

**CABINET****MINUTES OF MEETING HELD ON 5 APRIL 2017****I N D E X**

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## **CABINET**

### **MINUTES OF MEETING HELD ON 5 APRIL 2017**

#### **Present:**

Councillor G Baxter MBE ..... Leader (in the Chair)

Councillor J Austen

" M Gordon

" Mrs E A Hill

Councillor P R Kerry

" J Lilley

#### **Also Present:**

D Swaine - Chief Executive

S Sternberg - Assistant Director of Governance and Solicitor to the Council & Monitoring Officer

B Mason - Executive Director – Operations

P Hackett - Executive Director – Transformation

N Clark - Director of Property Services & Development – Rykneld Homes Ltd

S Cottam - Senior Governance Officer (Acting)

#### **584 Apologies for Absence**

An apology for absence had been submitted by Councillor N Barker.

#### **585 Declarations of Interests**

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at this meeting of Cabinet.

#### **586 Minutes of Last Meeting**

RESOLVED – That the Minutes of the meeting of Cabinet held on 8 March 2017 be approved as a correct record and signed by the Leader.

#### **Key Decisions**

#### **587 Responsive Repairs/Planned Preventative Maintenance of NEDDC Operational Properties**

Cabinet considered a report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration, which sought agreement to appoint J Tomlinson Ltd to provide responsive/planned preventative maintenance service for North East Derbyshire District Council operational properties for the period up to 31 December 2018.

Responsive repairs to North East Derbyshire District Council operational properties at present were procured on a job by job basis which was both officer time intensive and not an effective method when dealing with emergency and out of hours repairs where reactive time was essential. Planned preventative maintenance was currently contracted to Mitie Technical Facilities Management Ltd but that contract came to an end on 1 April 2017.

With a view to aligning services and in pursuit of efficiency savings it was proposed long term that North East Derbyshire and Bolsover District Councils carry out a joint procurement exercise to appoint a single contractor to provide both authorities with a responsive repair and planned preventative maintenance service. This approach would align better with current managerial arrangements and should secure improved terms arising from a greater volume of work.

Following a tender exercise in 2012, Bolsover District Council appointed J Tomlinson Ltd to carry out both their responsive repairs and planned preventative maintenance works and had recently extended the contract for a further two years ending on 31 December 2018. Within the original tender documents it was a requirement for the successful contractor to extend an option to North East Derbyshire District Council to enter into the contract taking advantage of the agreed tendered rates. It was therefore proposed that North East Derbyshire District Council engage J Tomlinson Ltd for the period up to the Bolsover District Council contract ending on 31 December 2018.

**RESOLVED** – That J Tomlinson Ltd was engaged to provide both responsive repairs/planned preventative maintenance service on behalf of North East Derbyshire District Council for the period up to 31 December 2018.

**REASONS FOR DECISION** –

- (1) The current responsive repair procedure was both officer time intensive and was not an effective method of dealing with emergency/out of hours repairs. J Tomlinson Ltd had been engaged by Bolsover District Council for 5 years and had during that time delivered an effective responsive repair service, resulting in further extension up to 31 December 2018.
- (2) By engaging J Tomlinson Ltd to deliver responsive repairs work requests would be logged and prioritised with guaranteed response times of 2 hours, 24, hours, 5 days, 15 days and 60 days.
- (3) It was recommended that J Tomlinson Ltd was engaged to provide both the response repairs/planned preventative maintenance service on behalf of North East Derbyshire District Council for the period up to 31 December 2018 as part of a longer term strategy to move to a single contract operating across both Councils.

**ALTERNATIVE OPTIONS CONSIDERED & REJECTED** – The options for Cabinet's consideration were detailed in paragraph 4.1 of the report. The alternative option would be to continue with existing arrangements which for reasons set out within the report was not considered to be appropriate.

(Facilities and Contracts Manager)

**588 Urgent Business (Public Session)**

There was no urgent business to be considered in the public session at this meeting of Cabinet.

**589 Exclusion of Public**

RESOLVED - That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Paragraph 3, Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) Order 2006). [The category of exempt information is stated after each Minute].

**590 Exempt Minutes of Last Meeting**

RESOLVED – That the Exempt Minutes of the meeting of Cabinet held on 8 March 2017 be approved as a correct record and signed by the Leader.

**Non Key Decisions****591 Acquisition of Land for a Proposed Second A61 Access to The Avenue, Major Development Site**

Cabinet considered a report of Councillor P R Kerry, Portfolio Holder with Responsibility for Economy, Finance and Regeneration, regarding the acquisition of land for a proposed second A61 access to the Avenue Development site.

RESOLVED – That Cabinet approves the recommendations as set out within the report.

REASON FOR DECISION – These were outlined in paragraph 2.1, 2.2 and 2.3 of the report.

ALTERNATIVE OPTIONS CONSIDERED & REJECTED - The options for Cabinet's consideration were detailed in paragraph 4.1 of the report.

(Assistant Director – Economic Growth)

**Key Decisions****592 Proposed Purchase and Sale of Housing Stock**

Cabinet considered a report of Councillor J Austen, Portfolio Holder with Responsibility for Information Technology, E-Information and Asset Management, with regards to the proposed purchase and sale of housing stock.

RESOLVED – That Cabinet approves the recommendations as set out within the report.

REASON FOR DECISION – These were outlined in paragraphs, 2.1, 2.2, 2.3 and 2.4 of the report.

ALTERNATIVE OPTIONS CONSIDERED & REJECTED - The options for Cabinet's consideration were detailed in paragraphs 4.1, 4.2 and 4.3 of the report.

(Director of Property Services & Development  
Rykneld Homes Ltd)

**593 Urgent Business (Private Session)**

There was no urgent business to be considered in the private session at this meeting of Cabinet.

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