

North East Derbyshire District Council

Cabinet

3 August 2016

Disabled People's Joint Consultative Group - Terms of Reference

Report of Councillor J Lilley, Portfolio Holder with Responsibility for Community Safety, Equality & Diversity and Health and Chair of the Disabled Peoples' Joint Consultative Group

This report is public

Purpose of the Report

- To recommend to Cabinet changes to the Terms of Reference for the Disabled Peoples' Joint Consultative Group.

1 Report Details

- 1.1 The Disabled Peoples' Joint Consultative Group has been established for over 8 years. The aim of the Group is to promote equality for disabled people both internally as an organisation and externally to make representations for better access and opportunities.
- 1.2 The Group is listed under the Committee and Advisory List. Members are assigned to the Group at Council and the group is chaired by the Cabinet Portfolio holder for equality.
- 1.3 Over the past 5 years membership of the group has changed. As such it was felt to be an opportune time to review the Terms of Reference. The revised Terms of Reference are attached for Cabinet's attention. To reflect the changing make up of the Group it is felt to reduce the representation of nominated groups and the approved list of organisations to 2 representatives for each. This is a change from 4 members from nominated groups and 3 members from an approved list of organisations. In addition to clarify 2 members of the Council's minority groups are appointed not 1 as previously stated in the Terms of Reference.
- 1.4 Other minor changes reflect changes in language, moving away from equal opportunities to equality of opportunity and the description of the officer who supports this group.

2 Conclusions and Reasons for Recommendation

2.1 To provide the Disabled Peoples' Joint Consultative Group with clear and updated Terms of Reference.

3 Consultation and Equality Impact

3.1 Changes to the Terms of Reference have been considered by the Disabled Peoples' Joint Consultative Group at its meeting held on 14 June 2016.

4 Alternative Options and Reasons for Rejection

4.1 To retain the existing Terms of Reference that no longer reflect the make-up of the Group.

5 Implications

5.1 Finance and Risk Implications

5.1.1 Not applicable.

5.2 Legal Implications including Data Protection

5.2.1 Not applicable.

5.3 Human Resources Implications

5.3.1 Not applicable.

6 Recommendations

6.1 To approve the amendments to the Disabled Peoples' Joint Consultative Group Terms of Reference.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is an executive decision which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Affected	Not applicable
Links to Corporate Plan priorities or Policy Framework	Championing equality and diversity

8 Document Information

Appendix No	Title
1	Disabled Peoples Joint Consultative Group revised terms of reference
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable	
Report Author	Contact Number
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AGIN 16(b) (CAB 0803) DPJCG Terms of Reference

Appendix 1

North East Derbyshire District Council

Disabled Peoples' Joint Consultative Group

Name

The name of the organisation shall be the North East Derbyshire District Council, Disabled Peoples' Joint Consultative Group.

Terms of Reference

- To advise the Cabinet on the implementation and interpretation of legislation with regards to the delivery of Council's service;
- To identify and promote equality of opportunity for disabled people;
- To raise officer awareness of equal opportunities and disabilities;
- To make formal representation to other bodies on matters relating to disabilities.

Individual complaints and cases not to be discussed at the meeting.

Representation

1. A maximum of 2 representatives from nominated groups. Nominated group should solely represent the interests of people with disabilities.
2. A maximum of 2 representatives to be invited from an approved list of organisations.
3. Any individual approved by the group that has an interest in equality of opportunity for people with disabilities can attend.
4. The Leader of the Council, four other members of the majority group and two members of the remaining group.
5. If a representative cannot attend the meeting a substitute may attend on their behalf.

Should any representative of the Consultative Group be unable to attend, a substitute may attend without approval being necessary.

The Council reserves the right to revoke the selection of any group or individual to attend a meeting as a representative to the Consultative Group if that group or individual is considered inappropriate

If a member of the Consultative Group ceases to be a member of a recognised organisation, that member may remain a member of the Consultative group with the approval of the consultative group

Chair/Vice-Chair

The Chair and Vice-Chair will be appointed at the first meeting of the Municipal year. If the Chair and Vice-Chair cannot attend the meeting the Group may appoint another member to chair the meeting.

Council Officers

The following officers from the Council should attend the meetings.

- Council representative who specialises in equalities
- A representative from any directorate that the Group may request as appropriate
- Any individual invited by the Group

Meetings

Meetings shall be held quarterly and the dates of these meetings will be determined by the Group.

Each member of the Group shall have notice and a copy of the agenda and minutes sent to them at least 14 days in advance of the meeting.

The final item on all agendas shall be "Any Other Business".

Amendments

The Group may, at any time, recommend to the Cabinet amendments to the Terms of Reference.