

North East Derbyshire District Council

Cabinet

27 August 2014

Members' ICT Charter

Report No: PW/08/14/MK of Councillor P Williams, Portfolio Holder with IT, E-information and Asset Management

This report is public

Purpose of the Report

- To approve the attached Members' ICT Charter.

1 Report Details

- 1.1 Members are asked to consider the attached Members' ICT Charter which has been revised following changes in personnel and new technology. The purpose of the Charter is to provide an easy-to read set of principles that can be used to guide Members' use of ICT in the Council. It is separate from the recently agreed ICT Policies.
- 1.2 The main changes concern the Members IT and Training Officer who has recently transferred to the Governance Team to become the first point of contact for Member IT issues. The introduction of iPad/tablet and smart-phone technology for members is also covered.

2 Conclusions and Reasons for Recommendation

- 2.1 To provide members with a straightforward, plain English charter covering ICT.

3 Consultation and Equality Impact

- 3.1 Relevant Leaders and Portfolio Holders at both councils have been consulted.

4 Alternative Options and Reasons for Rejection

- 4.1 N/A

5 Implications

None.

6 **Recommendations**

6.1 That the attached Members' ICT Charter be approved.

7 **Decision Information**

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	N/A
Links to Corporate Plan priorities or Policy Framework	N/A

8 **Document Information**

Appendix No	Title
1	Members' ICT Charter
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
None.	
Report Author	Contact Number
M Kane	7753