Employment Committee
	58-60	Insert new 5.9 Joint Employment Committee and 5.10 Joint Appeals Committee	Inserting the functions of the Joint Employment Committee and the Joint Appeal Committees established by Council at Annual Meeting in May 2015.
	73	10.26 Specific Delegations – Chief Executive Office	Removal of delegation to authorise alcohol exclusion zones Replaced with delegation to authorise the making of Public Space Protection Orders

Part	Page No	Section	Summary of changes
4	91	Council Procedure Rules Questions by Councillor 9.6 Number of Questions	Insert 'on notice' so that the limit of the number of questions to one per councillor per meeting applies only to questions on notice.
	93	Council Procedure Rules Rules of Debate Content and length of speeches	Amendment to allow members presenting reports of motions on notice to speak for up to 10 minutes.
	104	Petitions Scheme	Removal of reference to e-petitions
	105	Petitions Scheme	Removal of example of Alcohol related crime and disorder due to the powers referred to in the appropriate steps being out-of-date
	107	Petitions Scheme	Change of contact officer in relation to officers being called to give evidence at scrutiny committees to the Scrutiny Manager
	129	Procedures prior to public meetings	Addition of reference to urgent business at committee meetings (only allowed at Annual meeting of Council).
	142	Budget and Policy Framework	Removal of reference to budget and policy framework decisions being included in the List of Key Decisions.
	147-173	Finance Rules	General amendments to reflect changes in job titles and current best practice with respect to working arrangements and the removal of obsolete functions

Part	Page No	Section	Summary of changes
	149-156	Finance Rules – Audit	Updating the job titles and the current regulation following the closure of the Audit Commission.
	160	Finance Rules 7. Banking Arrangements and Cheques	Removal of references to computer produced cheques.
	161	Finance Rules 8. Budgeting	Removal of cap of virements between budget heads.
5	202	Protocol on gifts and hospitality	-Addition of advice for officers to consult their line manager/monitoring officer -Addition of possibility to notify the Monitoring Officer by electronic method
	232-234	Members' Allowance Scheme	Change of dates to 2016 Removal of reference to a pension in accordance with Regulation 11 of Statutory Instrument 1021-2003. Change to the number of Cabinet Members and the number of Scrutiny Committee Chairs and Vice Chair

Appendix B

Further amendments proposed following the Constitution Working Group meeting discussed with the Chair

<u>Part</u>	<u>Page No</u>	<u>Section</u>	<u>Summary of changes</u>
2	21	Article 8 Planning and Licensing Committees 8.1 Planning Committee (a) composition	Removal of the bar to Cabinet Members sitting on Planning Committee
4	117	Scrutiny Rules	Reference to the Cabinet/Scrutiny Protocol
	124-126	Appendix to Scrutiny Rules - Cabinet/Scrutiny Protocol	Addition of the previously agreed Cabinet/Scrutiny Protocol as an appendix, updated to reflect the Council's current scrutiny arrangements.
	147-173	Finance Rules	Further amendments to reflect changes in job titles and current best practice with respect to working arrangements and the removal of obsolete functions
	164-165	Finance Rules 12. Expenditure	Clarification of procedures for seeking competitive quotations and procurement
5	244-258	Member Role Profiles	The Member Role Profiles were approved by Cabinet and it was recommended that they be included in the Constitution.

Appendix C

Further amendments proposed following the Constitution Working Group meeting discussed with the Chair

<u>Part</u>	<u>Page No</u>	<u>Section</u>	<u>Summary of changes</u>
3	73	10.27 Specific Delegations – Chief Executive Office	Power to suspend or revoke a private hire or hackney carriage taxi licence with immediate effect on grounds of public safety.
	74	11.10 Specific Delegations Executive Director – Operations	To approve the Draft Statement of Accounts
4	120	Scrutiny Rules	Amendment to the call-in procedure to apply to Key Decisions only, to reflect best practice and allow more minor decisions of Cabinet and Officers to be implemented without delay.
	143	Budget and Policy Framework - Virement	Clarification of requirement for certain budget heads to be used, in line with the CIPFA Reporting Code of Practice