

North East Derbyshire District Council**Cabinet****11 January 2017****Procurement of Kerbside Recycling Service****Report of Councillor M Gordon, Portfolio Holder with Responsibility for Environment**

This report is public

Purpose of the Report

- To update Members concerning progress in joint procurement arrangements for the Council's kerbside recyclable waste collection service in anticipation of it reaching the end of its extended contract duration.

1 Report Details

- 1.1 Cabinet, at its meeting on 26th October 2016, considered a report setting out the procurement timetable for the joint market testing of North East Derbyshire (NEDDC) and Bolsover (BDC) kerbside recycling service in anticipation of it reaching the end of its extended (7 year) contract period at 31st October 2017.
- 1.2 The Council's Shared Procurement Partnership has since advised of changes to public procurement regulations and pre-qualification process; further to which, this reports sets out a revised timetable; as follows:

Event	Date
ITT issued	16 th December 2016
Deadline for the receipt of clarification questions	17:00 pm 15 th February 2017
Deadline for receipt of Tenders	12:00 noon 24 th February 2017
Evaluation of Tenders	27 th February to 27 th March 2017
Tender Clarification Workshop (4 highest ranking)	6 th April 2017
Notification of contract award decision	1 st June 2017
Standstill period	1 st to 12 th (midnight) June 2017
Contract award	19 th June 2017
Contract commencement - work starts	1 st November 2017

- 1.3 The earlier timetable allowed a Pre-Qualification Questionnaire (PQQ) stage in procurement process to appoint tenderers to a select list. However, arising from recent changes to public procurement regulations, the PQQ process is now replaced by a Selection Questionnaire (SQ) which limits the Council's opportunity to request technical and financial information by moving to a 'self certification' process. Where financial and technical information is requested, this must now be requested at the later SQ stage, thus adding time to the process. Therefore, to

ensure the main tendering element of the timetable is maintained, open tenders will be sought from the market place.

- 1.4 The tender has also been revised to provide an 'opt in' for Chesterfield Borough Council (CBC) in anticipation of their current contract arrangement reaching its anniversary at 31st October 2018.

2 Conclusions and Reasons for Recommendation

- 2.1 Members note the revised timetable for undertaking joint procurement arrangements of NEDDC and BDC kerbside collection recycling services; also, the potential 'opt in' of CBC.
- 2.2 A further report will be submitted to Cabinet at the decision stage in awarding contracts.

3 Consultation and Equality Impact

- 3.1 The Council, in partnership with Bolsover, Chesterfield, Erewash and Derbyshire County Council, undertook a 'bidder's open day' in May 2016, to consult the market place. The outcomes of this have been incorporated within the tender documents.

4 Alternative Options and Reasons for Rejection

- 4.1 The procurement timetable is revised further to advice received from the Council's Shared Procurement Team (Chesterfield Royal Hospital).
- 4.2 The Council's contract will include disposal and conveying of collected recyclables to appropriate material pre-processors; in particular, as private sector recycling waste service providers have established processing facilities and end markets securing sustainable and economic outlets which the Council(s) are not best placed to secure; hence, the service being procured by way of external providers.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 Financial implications will be subject to a further report following evaluation of tenders received. However, the Council must have re-procured a new service provider by the end of the current contract's extended period (31st November 2017).
- 5.1.2 Whilst market testing will be undertaken jointly between NEDDC, BDC and CBC, it is anticipated that each Council will form its own individual contract with the service provider.

5.2 Legal Implications including Data Protection

- 5.2.1 The procurement process and timetable follows the 'open tender' approach of the Public Procurement Contract requirements. All tenders received will be evaluated in line with the Council's 60\40 (price\quality) evaluation criteria.

5.2.2 Procurement will be managed jointly with the Council's Strategic Partner (BDC) and Shared Procurement Partnership (Chesterfield Royal Hospital) to meet minimum timelines set down by European and Public Procurement Regulations.

5.3 Human Resources Implications

5.3.1 None arising directly from this report.

6 Recommendations

6.1 Members note the revised timetable for undertaking joint procurement arrangements of NEDDC and BDC kerbside collection recycling services, with 'opt in' provision for CBC.

6.2 A further report will be submitted to Cabinet at the decision stage in awarding contracts.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is an executive decision which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Affected	None at this time
Links to Corporate Plan priorities or Policy Framework	<ul style="list-style-type: none"> Supporting Our Communities to be Healthier, Safer, Cleaner and Greener Providing our Customers with Excellent Services

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Steve Brunt	01246 217264\593044