

#### 4. NEDDC STRATEGY ACTION PLAN 2013-15

Action	Owner	Lead Officer(s)	Target Date	Expected Outcome	Outcome
Resource planning enhanced	Nick Blaney	Liz Ball	September 30 <sup>th</sup> 2013	Analysis of capability over demand will be understood  Prioritisation of projects  Annual forward plan	Completed Oct 2015 as end of support extended for the existing product. Swivel tokenless solution adopted. £1K of hardware token replacement cost avoided
Legal - introduction of individual electoral registration	Sarah Sternberg	Robin Sanchez	2014	System that meets Government requirements	Successfully introduced
Review the use of citrix for remote workers	Nick Blaney	Nick Blaney	March 31 <sup>st</sup> 2014	Saving of the cost of citrix licences	VMWare View adopted in 2013

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Review of the use of tablets for Environmental health staff to include home working and working in the District	James Arnold	David Astridge	March 31 <sup>st</sup> 2014	Efficiency in the use of EH staff time	Not progressed. Will be part of 2016-18 action plan
Making better use of Uniform application in EH and encouraging cost effective methods of Customer Contact	James Arnold	Liz Ball	March 31 <sup>st</sup> 2014	Staff making better use of systems Efficiencies savings in customer contact	Progressed and ongoing
Review of MFDs	Nick Blaney	Nick Blaney	December 31 <sup>st</sup> 2013	Cost effective solution in place	New MFD contract in place for Mill Lane move in May 2015 ~ £7K pa saving
Review of Mcfarlane telephone system	Jane Foley	Steve Hunt	March 31 <sup>st</sup> 2015	Cost effective solution in place	Not progressed, will be part of 2016-18 strategy.
Review of CRM provision in Customer Services	Jane Foley	Liz Ball	March 31 <sup>st</sup> 2014	Standardising service delivery and breaking down operational silos.	Firmstep adopted and embedded.

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				Streamlined processes to enable tracking and accountability.  Adaptable processes to meet citizen needs and policy requirements.  Revenue saving	
Requirement of the EU data protection directive to be able to remove personal data from a system at any time	Jane Foley	David Astridge	March 31 <sup>st</sup> 2015	Compliance with data protection legislation	Asset register now in place along with data retention guidelines and privacy impact assessments.
Electronic purchasing	Dawn Clarke	Mick Wood	September 30 <sup>th</sup> 2013	Efficiency in staff time  Streamlined process	Implemented with new Financials system in April 2014
Interfaces to Tranman (Fleet Management) system	Steve Brunt	Mick Wood	September 30 <sup>th</sup> 2013	Efficiency in staff time  Streamlined process	Progressed but not yet implemented. Will be carried over to new plan
Replacement consultation system	Jane Foley	Liz Ball	March 31 <sup>st</sup> 2014	Revenue saving	SNAP consultation software adopted across Strategic Alliance
Dimensions module of XN Leisure	Lee Hicken	Robin	December 31 <sup>st</sup>	Effective system	Not progressed due to

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		Sanchez	2013		issues with vendor. Future of XN solution to be reviewed as part of 2016-18 Strategy.
On line bookings, possible kiosk and Access Control for Leisure	Lee Hicken	Robin Sanchez	December 31 <sup>st</sup> 2013	Available to public Saving staff time	Completed December 2015, delays with vendor
Implementation of Enterprise version of Uniform	James Arnold	Liz Ball	September 30 <sup>th</sup> 2013	Management reporting Management of staff workload	Implemented
Street Scene replacement of M3 with Bolsover waste management system	Steve Brunt	Liz Ball	October 2014	Revenue saving	Implemented
Review of remote access solutions	Nick Blaney	Nick Blaney	April 2014	Revenue saving	VMWare View adopted in 2013